Systemwide Operations and Planning Group (SOPAG) Minutes
Friday, February 17, 2006
Room 712 Kaiser Center, Oakland

Attendees: Bernie Hurley (Chair, B), John Tanno (D), Patricia Cruse (CDL), Terry Ryan (LA), Julia Kochi (SF), Lorelei Tanji (I), Kate McGirr (SC), Susan Starr (SD), Gary Lawrence (CDL) Sharon Farb (LA by phone) Patrick Dawson (LAUC, Recorder)

1. Agenda Review and Announcements
RSC request to SOPAG on blocking checked out reserve items
Completed and removed from the agenda.
HOSC/RSC Special Collection ILL report
Has been received and accepted
Announcements: Nancy Kushigian is retiring July 1, 2006.

2.1 CDC
At their January 2006 meeting the ULs rescinded their charge to SOPAG to investigate current and emerging e-journal strategies. However, Cruse indicated that she will work with the ULs, CDL's preservation team, CDC and SOPAG to evaluate emerging preservation strategies for e-journals.

East Asia report was discussed. CDL will provide initial funding to hire someone to assist with Tier 2 negotiations throughout the system, with an initial emphasis on East Asia. A new model for Tier 2 may result.

   Action: Hurley will send message to ACG chairs about Portico

   2.1.1 New Charge to CDC from UL's Scholarly Publishing Summit
   The Task Force is working on a final report. The plan is for the report to be ready for SOPAG's April meeting, so the ULs and SOPAG can discuss it at their joint meeting in May.

2.2 SCO
   2.2.1 Faculty Out-Reach Charge for SCO
   SCO is continuing to address its charge to create a faculty outreach program on scholarly communication issues. Resource kits are being developed for librarians to use when discussing scholarly communication with faculty. Five Scholarly Communication white papers have been released by Academic Council and sent to each campus' Academic Senate for comment. The Office of Scholarly Communication is creating a survey to gauge faculty attitudes on copyright.

2.3 HOPS
   2.3.1 IL Workshop Proposal
   The Information Literacy workshop was approved last May by SOPAG. If it is not in place by summer, SOPAG will need to reconsider the timeline.
   2.3.2 Digital Reference Proposal
   No news on digital reference. Dawson will work with HOPS to move this item along.
   2.3.3 HOPS/ISRAC
   ISRAC committee sun setting approved by SOPAG. SOPAG would like to get comments from ISRAC and HOPS about the effectiveness of this type of model rollout services to the campuses.

Action: Hurley will ask Donald Barclay to transmit the final ISRAC report to SOPAG along with recommendations and information gathered.

Cruse will follow up and provide more information to determine if SOPAG needs to oversee other campus rollouts. Perhaps CDC should be involved to evaluate licensing agreements and comment on these agreements.

Short discussion on providing licensed database content to UC alumni and affiliated groups. Question is will each campus consult with Proquest to determine their packaging suite of databases?

Action: Hurley will contact Sarah Pritchard about the status of providing licensed database content to affiliated groups as well as alumni.

2.4 HOTS
Conference calls are slated to discuss the Bibliographic Services Task Force Report, especially sections III (Adopting New Cataloging Practices) & IV (Supporting Continuous Improvements) of the request for comments.

2.5 LPL
No report

Action: Kochi will call Eric Scott.

2.6 LTAG
Continuing along with their technology in the future discussion and this is laying a good foundation for the forthcoming discussion on the BSTF report.

Web Conferencing software moving along. LTAG first group to use it felt it was useful and productive for their meeting. SOPAG will examine how the committee works for preparing their meetings and may seek a better way with either WEB conferencing software, or another product. Will try using a Wiki (hosted at SC) for a specific future agenda item to see how it works. BSTF would be a good agenda item to test. SOPAG license will be at SB for conferencing software.

Action: McGirr will set up a Wiki at UCSC.

2.7 RSC
2.7.2 Interlibrary Loan of Media
E-mail sent to Gail Nichols from Hurley. Agenda item completed unless there is a response from RSC.
2.7.3 Suggestion for SOPAG ACG on Copyright
SOPAG continued discussion of how best to share copyright expertise and coordinate copyright issues across the campuses. Sharon Farb (UCLA) and Gary Lawrence (Systemwide Library Planning) joined the group for this item. (Farb by phone.) It was agreed that the UC Libraries would benefit from centralized copyright expertise to provide support in the areas of consultation, advocacy and instruction. At the same time, there is also clearly a role for local assistance on legal and policy issues.

Action: Starr will work with Julie Conner (UCSD Libraries legal and policy advisor) to draft a statement of the benefits to be derived from both central and local expertise on copyright. The statement should be ready to distribute to the University Librarians at the May UL/SOPAG meeting. SOPAG members should alert their UL that the statement is in preparation.

Hurley will ask Farb to forward models used at ARL Libraries that are hiring legal expertise.

3 Task Force Reports

3.1 Bibliographic Services Task Force

Waiting for comments from ACG's etc. on the report. Purpose is 1) get answers to questions that can be compared. 2) Gather comments in general. Mechanism is for ACG, SOPAG and LAUC campus responses to go to Hurley before March 31st.

3.2 RLF Persistence Policy & Procedures

3.2.1 RLF Persistent Procedures TF

The Task Force is working through implementation issues.

3.2.2 Updating the RLF Persistence Policy

The Task Force has updated the policy to reflect Phase 1 report, and it will be submitted to the ULs for review. Once the revised policy is accepted, it needs to be shared broadly to make sure people are aware of a new policy.

Action: Once approved, SOPAG will make sure of broad distribution on campuses. Kochi will send a list of definitions generated to SOPAG members.

3.3 ERMS Implementation Team

Rollout group will direct policy questions to SOPAG as needed and as they arise.

3.4 Policies and Procedures for Digitally Reformatting Printed Monograph and Serial Holdings

These issues are being discussed in the context of work with the Open Content Alliance, which will inform further action. Documentation of process is taking place and from process will be able to suggest follow on steps.

3.5 Digital Preservation of Electronic Scholarly Journals

Remove from agenda given ULs decision to move forward with Portico.

Action: Cruse will monitor issues in journal preservation as these arise.

4 Report on CDL Related Items.

4.1 MELVYL®

Ex Libris v 16 upgrade should be implemented by December.

4.2 Shared Services Projects

4.2.1 VDX Issues

Prolonged implementation has led to some frustration and not all campuses are using VDX for borrowing.

Action: Cruse will contact Laine Farley to determine if an analyst can consult with heads of ILL at each campus and compile a list of current significant issues and challenges as well as successes. Cruse will ask Mary Heath (CDL) to provide a list of expected VDX functions and services that have not yet been implemented.

5 Systemwide Library Planning

6 Shared Collections & Services--Updates

6.1 Investigation of a High Volume Digitization Infrastructure

6.1.1 SOPAG demonstration project

Seems that the two original scanning projects have been meshed together a bit. Internet archive project scanning has not been that successful and they agreed to redo the scan. The plan is to install 6 scribe stations with a capacity of 50 books per shift to complete the project. Aim is 200 books per day.

6.1.2 Open Content Alliance
Proposal has been sent with comment from CDC back to the taskforce.

7. UC Libraries Website/SOPAG Web Design / Master Task List

Action: Kochi will have pages ready for review for the March meeting.

8. e-dissertations
Question is who on each local campus will sign the license with Proquest.

Action: Cruse will examine licensing issues for CDL on behalf of the individual campuses.

May joint UL/SOPAG Meeting
Possible agenda items:

BSTF
Persistence Policy Taskforce Report,
ERMS update
Copyright discussion