

VDX DOCUMENT DELIVERY

OCTOBER 21, 2010

LENDING PROCESS

- ▣ Requests updated to SHIPPED
- ▣ Scan article using ARIEL or RELAIS
- ▣ ARIEL or RELAIS sends the article to VDX Document Server

EXAMPLE OF ARIEL SCREEN

The screenshot displays the Ariel software interface. At the top, the window title is "Ariel - [Send Queue (5 Documents), (12617 Documents Since 05/27/05)]". The menu bar includes "Document", "Settings", "Address Book", "Patron List", "Log", "View", "Tools", "Window", and "Help". Below the menu bar is a toolbar with various icons. The main area contains a table with the following data:

Document ID	Status	Tries	To	Date/Time	Pages	Color	Page Size	File Size
69660036	Pen...	Sent	strlibrary@si.edu	10/06 09:51	19		Letter	3844KB
70068657	Held	Sent	ariel.libraries.claremont....	10/14 15:20	6		Letter	353KB
69920021	Pen...	Sent	libraryll@fullerton.edu	10/14 15:26	4		Letter	338KB
70068996	Held	Sent	ariel.libraries.claremont....	10/14 15:32	13		Letter	1405KB
70075504	Held	Sent	ariel.libraries.claremont....	10/14 15:47	9		Letter	648KB

Three dialog boxes are overlaid on the main window:

- Scan**: A dialog box with a "Scanned" section containing "Dither:" (None), "Bright" (Bright, Light, Contrast, Low), and "Auto" (checked). It also has "Disposition" options: "Send" (selected) and "Send and Hold".
- Send**: A dialog box for sending a document. It includes "Header Information" (Document ID: vdx_421535), "Patron" (Lee, Jennifer), and "Note" fields. It also has "Disposition" options: "Send then Delete" (selected) and "Send and Hold".
- Select Destinations**: A dialog box showing a list of "Aliases" (UC_San_Francisco, UC_Santa_Barbara, UC_Santa_Cruz, ucla, USC, vdx) and an "Address List" (vdxmail@cbs.oracle.uclibs.org).

The Windows taskbar at the bottom shows the "start" button, the "Ariel - [Send Queue (...)" window, and the system tray with the time "10:53 AM".

ONCE ARTICLE IS UPLOADED...

- ▣ VDX automatically updates the request to “Received by Email or FTP”
- ▣ Patron is immediately sent an Email with a link to the article with User ID and Password

EXAMPLE OF EMAIL

The screenshot shows a Windows XP desktop with an email client window titled "UCLA YRL ILL Document Delivery Notification - Message (Plain Text)". The window has a standard toolbar with icons for Reply, Forward, Delete, Move, Create, Other, Block Sender, Not Junk, Categorize, Follow Up, Mark as Unread, Find, Related, Select, and Send to OneNote. The email content is as follows:

From: VDX role account [vdx@matisse.cdlib.org] Sent: Tue 10/12/2010 1:00 PM
To: Lee, Jennifer
Cc:
Subject: UCLA YRL ILL Document Delivery Notification

Your document requested in ILL number 3866457 is ready to be viewed:

Title: Amos a classified bibliography
Author: Wal, Adri
Publisher: Free Univ. Press/Amsterdam
Date: 1986
Article Author: ares
Article Title: erware
Pages: aser

You will need the User Id and Password, listed below, to access your document. Just click on the Access URL to log in, or copy and paste the URL into a browser. Please note that the User Id and Password are both case sensitive. Your document will remain available for 30 days from the date of this notice.

Access URL: http://ucill-stage.cdlib.org:8082/zportal/zengine?VDXaction=DocFetch&docfetch_key=6f6000095ffa300
User Id: IUnLer8R
Password: qf15garQ

Or access the document from your 'My ILL Requests' account at: <http://ucill-stage.cdlib.org:8082/zportal>
Information on 'My ILL Requests' is available at the following web address:
<http://www.cdlib.org/services/d2d/ill/request/faq.html>

PROBLEMS OPENING OR PRINTING YOUR DOCUMENT? Routine problems and their possible solutions are described at the following web address:

The Windows taskbar at the bottom shows the Start button, several application icons, and the system tray with the date and time: 1:01 PM Tuesday 10/12/2010.

