

Minutes for conference call on Thursday July 19th 2001

Conference call participants: Charlotte Rubens (UCB), Kathy Skhal (UCD), Pam La Zarr (UCI), Linda Weinberger (UCI), Bob Freel (UCLA), Claire Bellanti, (RSC Liaison), Jutta Wiemhoff, (NRLF), Janet Moores (UCR), Barbara Slater (UCSD), Edith Amrine (UCSF), Gary Johnson (Chair, UCSB), Kerry Scott (UCSC), Jennifer Walker (UCSC), Kathy Kerns (Recorder, Stanford) and Rose Harrington (Stanford).

Additional agenda item: Tricor contract expires within the month.

Announcement: There will be a new chair for RSC-IAG beginning January 2002 from the northern UC. Think about this for discussion at the next RSC-IAG meeting on October 18, 2001. Santa Barbara is currently migrating to ExLibris and has three full-time vacancies. If possible please put them toward the end of the line for August and September only when creating lending strings. UCSB will be back to full participation on October 1, 2001.

Minutes from the last meeting were approved.

Discussion on updating the UC's ILL website:

The URL is <http://www.lib.ucdavis.edu/uc-ill/> [now <http://www.lib.ucdavis.edu/access/uc-ill/>]

Changes have already been made to reflect the implementation of the Special Collections Pilot Project. For section 2: Directory information, it was decided that each unit would check its own information and send changes to Gail Nichols. Section 1, part H shipping should be converted to HTML. As for the attachment of medical schools, each of the five medical libraries should check their own information. Bob Freel will take the lead on Section 1, part F attachment of hospitals.

Section 1, part A has nine parts:

Charlotte will look at sections 1 through three; Gary will work on the introduction.

Jutta will do section 4, "Material Housed at the RLF's"

Edith will do section 5, "Responsibilities of Borrowing Libraries"

Kathy at Davis will do section 6, "Responsibilities of Lending Libraries"

UC Santa Cruz will do section 7, "Duration of Loans"

Barbara at San Diego will do section 8, "Transportation of Materials"

Gary will check with RSC about section 9, "Funding"

Expanding 90-day loan period:

Gary has found that 78 percent of his loans are three-month loans, and of these approximately 12 percent are overdue returns; five percent are never picked up; less than 1% are recalled. Medical libraries have more short loan periods—90% are shorter than 3 months. At San Diego about 80 percent of the non-medical are three-month loans of which 10 to 15 percent are overdue returns; only 11 percent of the medical are three-month loans. For San Francisco 59 percent are three-month loans; three percent are never picked up. This is not an issue for medical libraries. There was a range of opinion. We will share statistics via e-mail. Claire will check with Tammy concerning RSC's interest in expanding the 90-day loan period.

Consortial borrowing software status:

Claire Bellanti is the new REQUEST Coordinator of Operations and will be the IAG contact for the Consortial Borrowing Software (CBS), Special Collections Pilot Project, and Desk Top Delivery. Claire is also the new RSC liaison to IAG. Tammy Dearie is the new RSC chair and will remain a member of the REQUEST team.

There is an apparent successful bidder for CBS but the contract has not yet been signed. It is hoped that there will be an announcement by the middle of August.

Desktop delivery:

Not all campuses will be going up at the same time. There is a fund for equipment. This comes from resource sharing funds. Orders are being placed with Minolta. The printer and interface kits are recommended. The grayscale memory board is useful for photographs or preservation scanning. It can be turned off when not being used since it increases the time of scanning and the size of files. The grayscale card costs \$1250 and can be added later. Workstations are costing \$7700.

Relais Express is the only software that works right now.

Ariel 3.0 has not been released yet, but should be delivered the last week of July or first week of August. UCLA is using Relais Express; Berkeley is looking at it. Irvine, San Francisco, Riverside, and Santa Barbara will use Ariel 3.0. NLRF and Davis are not certain what they will use.

Special Collections ILL pilot project:

Cathy Holdeman is working on data, but there is not much yet. There have not been many requests; it has not been advertised. Berkeley had nine requests: one was filled, five were denied, three are pending. Most denials are because the items are widely held and passed on without checking. Reminder: Review and verified all requests. UCLA is working with Special Collections to make sure materials are received and patrons notified. Remind staff that there are established contacts. Staff at all levels need to be aware. Santa Cruz's Special Collections is close for the summer. Reminder: Track requests whether or not you decide to lend. Continue sending forms to Cathy Holdeman. Send suggestions for revisions of forms to Tammy. Berkeley is keeping a file of requests. Bring data to the Oct. meeting [or Cathy Holdeman will handle]. Heads of special collections will look at what is being requested and whether it's appropriate or not for lending from their collections. Give John Ober suggestions for ways to measure patron satisfaction. Davis's only problem is sending FedEx because of where their FedEx is located, making it labor intensive. San Francisco has had no activity. Riverside's Special Collections is moving. Santa Barbara supplied a few; none have gone into their review file. It was suggested that patrons be contacted directly for clarification, and there was some discussion about this.

The Oct. meeting will be held on October 18th in Oakland in the Franklin building. UC Berkeley will be taking minutes.