ISRAC call 1/13/2006

Next meeting invite Laine to give us her perspective. Rosalie will check schedule.
Isabel didn't say anything about our report. Someone in HOPS was supposed to look at
our report and draft a response. Kathryn.
Report forwarded to HOPS have all appendixes? Check. Yes it did.
Groups and Folders
 Sometime in march to have in place.
 Maureen: intended for staff? Yes.
 Need to create a best practices for patrons. Paragraph in this with suggestions for
 what staff might want to do for patrons.
 Short paragraph about how Insight works? Applies to presentations, also. Call it
 presentations, groups and folders.
 Short statement of where your presentation lives: create group first then
 presentation lives in group.
 If we go through this document assuming for staff, when finalized, then make one
 for users.
 Add section recommendations for users:
 Link from Insight? Doubt it. Could be on web site.
 Create best practices for users.
 Patrons requested to not delete others' groups.
 Spaces in file names, yes. Underscores work.
 Creation date in file name? good practice.
 Test folder is a great idea.
 Recommend to staff when running workshops save to test then when they get to
 their desktop save to their own folder.
 Spaces, underlines, hyphens, not periods, commas. Files are lower case. Does it
 force? We'll check.
 Housekeeping:
  August 1 date. Clear suggestions how to save into different folder.
  Faculty may not be around.
  Note that says in June and September.
  Worried about deleting 3rd year . Faculty don't teach the same classes
  every year.
  Statement about other ways to back up and archive Insight groups.
  Other backup and security options.
  Link to help page in both documents.
  Limit on number of files? Not at this time.
  This document addresses the current mess of folders.
  Will see if they can move them all. CDL.
  Existing folders will go away.
  Will work on edits and get these back.
Collection Development
Personal Collections Test document
 Maureen and Laine's documents were sent to HOPS.
 Laine how to implement.

Sent to HOPS
They talked about it on their call.
We didn't clear up how much and what the formal survey will look like
Unclear.
A little in HOPS court.
No more information.
Some campuses wanted to assess on an VR person basis.
Maureen's: all of the assessment that we might want to be doing.
Would personal collections work for institutional stuff?
Smaller scale is more appropriate.
Not resolved that VR collections use personal collection. No, this is just a test.
Will we be able to migrate test records into a more permanent place?
No, this is a test.
Duration of testing? Through June. Informal enough; campuses have their own ideas.
Each campus, one account.
Rosalie to report when she knows more. Will talk to Laine.
Get started as soon as possible.
CDL is working on setting this up.

Vicky:
Kathryn's report? Hasn't had a chance.

Collection Development
Dan and Maryly will work on that.
Maryly dragging feet due to concern: front page of Insight, starting up, lists all collections. No search all button. Free collections we could get, but then that would make a longer list.
Searching multiple collections really slows down the software.
When does a local collection graduate to institutional collection
Copyright needs to be worked out.
Copywork at UCSD goes into ArtSTOR, why not?
Protection in ArtStor is that you can't export.
If we have a different take on copyright we should write it out.
Need to say these images are not for publication.
Why not make it faster and make it available?
Bring it up with Luna. Maryly has done this informally
Users look at collections and don't know what it means.
They added descriptions mouseover to the front page.
We have to tell faculty which collections to search in.
Descriptions too long.
Could re-write collection descriptions to have a shorter version. We control this.
Maureen will work on this.
Search all button. Add to list.
Shorter collection description. Add to list.
When we look at collections, how do we know which ones are ours and which are not.
UC available would be great.

Maryly will write some Amika, Saskia, MOAC, Spiro

Will send out recommendations by email.

New collections medical? Can they be converted. Seem beyond what we can do.

Brian's medical collections.

Costs 2$ per image to turn it into Mr. Sids. Would want to prioritize. Not in image databases, already available.

If already available, have adequate functionality, then not appropriate for Insight.

Add Katena collection? Ready for Insight. Need to get the key. Brynmar ready to give over the key.

Want to feel systematic about this.

Treat this as a test case.

Committee needs to prioritize free collections. Needs some long-term thinking.

Don't want the process to be so slow that we lose an interested faculty person.

Find out what it takes to get a freely-available insight ready collection into insight.

Next call 27th.

Maryly, Vickie, Emily will.