Clicking on the Access URL link takes the patron to a Log-In page

The screenshot shows a Windows Internet Explorer browser window. The title bar reads "My ILL Requests: University of California - Windows Internet Explorer provided by UCLA Library". The address bar contains the URL "http://ucill-stage.cdlib.org:8082/zportal/zengine?VDXaction=DocFetch&docfetch_key=6f60000095ffa300". The browser's menu bar includes File, Edit, View, Favorites, Tools, and Help. The toolbar features a search box with "WEB SEARCH" and various utility icons. The main content area displays the "University of California Libraries My ILL Requests" header. Below the header, there is a "Sign In" link and the text "DocFetch / Login". The central instruction is "Enter your User Id and Password". Underneath, there is a section titled "Electronic Document Access" with two input fields: "User Id:" containing "IUnLer8R" and "Password:" containing masked characters. A blue "Fetch document" button is positioned below the password field. At the bottom left, it says "VDX 4.1.3 (Build 222) Request is a service of the UC Libraries, powered by the CDL." At the bottom right, there is a "Go to the top of this Page" link and a copyright notice "© 2009 OCLC. OCLC". The Windows taskbar at the bottom shows the Start button, several application icons, and the system tray with the date and time "1:02 PM Tuesday 10/12/2010".

Logging in takes the patron to Copyright Statement pages

The screenshot shows a Windows Internet Explorer browser window. The title bar reads "My ILL Requests: University of California - Windows Internet Explorer provided by UCLA Library". The address bar contains the URL "http://ucill-stage.cdlib.org:8082/zportal/zengine?docfetch_user=IUnLer8R&docfetch_password=qf15garQ&.x=Fetch+docur". The browser's menu bar includes "File", "Edit", "View", "Favorites", "Tools", and "Help". The toolbar features a search box with "WEB SEARCH", a "Google" logo, and various utility icons like "Share", "Sidewiki", "Check", "Translate", "AutoFill", and "Sign In". The browser tabs include "VDX Web Gateway", "Document Delivery Fun...", "FirstSearch: WorldCat ...", and "My ILL Requests: U...".

The main content area displays the "University of California Libraries My ILL Requests" header. A "Sign In" link is located in the top right corner. Below the header, the text "DocFetch / Copyright Statement" is visible. The "Copyright Statement" section contains the following text:

Copyright Statement

NOTICE - Warning Concerning Copyright Restrictions. The copyright law of the United States (Title 17, United States Code) governs the making of photocopies or other reproductions of copyrighted material. Under certain conditions specified in the law, libraries and archives are authorized to furnish a photocopy or other reproduction. One of these specified conditions is that the photocopy or reproduction is not to be "used for any purpose other than private study, scholarship, or research." If a user makes a request for, or later uses, a photocopy or reproduction for purposes in excess of "fair use", that user may be liable for copyright infringement. By clicking OK you are accepting these terms.

Below the text is an "Ok" button.

At the bottom of the page, there is a "Go to the top of this Page" link and a copyright notice: "© 2009 OCLC. OCLC".

The Windows taskbar at the bottom shows the "start" button, several open application windows, and the system tray with the date and time: "1:02 PM Tuesday 10/12/2010".

Patron is taken to the document after the Copyright Statement is acknowledged

The screenshot shows a Windows Internet Explorer browser window displaying a document from the University of Arizona Library. The document contains the following information:

Rec'd: 9/8/2010 12:17:43 PM

ILL- Lending ARIEL

University of Arizona Library
Interlibrary Loan
1510 E University Blvd
Tucson, AZ 85721
(520) 621-6438 / (520) 621-4619 (fax)
OCLC AZU
U of A Ariel: 150.135.45.156
askill@u.library.arizona.edu

Borrower: UAB

TN.#: 846638 

Call #: DS251 .S7 v.2 2004

Location: Main Library

ILL #: 68754212 

Reference #:

Lending String: *AZU,CGU,HLS,IPS
Patron: NAWAZALI ALIBHAI JIWA

IFM INTL LOAN

On the left side of the document, the text "ary Loan" is partially visible, likely part of "Interlibrary Loan".

