

## **UC Circheads and CAG Minute Rotation**

### **Circheads Minutes Rotation (starting in 2007)**

SRLF	2007
UC Irvine	2008
UC Riverside	2009
UC San Diego	2010
UC Santa Barbara	2011
UC Santa Cruz	2012
UC San Francisco	2013
UC Merced	2014
UC Davis	2015
UC Berkeley	2016
UC Los Angeles	2017

If the institution is not represented at the meeting, the rotation passes to the next institution on the list. Hosting Circheads exempts the institution from taking minutes.

All reports should be emailed to the minute taker.

All presentations should be emailed to the minute taker.

Minute taker may edit the reports and/or presentations to make the minutes shorter.

Minutes taker should send the unapproved minutes to the web master, Chair, and Chair Elect.

**Sign the minutes.**

### **CAG Minutes Rotation**

UC San Francisco	2007
UC Merced	2008
UC Davis	2009
UC Berkeley	2010
UC Los Angeles	2011
SRLF	2012
UC Irvine	2013
UC Riverside	2014
UC San Diego	2015
UC Santa Barbara	2016
UC Santa Cruz	2017

If the institution is not represented at the meeting, the rotation passes to the next institution on the list. Hosting CAG exempts the institution from taking minutes.

Minutes taker should send the unapproved minutes to the web master, Chair, and Chair Elect.

**Sign the minutes.**