University of California Interlibrary Loan Advisory Group (IAG) to the Resource
Sharing Committee (RSC).
Conference Call, April 10, 2003
Minutes

Present: Charlotte Rubens (UCB), Christine Dechoretz (UCD), Pamela LaZarr (UCI),
Linda Michelle Weinberger (UCI), Bob Freel, Co-chair (UCLA), Colleen Carlton
(SRLF), Claire Bellanti (RSC Liaison), Janet Moores for Ann Harlow (UCR), Barbara
Slater (UCSD), Gary Johnson (UCSB), Kerry Scott, Chair (UCSC), Jennifer Walker
(UCSC-Recorder), Terri Mason (UCSF), Jutta Wiemhoff (NRLF), Rose Harrington
(Stanford).

1. Approval of January 30, 2003 minutes.

The minutes were approved without further corrections or additions.

2. Updates on Interlibrary Loan Code changes.

The changes the group had suggested since the last meeting had been forwarded to Kerry
Scott, who forwarded them to the IAG Web master. As of April 9th, those changes did
not appear to have been made to the ILL Code. Kerry will make the changes into an
HTML document and forward them to Allie again, and to the IAG list.

3. Privacy Task Force and Interlibrary Loan

IAG members were asked to consider how patron information is treated in the ILL
process. Representatives spoke about progress and concerns on their individual
campuses.

- Berkeley is using Clio, and having trouble archiving and compacting, deleting or
  disconnecting patron name from records. They will be upgrading to a newer
  version in order to eliminate this problem.

- Santa Cruz has formed a task force, which has only recently begun to meet.
  Notes that Berkeley has a privacy statement, which would be interesting to read.

- Davis has begun to follow the model laid out by their circulation department,
  which holds records for one year plus the current items, they have not determined
  how to disconnect the patron information yet.

- Charlotte reported that the most recent version of Clio should be able to
  disconnect patron information, instructions are available on from Judd Knight,
  and suggests members check on campus requirements for records retention for
  state auditors.

- San Francisco uses the Innopac, and has not disconnected patron information from their records. They are reviewing their record retention policies.

- Irvine has completed a privacy worksheet supplied by their campus. They use Clio, and have not begun separating patron info from records yet. Their systems staff does not expect that to be problematic.

- San Diego has identified conflict areas and have reported their processes to the campus task force, which will respond with recommendations. They have been shredding their paper records after their approved archived period.

- SRLF maintains paper records for billing purposes. They have concerns about Orion's Request Manager database, which has no system for disconnecting the patron information yet.

4. RLF/Reserves Update

There is little new information on this topic. Tammy Dearie will send an email when the proposal is finished.

5. Special Collections Update

Revisions made to the Special Collections/Interlibrary Loan Pilot Project Final Report and Recommendations are reflected on the SOPAG web page. We will not make changes in workflow until we hear more.

6. VDX update.

Claire Bellanti reported that UCLA has finished testing the borrowing functions, and had created a list of things that needed fixing. The Windows client runs slowly, and there was discussion about what may cause this. The Web client works reasonably well, and has most of the same features as the Windows client. Claire also reported that we'll be sending representatives to Denver to see the software working in a consortial environment.

Gary Johnson reported on VDX at Santa Barbara. VDX has a citation linker, which takes information from a web form and matches it to a citation in Melvyl.

Testing has now begun on lending functions.

Charlotte asked about Clio, and whether campuses had paid the annual service and support fee. The consensus was that we'd have to run Clio in parallel with VDX for awhile, as the data will not be migrated from one system to another. Docline will also need to be run in parallel.

Terry asked if there was any information on Fretwell Downing and Infotrieve. Claire reported there was no news, though negotiations were still continuing.

Charlotte suggested members consult with their LTAG representatives about any problems they are having with Ariel.

7. Melvyl T, PIR and limits on orders:

Kerry Scott reported that in the new version of Melvyl, a pop up box alerts users to the limits on the number of items they can request. She wondered about the history of limits on PIR and suggested IAG recommend doing away with limits on orders.

Charlotte provided the history of the decision, based on a concern that numbers of orders would jump significantly if there were no limits on PIR and the fact that many campuses had a limit on the number of requests they would take from patrons at their desks.

There was a unanimous decision that IAG recommend to RSC that we do away with the limits in PIR.

8. Tricor MOU Update

No one had any new information on this topic, Kerry will follow up with Tammy.

9. Southern and Northern UC ILL Meetings

The meeting in the south will be held on 4/16, the meeting in the north will be held on 4/29. The agendas for these meetings are very similar.

10. Next meeting

The agenda will be sent by Bob Freel, and will contain a discussion of Distance Education.

Next conference call will be from 1-3 on Thursday July 17, 2003. UCSD will take minutes.