The browser's address bar shows the URL: http://ucill-stage.cdlib.org:8082/zportal/zengine?VDXaction=DocFetch&docfetch_seencopyright=true&docfetch_key=6f600c

Patron also has immediate access to the document via ZPortal

The screenshot shows a Windows Internet Explorer browser window displaying the 'My ILL Requests' login page for the University of California Libraries. The browser's address bar shows the URL: `http://ucill-stage.cdlib.org:8082/zportal/zengine?VDXaction=LoginPage`. The page title is 'My ILL Requests: University of California - Windows Internet Explorer provided by UCLA Library'. The browser's toolbar includes a search bar with 'WEB SEARCH' and various utility icons. The page content features a navigation menu on the left with links for 'Search', 'My Account', and 'Sign In'. The main area contains a login form with the following fields: 'Library Card/Account:' (with the value '6004338403'), 'PIN:', and 'Home Campus:' (with a dropdown menu set to 'UCLA'). A 'Login' button is positioned below these fields. A blue message box in the center of the page states: 'My ILL Requests is unavailable nightly between 11:30 p.m. and 1:30 a.m. due to routine system maintenance.' At the bottom of the page, there is a footer with version information 'VDX 4.1.3 (Build 222)', a copyright notice '© 2009 OCLC', and a link to 'Go to the top of this Page'. The Windows taskbar at the bottom shows the Start button, several open application windows, and the system tray with the date and time '1:04 PM Tuesday 10/12/2010'.

My ILL Requests: University of California - Windows Internet Explorer provided by UCLA Library

`http://ucill-stage.cdlib.org:8082/zportal/zengine?VDXaction=LoginPage`

University of California Libraries
My ILL Requests

[Sign In](#)

My Account / Sign-in

Search

[Search Melvyl](#)
[Citation Linker](#)

My Account

[My Requests](#)
[Sign In](#)
[Restart](#)
[Help](#)
[Comments](#)

Sign-in

Library Card/Account:

PIN:

Home Campus:

What is my PIN ([more info](#))?

My ILL Requests is unavailable nightly between 11:30 p.m. and 1:30 a.m. due to routine system maintenance.

VDX 4.1.3 (Build 222)
Request is a service of the [UC Libraries](#), powered by the [CDL](#).

[Go to the top of this Page](#)
© 2009 OCLC.

start | Worl... | Inbo... | Worl... | VDX ... | Voya... | Worl... | My IL... | UPDA... | Micro... | Docu... | Doc1... | Doc1... | Internet | 100% | 1:04 PM Tuesday 10/12/2010

PDF link is on the ILL Request

My ILL Requests: University of California - Windows Internet Explorer provided by UCLA Library

http://ucill-stage.cdlib.org:8082/zportal/zengine

File Edit View Favorites Tools Help

WEB SEARCH

Google

VDX Web Gateway Zportal Feature Review... FirstSearch: WorldCat ... My ILL Requests: U...

Search (wevyl)

Citation Linker

Jump to ILL:

Records per page: 10

Sort by: ILL No. (high to low)

My Account

Show everything

4 requests found Page 1

My Requests

Account Details

Sign Out

Help

Comments

ILL Number: **3866457**

Article Author: ares

Article Title: erware

Author: Wal, Adri

Journal Title: [Amos a classified bibliography](#)

Status: Received

Pickup Location: UCLA Young Research Library - ILL

Attached Documents: [PDF file](#)

[Details](#)

ILL Number: **3866237**

Article Title: testing DDS

Journal Title: [The Film spectator.](#)

Status: Received

Pickup Location: UCLA Young Research Library - ILL

Attached Documents: [PDF file; PDF file](#)

[Details](#)

ILL Number: **3865051**

Author: Killinger, John

Title: [The life, death, and resurrection of Harry Potter](#)

Done

Internet 100%

start

Worl... Inbo... Worl... VDX ... Voya... Worl...

My IL... UPDA... Micro... Docu... Doc1... Doc1 ...

