

**UNIVERSITY OF CALIFORNIA  
RESOURCE SHARING COMMITTEE (RSC)  
INTERLIBRARY ADVISORY GROUP (IAG)**

**RSC-IAG Conference Call Minutes  
January 24, 2008**

Present: Charlotte C. Rubens (UCB)- recorder; Jason Newborn-Chair & Crystal Becerra (UCD); Pam La Zarr and Linda Weinberger (UCI); Bob Freel (UCLA); Denice Sawatzky (UCM); Ann Harlow (UCR); Gary Johnson (UCSB); Tracy , Misty, Sarah (UCSC); Sherry (CDL); Jutta Wiemhoff (NRLF); Jon Edmonson (SRLF)

Not Present - UCSF , UCSD

- 1) **Agenda** -The agenda was approved with one additional item for the agenda from Pam: Access to government document materials in the RLFs by unaffiliated communities (added as 12 below).
- 2) **Minutes** - Minutes from the October 15<sup>th</sup> meeting accepted. I
- 3) **Inter-UC Recharge Recommendations** - Bob introduced the "IAG Billing Task Force, Nov. 2 Draft Recommendations" document. Questions included:
  - A. Chrystal (UCD) expressed concern with the 60 day waiting period because of the high demand made of their medical materials. UCD prefers a 30 day waiting period, as they have seen a 28 day (4 week) period before billing work over time. They do not submit the actual recharge paperwork at that time, but sending something like a bill has given other libraries something with which to impress upon their patrons the need to return material immediately. Bob pointed out these recommendations do not preclude setting such a procedure in place (i.e., a pre-recharge notice or statement), but they do accomplish the goal of getting the material back while minimizing recharge and billing labor/paperwork.
  - B. Jon asked if there was a way to adjust the due date on the transaction vs. putting it in the notes (the answer is no). He also asked if all borrowing units were checking for recalls and overdues everyday. It is presumed to be so, but multi-unit campuses will check with the units outside their own to be sure.
  - C. Jutta suggested the UC persistence policy for the RLFs, which requires the borrowing library replace or repair any lost item would take precedence over this document. A bullet will be added to #2 to direct borrowers to the persistence policy.

- D. It was decided these would be called the “Guidelines for Billing Among UC’s.” It will be added to part J of the UC Interlibrary Code and labeled “Guidelines”.
- 4) **RSC Report** - Charlotte reported on the January 17 RSC meeting:
- A. The “Policy for Linking ISO-ILL Systems with UC’s Consortial Borrowing System” which IAG submitted to RSC requires revision (see #11 below).
  - B. RSC is proposing a “UC Libraries emergency contact workshop and listserv. The workshop, proposed for early summer 2008, will cover emergency procedures for safety as well as recovery. Planning will continue and Charlotte will report to the group throughout the spring as plans progress.
  - C. IAG does not need to do anything at this point, but should be aware that RSC has been instructed by SOPAG to look at Tricor costs.
- 5) **CDL Report** - Sherry reported:
- A. UCB is live on VDX for borrowing; most campuses have opted in (except UCB, which will go on once they have finished troubleshooting).
  - B. VDX upgrade to 3.2.2 will not come anytime soon.
  - C. There will still be a Users Group specific to VDX in OCLC (name to be decided), as well as an ALA meeting like the Illiad and RSC Meeting. (Sherry was there more?)
- 6) **UC WorldCat Local Update** - CCR explained a REQUEST “button” will not appear in Phase I, which will come out in late April, so items will need to be requested through UC e-links. Request itself will be available in Fall 2008.
- 7) **ILL Services to non-Local UC affiliates** - CCR will send out the spreadsheet next week for comments and corrections. After we are content with it, Jason will send to Jon as Head of CAG. Both groups should put something on their websites that point to it.
- 8) **Tricor survey** – The main issue is there is a perception that somewhere there is a reservoir filling up with bins, as units are asking more often for their bins to be returned. The study should show how widespread the problems we are experiencing are. It may also inform decisions and discussions regarding TRICOR. We definitely need more bins, and we probably want to look at whether there are bins available that do not allow rain to puddle on top and come through the crack on top. Some are interested on bigger size bins for archival materials. We want all UCs and Stanford to complete the survey. If a campus has multiple units, they should each complete a survey. We may want to do a “spot check” type of turnaround study, separate from this survey.

- 9) **Southern UC ILL Meeting** - will be held at UCSB on March 25, 2008. Pam suggested an all-UC ILL Meeting during ALA, maybe on Monday, June 30. Pam, Gary and Jason will draft a plan with an agenda and detailed resources needed.
- 10) **OCLC Deflection of Public Libraries** - All of the UC's except UCB lends to public libraries in the U.S., so no other UC was interested in forming OCLC groups of public libraries to use for deflection.
- 11) **Direct ISO-ILL Policy** - The proposed "Policy for Linking ISO-ILL Systems with UC's Consortial Borrowing System, July 24, 2007" needs to be revised at SOPAG's request. Jason will redraft to meet their needs, with help from Scott (UCSB) and Sarah (UCSC), including definitions and samples of the "supplier only," "requesting," and "supplying". In addition, SOPAG wants it clarified in the policy that SOPAG is the decision making body for deciding which institutions UC will go peer-to-peer with. This may conflict with determinations made at the campus level.
- 12) **RLF access for non-affiliated community users for government documents and our rolls as depositories** - Jutta noted materials are available onsite for use by the community. Jason noted UCD changed their policy from requiring community members who did not have privileged library cards to go to the NRLF to giving users a temporary card which does not give them borrowing privileges, but allows them to request materials in person at the desk or through a link on their webpage to a "dummy" form which allows UCD staff to retrieve materials for the user to use onsite. UCSB has used a "departmental card," and others have done different things. Pam will solicit specific policies from the other campuses.
- 13) **UCB EAL Closure** - Jutta indicated because of the temporary close of the UCB EAL Library through March 2008, there are delays in filling requests for that material.
- 14) **Next two IAG Conference calls: April 24, 2008 and July 24, 2008, 1-3 p.m.**