

ISRAC Agenda for June 10, 2005 – draft1.

Conference Call:

Call in: 866 740-1260

Access Code: 9870414

Present: Maureen Burns (UCI), Dan Goldstein (UCD), Emily Lin (UCM), Susan Moon (UCSB), Vickie O’Riordan (UCSD), Maryly Snow (UCB). Minutes by Maryly Snow

Absent: Greg Careaga (UCSC), Stephen Davidson (UCLA), Margaret Hogarth (UCR), Rosalie Lack (CDL), Brian Warling (UCSF)

Campus contact reports.

Campus and library IT contact list and phone numbers still need to be completed. We can actually meet with some of these representatives when the time arises. Please have your list completed by the June 17th meeting. Maryly will create a consolidated list.

Roll-out: Installing Insight on Library public access terminals.

Maryly asked whether ISRAC needs to recommend that Insight be installed on campus library public access terminals.

Vickie (UCSD) reported that she tried to download Insight onto a library public workstation station, and at the last moment was unable to proceed because downloading on public access terminals is prohibited by campus and/or library IT. Vickie said that, based on her experience trying to get the UCSD library IT people to install Flash, to support ARTstor, it might take a long time to be able to install Insight. She therefore acknowledges the need for an ISRAC recommendation. Vickie also thinks that faculty and students might not use Insight at public access terminals, but on their own computers. Maryly agreed that this is true for utilizing the presentation features of Insight, like creating folders and groups, but not for image mining/searching.

Dan (UCD) succeeded in downloading Insight onto to a public station, but wasn’t able to actually see it because the desktop wasn’t visible (so I guess he wasn’t successful after all...). Dan will follow up with campus IT.

Maureen (UCI) says she didn’t have any trouble getting library IT people to download Insight in the library classroom, and acknowledges that this is different than the public stations. She’ll follow-up downloading Insight to their public stations.

Susan (UCSB) said they downloaded Insight to one scanning station, which took quite a while.

Maryly (UCB) reported that Library systems appeared willing to install Insight on public access terminals, all 400+ of them. Before proceeding ahead, Maryly suggested that they wait for a recommendation from ISRAC. Do we recommend that Insight be installed on all public access terminals, or just in general subject areas and art and architecture, since UC Image Service does not yet sciences imagery. Dan suggested that we each individually should push to have Insight loaded as soon as possible. Our main argument for doing so it that the content has been licensed by CDL for use in libraries and because it also includes UC-owned materials. because Insight has library materials. Individual library IT practices vary campus by campus, with much of the local practices dictated by security issues.

Do we have to go back to HOPS? Emily will check with Donald Barclay to see whether we can go to LTAG (Library Technology Advisory Group) directly with the install recommendation. Your LTAG rep can be found at libraries.universityofcalifornia.edu/ltag/members.htm

We concluded this discussion by agreeing that will ISRAC recommend the downloading of Insight onto library public access terminals. Prior to coming up with official wording each ISRAC member is to approach their library IT rep to begin downloading Insight in a systematic, centralized manner. In this way we can learn what questions and hesitations individual campus IT people might have. We hope to have all the campus libraries install Insight by Fall 2006.

Roll-out: Informing Users:

UC Image Service[s] Web page: plural or singular?

Margaret's suggestion for a CD was replaced during email conversations by a UC Image Services web page. We agreed that ISRAC will recommend the creation of a UC Image Services web page. The UC Image Services (UCIS for short) web page would include a link to the existing CDL Insight download page, located at www.cdlib.org/hlp/directory/insight.html The UCIS page would also include links to individual campus home pages and individual campus University Library web page. Maryly suggested a simple URL such as www.cdlib.org/images or www.cdlib.org/ucimageservice Maureen suggested that the page we recommend should be very simple. All heartily agreed. Maryly said that it would need a short simple description of the purpose of, and service provided by, CDL's UC Image Services. Maureen volunteered to craft such a statement, aiming for a draft of the statement, not the page, for our June 17 conference call. We agreed to create a mock-

up of the proposed page, so we can review and tweak it before asking CDL to install it and create the link.

CDL Insight download page:

Dan suggested that the Insight download page, referenced above, also needs to be simplified. We agreed to review the download page and make recommendations, although we did not assign this task today.

Contact with student orientation or undergraduate outreach personnel:

We discovered that our lists of campus contact people did not necessarily include student orientation and/or undergraduate outreach personnel on each campus. These would be the appropriate people to first introduce the existence to UC Image Service to entering students. Dan suggested that he would like us to concentrate first on faculty and grad research, those users who really need the presentation tools in Insight, well before outreach to undergrads. We agreed that our outreach will have to be staged, much in the same way that we will have to have a series of recommendations which build upon one another for a successful rollout. Maryly agreed with Dan's priority on faculty in theory, but pointed out that new technologies are often adopted and disseminated from the bottom up, from students using email and creating their own web pages, before faculty catch on, for instance. We agreed to ask HOPS for student orientation/outreach personnel contact information.

Handouts:

We agreed that bookmarks with the UC Image Services URL might be appropriate. No further discussion at this time, including whether we would recommend a centrally-distributed bookmark or not. We did not discuss the idea of pencils with stamped URL.