1:04 PM Tuesday 10/12/2010

Copyright Notification appears when the PDF link is clicked

The screenshot shows a Windows Internet Explorer browser window displaying a web page titled "My ILL Requests: University of California - Windows Internet Explorer provided by UCLA Library". The address bar shows the URL: <http://ucill-stage.cdlib.org:8082/zportal/zengine>. The browser interface includes a search bar, navigation buttons, and a toolbar with various icons. The main content area displays a list of ILL requests. A modal dialog box titled "Windows Internet Explorer" is overlaid on the page, containing a copyright notice. The notice text reads: "Copyright Notification NOTICE - Warning Concerning Copyright Restrictions. The copyright law of the United States (Title 17, United States Code) governs the making of photocopies or other reproductions of copyrighted material. Under certain conditions specified in the law, libraries and archives are authorized to furnish a photocopy or other reproduction. One of these specified conditions is that the photocopy or reproduction is not to be 'used for any purpose other than private study, scholarship, or research.' If a user makes a request for, or later uses, a photocopy or reproduction for purposes in excess of 'fair use', that user may be liable for copyright infringement. By clicking OK you are accepting these terms." The dialog box has "OK" and "Cancel" buttons. In the background, the web page shows a list of ILL requests with details such as "ILL Number: 3865051", "Author: Killinger, John", and "Title: The life, death, and resurrection of Harry Potter". The browser's status bar at the bottom shows the current URL, "Internet" connection, and the system clock displaying "1:05 PM Tuesday 10/12/2010".

Once Copyright Notice is acknowledged, the patron is taken directly to the document

http://ucill-stage.cdlib.org:8082/zportal/zengine?VDXaction=GetAttachment&illno=3866457&objectn - Windows Internet Explorer pro

http://ucill-stage.cdlib.org:8082/zportal/zengine?VDXaction=GetAttachment&illno=3866457&objectno=1782&objectseq=1&...

File Edit Go To Favorites Help

Google Search WEB SEARCH

VDX Web Gateway Zportal Feature ... FirstSearch: Worl... My ILL Requests:...


113%

Rec'd: **9/8/2010 12:17:43 PM**

**ILL- Lending
ARIEL**


University of Arizona Library
Interlibrary Loan
1510 E University Blvd
Tucson, AZ 85721
(520) 621-6438 / (520) 621-4619 (fax)
OCLC AZU
U of A Ariel. 150.135.45.156
askill@u.library.arizona.edu

Borrower: UAB

TN.#: 846638 

Call #: DS251 .S7 v.2 2004

Location: Main Library

ILL #: 68754212


Reference #:

Lending String: *AZU,CGU,HLS,IPS
Patron: NAWAZALI ALIBHAI JIWA

IFM INTL LOAN

Unknown Zone

start

Worl... Inbo... Worl... VDX ... Voya... Worl...

EN 1:05 PM Tuesday 10/12/2010

BORROWING STAFF PROCEDURES

Staff finds VDX DDS requests by searching for Status of "Received by Email or FTP"

The screenshot displays the VDX Web Gateway interface within a Windows Internet Explorer browser window. The browser's address bar shows the URL `http://ucill-stage.cdlib.org:8082/vdx/index.html`. The page title is "VDX Web Gateway - Windows Internet Explorer provided by UCLA Library".

The main content area of the VDX STAGE application includes a navigation menu on the left with links for Search, Requests, Work Queue, User, Locations, Reports, Logout, and Help. Below this is a "Barcode JCL" section. The central part of the page is titled "Your Library's Role" and contains radio buttons for "Lender (Responder)", "Borrower (Requester)", and "Both", with "Both" selected. There are also several checkboxes for filtering request types, such as "Display sent messages only", "Display Terminated requests", "Display Completed requests", and "Display Not Supplied requests".

A search filter dropdown menu is open, showing a list of request statuses. The status "Received by Email or FTP" is highlighted in blue. Other visible statuses include Conditional Reply-Yes, Cost Adjustment, Damaged, Expired, Local Change Request Details, Lost, Overdue, Recall, Rejection, Renew, and Request-Indication.

The bottom of the browser window shows the Windows taskbar with the Start button, several open application windows, and the system tray displaying the time as 1:06 PM on Tuesday, 10/12/2010.

Search results

VDX Web Gateway - Windows Internet Explorer provided by UCLA Library

http://ucill-stage.cdlib.org:8082/vdx/index.html

File Edit View Favorites Tools Help

WEB SEARCH

Google Search

VDX Web Gateway Zportal Feature Review... FirstSearch: WorldCat... My ILL Requests: Unive...

