

HOTS Annual Report to SOPAG 2007-2008

HOTS held two-in person meetings and eight conference calls during 2007-2008. Several HOTS members also serve on our subgroups, the Cataloging and Metadata Common Interest Group (CAMCIG) and the Acquisitions Common Interest Group (ACIG), as well as the Shared Cataloging Program Advisory Committee. The chairmanship of HOTS passed from Jim Dooley (Merced) to Lee Leighton (Berkeley) in August 2007, and HOTS welcomed several new members during this period as well.

HOTS focused on preparation for the WorldCat Local pilot project early in the fiscal year. HOTS members John Riemer and Patti Martin also served on the Implementation Team, and several HOTS members served on task groups. As planning for the project began, HOTS discussed the importance of each campus working with OCLC on reclamation projects to update and verify their holdings in the OCLC database. Other project issues that HOTS discussed with information provided by CAMSIG (the Cataloging and Metadata Common Interest Group) included missing records, OCLC holdings symbols, local bibliographic records, local holdings records, duplicate OCLC numbers in local ILSs and single vs. separate records for serials.

The Acquisitions Common Interest Group developed a minimal set of elements, plus definitions, for coding acquisitions information in an electronic resources management system (ERMS). HOTS also provided information to SOPAG on the pilot implementation of the Ex Libris ERMS.

The UC-wide Shared Cataloging Program was assigned an 18% (\$48,000) cut to its operation's budget for the coming fiscal year, 2008-2009, by the University Librarians. The Shared Cataloging Program Advisory Committee reviewed the Program's funding situation with CDL staff and HOTS; Ivy Anderson, to whom SCP reports, decided that the cataloging and distribution of records for California documents could not be sustained in the coming year. Five libraries (Berkeley, UCLA, San Diego, Irvine and Davis) agreed to divide the original cataloging of materials from the 33 high priority state agencies identified by GILS in the next fiscal year, and the SCP staff in San Diego will continue to distribute the records to the local campus catalogs. The details of the procedures are currently being worked out by CAMCIG, SCP staff and the Advisory Committee.

2008-2009 Goals

1. Research and develop any technical services processes needed for the effective performance of UC system-wide initiatives. Advise SOPAG on technical services standards and issues as necessary. Assist the UC-OCLC Implementation Team as appropriate in the development of the WorldCat Local pilot.
2. Advise CDL on issues related to standards, practices and data quality in the MELVYL Union catalog.
3. Provide guidance and oversight to the Shared Cataloging Program Advisory Committee by responding to issues needing policy decisions and identifying potential new directions for program development.
4. Provide guidance and oversight to the Cataloging and Metadata Common Interest Group (CAMCIG) by responding to issues needing policy decisions and identifying potential new directions in shared cataloging and metadata policies and practices.
5. Work with the Acquisitions Common Interest Group (ACIG) in identifying potential new directions and reviewing acquisitions policies and practices across the University of California System.
6. Work with CDC and other groups as appropriate to improve coordination of book approval plans and print monograph purchasing to eliminate unnecessary duplication and to maximize campus resources.
7. Provide guidance to the Shared Print Program by responding to issues regarding policy decisions and identifying potential new directions in program development.
8. Share information relating to digital preservation programs such as eScholarship and the Digital Preservation Repository and proactively assess their relationship to campus technical services activities.
9. Work with other UC groups and with organizations such as the California Library Association to create and promote education and training opportunities for the UC technical services staff.

10. Monitor metadata standards particularly with regards to interoperability and integrated access. Monitor innovative uses of metadata including potential uses in products outside traditional catalogs that would provide improved intellectual access to materials.

Lee Leighton
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