

## ISRAC Telephone Conference Minutes, 9/23/05

Present: Maureen Burns (UCI), Greg Careaga (UCSC), Dan Goldstein (UCD), Rosalie Lack (CDL), Emily Lin (UCM), Susan Moon (UCSB), Maryly Snow (UCB), Brian Warling (UCSF; recorder)

Absent: Margaret Hogarth (UCR), Stephen Davison (UCLA), Vickie O'Riordan (UCSD)

### 1. Revised quarterly report for HOPS – Maryly

The revised quarterly report for HOPS will be rolled into the September quarterly report.

### 2. Workplan – Rosalie

The group discussed a draft workplan that Rosalie and Maureen had put together. In an effort to make the document less confusing to others and to provide needed context, the following changes were suggested and will be incorporated:

- Delete *Functional Group* column, keep *ISRAC Charge* column, and add new column called *Justification*
- First column should be *ISRAC Charge*, then *Task*, then *Justification*

The *Justification* column will include broader categories to provide context for HOPS. The *ISRAC Charge* and *Functional Group* columns could be for internal ISRAC use only and not distributed to HOPS. Maryly said that the revised workplan be included in the quarterly report to HOPS.

Questions about individual rows in the workplan:

- Maryly suggested that a new row be added next to Row 11: Catalog UC Image Service as a whole collection. It is important to allow users to find a place where they can mine images (in the same way that ARTSTOR is a service-level record).
- Maureen: Row 21 – add “Other staff as appropriate” (remove question mark). Dan recommended removing the parenthetical from the Task column in Row 21 and add this information (i.e., who) in the Justification.
- Row 29: Add bibliographic citation when it is available.
- Rows 28, 30: These should sort together.
- Row 31: Include recommended list of communication vehicles (e.g., TLtC newsletter, library newsletters, library fundraising newsletters).
- Row 32: It is appropriate to include “ARTSTOR Optional” to drive home the point that these are similar resources and could be rolled out together.

- Maryly asked if there should be something about communication between different bibliographer groups on the campuses, so they could be on the lookout for new image resources/content. Rosalie suggested that Row 33 could be augmented. Maryly recommended that it needs its own task (row). This would let subject bibliographer groups outside art and architecture that the UCIS is available for licensed and free content, and that they need to let the Joint Steering Committee on Shared Collections (JSC) know about these resources.
- Maureen suggested that we need to come up with recommendation on how users outside the libraries can make recommendations for collections.
- Maryly: Row 39 – “UC Image Service” decides whether to use Insight as the delivery vehicle. Dan and Maureen said should be a reminder in the executive summary.