VDX STAGE [Standard](#) [Advanced](#) [Results](#) [Bulk Action](#) [Create](#) [Batch Update](#) [Saved Searches](#) [Work Queue](#) [Work Queue Edit](#) [Print](#)

Search Requests Work Queue User Locations Reports Logout Help

Barcode JCL

Borrower and Lender (Requester and Responder) Results

[Save Search](#)

Number of Results: 2

Bulk Action: [Select all](#) [Deselect all](#) **Bulk Action**

VDX number : Our number / Their number ** Borrower / Lender

3866457 : 3866457 / 3867397 ** ULA1 / UCLA LD Biomedical Library

Amos a classified bibliography

Wal, Adri | ISBN: 9789062561889

Notes: needBy=4-SEP-2010 Need 3rd ed (1986. OCLC #: [615037497, 10164729],

[1 PDF file - Delivered](#)

Status: **Received by Email or FTP:** Authorisation: **Processed** Last Action: **Received by Email or FTP: 12 Oct 2010** Rota: 1 of 1

[Add](#) [Broker](#) **Action** [Details](#) [Acknowledge](#) [Print](#)

3866237 : 3866237 / 3867121 ** ULA1 / UCLA Young Research Library - ILL

Version: VDX 4.1.3 (Build 222) Copyright © 2000-2009 OCLC.

Internet 100%

start

Worl... Inbo... Worl... VDX ... Voya... Worl...

VDX ... UPDA... Micro... Docu... Doc1... Doc1 ...

1:07 PM Tuesday 10/12/2010

Staff can take a single or bulk action of "Received"

The screenshot shows a Windows Internet Explorer browser window displaying the VDX Web Gateway interface. The address bar shows the URL <http://ucill-stage.cdlib.org:8082/vdx/index.html>. The browser's menu bar includes File, Edit, View, Favorites, Tools, and Help. The toolbar contains various icons for search, navigation, and social media. The VDX Web Gateway interface has a navigation menu on the left with options like Search, Requests, Work Queue, User, Locations, Reports, Logout, and Help. The main content area displays search results for 'The Film spectator' with a status of 'Received by Email or FTP'. An 'Action' menu is open over the first result, showing options such as 'Add Private Note', 'Complete', 'Local Change Request Details', 'Received', 'Send User Alert', and 'UC Send DocFetch Alert'. The 'Received' option is highlighted. A yellow banner at the bottom of the results area reads 'End of Results'. The footer of the page includes the version 'VDX 4.1.3 (Build 222)' and copyright information 'Copyright © 2000-2009 OCLC'. The Windows taskbar at the bottom shows the start button, several open applications, and the system tray with the date and time '1:09 PM Tuesday 10/12/2010'.

UPLOADING FROM ARIEL RECEIVED QUEUE

- ▣ Articles received in Ariel queue from NON-UC institutions can be uploaded to VDX Document Server
- ▣ Once documents are sent to VDX the process is the same as VDX DDS procedures

EXAMPLE OF UPLOADING A DOCUMENT FROM ARIEL TO VDX

The screenshot displays the Ariel software interface. The main window shows a 'Received Queue' with the following data:

Document ID	Status	From	Date/Time	Pages	Color	Page Size	File Size
69973606	Ready	130.91.117.43	10/18/2010...	12	Letter		729 KB
70125323	Ready	128.151.189.151	10/18/2010...	5	Letter		228 KB
70036389	Ready	CSU_San_Francisco	10/18/2010...	14	Letter		1471 KB

A 'Send' dialog box is open, showing the following fields and options:

- Header Information:
 - Document ID: vdx_45123
 - Patron: Lee, Jennifer
 - Note: (empty text area)
- Disposition:
 - Send and Delete
 - Send and Hold
- Destination:
 - To: vdxmail@cbs.oracle.uclibs.org

The Windows taskbar at the bottom shows the time as 11:32 AM and the Ariel application is running.

TIMELINE

- ▣ UCLA and UCSB pilot scheduled from October 25TH to November 5TH
- ▣ Testing DDS is currently available in VDX Stage for all UC staff
- ▣ Webinar training will be scheduled in November 2010
- ▣ Opt-In/Opt-Out option available for UC Campuses