Minutes
Systemwide Operations and Planning Group (SOPAG)
Friday, February 27, 2009
Conference Call: 1:00-4:00pm
SOPAG members present: Felicia Poe, CDL, Mary Linn Bergstrom, LAUC, Bernie Hurley, UCB, Gail Yokote, UCD, Lorelei Tanji, UCI (chair), Bruce Miller, UCM, Diane Bisom, UCR, Julia Kochi, UCSF, Luc Declerck, UCSD, Susan Parker, UCLA, Lucia Snowhill, UCSB (recorder), Kate McGirr, UCSC

1. Announcements
None

2. Systemwide Library Planning (Joanne Miller, Susan Parker, Kevin Ruminson, Lorelei Tanji)
-Draft Instructions for statistics via SFX (Tony Harvell 2.18.09)
Joanne, Kevin, and Susan continue to work with others on a draft supplemental report recommending changes to reporting, clarifying and developing common definitions, options for counting serials, and ways to improve data display and reporting. *Draft Instructions for Statistics via SFX*, created by Tony Harvell, was shared with SOPAG. The goal is to use SFX to make de-duplicated lists of serials for campuses and provide campuses with a process to determine locally held serials statistics.

3. Next Gen Technical Services (Bruce Miller)
Bruce reported on the first conference call with Executive Team and Steering Team on February 18th. The focus of the call was to establish communication and to provide guidance to the steering committee on boundaries and directions. The steering committee will be communicating directly with various ACGs. It was noted that the overlap between NextGen Melvyl Task Force and Next Gen Technical Services is working well so far. The close connection of the task force issues and collections related aspects was also discussed.

4. Revision Charge TF Digital Library Collaboration (Diane Bisom, Bernie Hurley)
The task force has established a listserv, is gathering background documentation and is setting up its first conference call. It was determined that
Action: Documentation from the workshop held two years ago will be reviewed by Diane and Lorelei for addition to the task force wiki.
Action: Diane will work with Julia and CDC where there is overlap in defining collections and collection development policy.
Action: Julia will investigate options for using UCSF wiki for the task force.

5. All Campus Group Reports
5.1 CDC Report (Julia Kochi)
Julia asked SOPAG to approve adding two new members to CDC to address CDC's need to fully embrace and inform CDC in broadened areas of collections:
Action: SOPAG concurs in adding Patricia Cruse, CDL Digital Curation, and Catherine Mitchell, E-Scholarship.
Julia reported on CDC's 1 ½ day retreat last week to discuss future directions and priorities for the UC collections. CDC is developing a summary of recommendations to present to the ULs for approval at the joint UL/SOPAG meeting March 26th.
It was noted that there is some overlap with one charge to Ad Hoc TF Digital Library Services in defining the UC digital collection.

Action: Julia will talk to Diane further about the overlap and ways to provide input from CDC to the task force.

Action: Julia will get the UL document to SOPAG for review before the March 16th deadline to send it to the ULs e-mail fyi re: bibliographer in-person meetings* *

5.2 SCO *Report (*Gail Yokote)
Janice Contini (UCSF) has been hired as SCO specialist to assist SCO in developing a strategy to move from centralized to federated approach to working on scholarly communication issues.
SCOs are also working with CDL on rolling out the Springer open access option for UC authors and getting assessment and feedback.

5.3 HOPS Report (Bernie Hurley)
24/7 reference service is going really well.

5.4 HOTS *Report (*Luc DeClerck)
HOTS is working with the Next Gen Technical Services Task Force.
For Next Gen Melvyl, they are working on reclamation for campuses, developing best practices for uploading local holdings to OCLC, and discussing the pros and cons of potentially including on order in WorldCatLocal.
Since OCLC has relaxed rules on who can edit master records, HOTS is discussing UC participation in opening up of cataloging by OCLC.
HOTS' SCP subgroup continues to work on ideas and models to provide to the Next Gen Technical Services Task Force.

5.5 LTAG Report (Diane Bisom)
Diane has talked with Declan Fleming, new LTAG chair the role and directions for LTAG in advance of the upcoming LTAG conference call.
LTAG is also drafting a document for discussion on teleconference and collaboration, looking at teleconference options. There should be something for SOPAG review fairly soon. There is considerable interest in options expressed by various ACGs and LAUC.

5.6 RSC *(*Susan Parker)
RSC is drafting a survey on ILL customer satisfaction.
HOPS has requested a RSC liaison, and Linda Kennedy will serve in that role.
There was discussion of the UL's cost savings decision to support only one stop per campus with centralized funding and questions who campuses should contact that wish to maintain some multiple stops and how to determine those costs and recharges.
Action: Felicia will investigate ways that campuses can follow through if want to retain multiple stops and pay for them. [CDL response: Marlayna Christensen, chair of RSC, oversees the details of the contract, including pickup locations and rates. If a campus wants to inquire about or make adjustments to these details, Marlayna should be contacted. CDL will work with Marlayna on any questions she has.]

6. Project Management Skills for Consortial Collaborations (Kate McGirr)
b. Draft Project Management CIG document, 2/24/09
Kate and Diane presented a draft charge for a UC Collaborative Project Management Skills Common Interest Group. The need for developing project skills broadly is seen as a strong need by SOPAG members to improve both campus and systemwide projects, require less time and better assessment. There was considerable discussion on the best ways to develop and use project management skills

throughout UC

Action: Kate and Diane Julia, and Mary Linn will draft a charge to create a task force to investigate the need for project management skills at campuses and CDL, look at the levels of project management needed, investigate technologies and best practices, set up a common ground for project expectations and make recommendations on ways to improve project management with collaborative projects and an ongoing structure.

7. Task Force Reports

7.1. Next Gen Melvyl (Luc DeClerck)

The Executive Team submitted a progress report to ULs that included lists of all tasks needed to go into production. UC/OCLC weekly meetings are being held to track progress. Challenges and delays risks are discussed with the Joint Executive Team on a monthly basis. Luc updated SOPAG on some of the details and also noted that the draft agenda for the LAUC Spring Assembly includes both Next Gen Melvyl and Next Gen Technical Services.

ACTION: Lorelei will recommend that Next Gen Melvyl be included on the joint UL/SOPAG agenda in March.

8. CDL updates

8.1. CDL and Confluence update (Felicia Poe)

The possibility of CDL/UCOP hosting Confluence for SOPAG and other ACGs was investigated by Felicia. She reports that the transfer of Confluence content form UCSF to a CDL server is problematic at this point because CDL and UCSF run different versions. Transfer would also require a fuller commitment by UCOP to support Confluence. Julia will investigate whether or not UCSF can host some of the major ACGs.

ACTION: Remove this item from the agenda until there are opportunities to pursue.

8.2 UC Libraries Mass Digitization Project (Felicia Poe)

CDL's February 2009 update on mass digitization statistics has been posted on the SOPAG wiki. CDL hopes to maintain current capacity through June 2009. A Print on Demand ("POD") task force is being formed to examine issue pertaining to the possibility of offering POD across myriad UC projects; a recommendation is expected by summer 2009.

8.3. Metalib/metasearch product (Felicia Poe)

CDL's Bibliographic Sevices Program and the UCLA library released the final report investigating the possible implementation by UC of the Ex Libris MetaLib product: "UCLA + MetaLib: Women and U.S. Social Movements Web Portal: Project Assessment and Recommendations". The final recommendation is that UC discontinue its exploration of the MetaLib product.

Future meetings:
Next SOPAG meeting: UCLA--March 25: SOPAG mtg and March 26 UL/SOPAG mtg.