

CAG Annual Report – 2006

Current Members: Imani Abalos (UCB), Marianne Hawkins (UCD), John Bareford (UCI), Valerie Rom-Hawkins (UCLA), Eric Scott (UCM), Sharla J. Desens (UCR), Jack Neves (UCSD), Claudia Jimenez (UCSB), Andy F. Panado (UCSF), Vince Novoa (UCSC), Jutta Wiemhoff (NRLF), Jon Edmondson (SRLF).

The annual Circulation Advisory Group (CAG) meeting was hosted by UC Santa Barbara. The CAG meeting was held March 29 and the UC Circheads meeting was held March 30.

- The meeting was chaired by Jonathan Thomas, who announced his imminent retirement.
- Gail Nichols, the RSC liaison also announced her retirement in June 2006.
- Eric Scott from UC Merced gave an in-depth update on progress at the UCM Library, detailing the exciting challenges they are facing.
- Jon Edmonson, SRLF, was elected Chair-elect for 2007
- Discussed the Bibliographic Services Task Force report.
- The 2007 meeting will be held at UC Merced

Goals and objectives: 2005-2006

1. **Goal: Continue to maintain up-to-date contact information:**
Changes to the web page contact information were updated as needed due to staff retirements and reassignments
2. **Goal: Continue to update policy information:**
Policy information on the web page was continuously updated
3. **Goal: Hold more in-depth workshops on specific issues:**
A presentation was made by UCSB on their upcoming change in their Reserve policy. Three workshops were held on the topics Library Security, Handling Multimedia and Dealing with Difficult Patrons. As a result of the workshops and presentations at the 2005 CAG meeting in Santa Cruz, the following discussions/implementations were achieved:
 - a. UCSD presentation on stacks maintenance: As a result of this presentation, UC Davis purchased 2 HEPA filtered vacuums to assist and improve cleaning and maintenance of the stacks.
 - b. UCSD presentation on the use of pagers in Reserves: As a result of this presentation, UC Davis purchased 30 pagers and implemented their use for 2-hour holds. The pagers have been a great success and are very popular with the students. UCSB reports that they investigated and discussed the use of pagers, but decided that their Reserves operation was too big for the pagers to work effectively.

Goals for the year: 2006-2007

1. Continue to maintain updated contact information
2. Continue to update policy information
3. Continue to use the email listserve to share information
4. Continue to review circulation policies related to external users
5. Continue to host information workshops fostering exchange of ideas.

The following topics were agreed upon for presentation at the 2007 meeting:

- Follow-up discussion on Reserves changes at UCSB
- UCM tour, including RFD demonstration
- Presentation on Billing Practices
- Presentation on Emergency plans & Disaster Practices

Report from RSC: Eric Scott, UCM, will continue as the RSC liaison to CAG for the coming year. Eric Forte is the new chair of RSC.

Submitted by Marianne Hawkins