Maureen reminded us that Laine had designed a handout for the UC Image Demonstrator Project, available at

www.cdlib.org/inside/projects/image/imageservices_spring2004.pdf

This probably needs to be updated. Everyone is to look at this handout and think about what we'd like to see as a revised updated version. Dan suggested that handouts or bookmarks can probably be distributed via the Library Bibliographer Group. We did not ask for a volunteer at this time to update the image services page nor design a bookmark.

Consolidated to-do list:

Maryly volunteered to create a spreadsheet of action items, things to do and done, recommendations, task, including whose responsibility by name or

functional area. We can all review it for completeness. Ready by next conference call.

ISRAC & CDL:

ISRAC to recommend to CDL....? I don't remember what the recommendation was, although it came up earlier our conference call. Anyone remember? After someone suggested this recommendation, Maureen volunteered to gather together all our CDL-related recommendations to date. Maryly suggested that Maureen wait until the spreadsheet of action items is compiled. Maureen can then consolidate the CDL items.

Campus instructional Technology Personnel:

ISRAC recommended that we individually begin working with our campus instructional personnel to undertake trials installing and projecting Insight in classrooms. Like the libraries, we will approach them individually, then back up with formal recommendation.

Access to UC Image Service collections:

Emily points out that many individual collections in UC Image Service are not cataloged in Melvyl, in local campus catalogs, and in electronic resources databases. We now know that each collection, and UC Image Service as a whole, needs a persistent identifier for us to proceed ahead. How to we get PIDs for Insight and for individual collections? Dan believes that the shared cataloging group at UCSD is group responsible. A PID is assigned, a Melvyl catalog record created. Once loaded into Melvyl, the catalog records go to local campuses for loading in individual campus catalogs and electronic resources databases. Dan told us that the Bibliographers group needs to make recommendations for the shared cataloging of resources. As Dan has an established pathway to make recommendations from the Art bibliographers (UC Bookers) to our campus liaisons, he volunteers to review all UC Image Service Insight collections, noting which have and don't have catalog records.

Status of ISRAC Functional areas:

Maryly asked whether the ISRAC functional areas are working as we intended, or whether we would be better off having individual committee members volunteers volunteer to accomplish tasks as the tasks arise. Maureen replied that we haven't spent any time talking about the groups as a group, so we don't know whether we need to adjust the functional areas, clarify their parameters, or revise the volunteers for each group. We agreed to discuss this at our next, June 17th, conference call. The functional areas are:

Rights management, functionality requirements, outreach, personal collections and collection development, interoperability, assessment, communication.

Items for Insight User Group Meeting in Chicago:

Clean up all the messy messages that proceed the download

LDAP functionality – Can Insight recognize LDAP servers as an authentication method? Because varying permission levels in Insight take place at the CDL level, we need an easy way to authenticate users and their status.

Personal Collections status. Insight 5.1 has the Personal Collections feature, but we can't access until the Insight Technological administrator at CDL, Lena, has to permit access. Many different levels of access, which she sets. Talk to Lena. Collections group (Brian, Emily) would like to have ISRAC understand the PC functionality before installing, rolling out. DG says IT people at UCD loading pc into Almagest, scanning by Leah. MB says Robin Chandler at CDL in charge of UC materials ingest, might not be supported for a couple of years, DG says we need to know CDL's plans. ISRAC and slides can recommend guidelines for when a campus vrc graduates to become centrally available. Summer slider meeting to discuss.

Next conference call:

Because Maryly, Emily, and Rosalie will be out of town for the June 24th conference call, we decided to move it forward one week, to June 17th. We know that Brian, Dan, Emily, Stephen, Susan, Maureen (probably), and Maryly will be available, that Margaret and Rosalie will not be available.

Today's discussion included the following recommendations, namely that:

ISRAC recommend and draft a UC Image Services (or is it UC Image Service?) web page. Maureen to begin drafting text.

ISRAC provide text for updating the existing, Laine Farley-created Image Services page which can serve as a handout. Not assigned.

ISRAC review existing Insight download page, and provide text for revised language. Not assigned.

ISRAC recommends that Luna simplified the Insight download process by eliminating as many pages that proceed the Insight download as possible. Emily & Maryly to bring to Insight User Group meeting.

ISRAC recommends that UC Image Service and all individual collections within be assigned PIDS, and have individual catalog records created for them to provide access through established library channels, Melvyl, local catalogs, electronic resources databases. Dan Goldstein to review.

More on LDAP:

After the conference call, Emily & I called Brian to talk about LDAP, which stands for "lightweight directory access protocol", a standard protocol for authenticating access levels to restricted electronic resources. The UCSF LDAP server has all UCSF faculty & students in it, so when anyone of them login to WebCT. WebCT checks the LDAP server to authenticate, then permits access. You can point anything to an LDAP service. LDAP is a directory, and can include status, so different authorization rights, such as in Insight, could be determined by LDAP server. Another authentication method is Kerberos. To find out which system your campus is using, ask your campus Library IT department. IP authentication used for LDAP. Shibboleth is another method to access restricted digital content, and it will be explored by UCSD this fall.