

**Systemwide Operations and Planning Group (SOPAG)
Minutes – 17 March 2006
Conference Call**

Attendees: Bernie Hurley (B, chair), John Tanno (D), Lorelei Tanji (I), Bruce Miller (M, recorder), Sharon Scott (R), Susan Starr (SD), Julia Kochi, SF), Marilyn Moody (SB), Kate McGirr (SC), Patrick Dawson (SB, LAUC), Trisha Cruse (CDL)
Absent: Terry Ryan (LA)

1.0 Agenda review and announcements (Hurley)

- This is Marilyn's last SOPAG meeting. We wish her well in her new venture. Kate has taken over the linked agenda.
- Trisha recently sent a message regarding CDL information gathering. This information will help shape the agenda for the north and south CDL forums in the fall.
- Bernie announced that Chuck Eckman from Stanford will be the new AUL-Collections at Berkeley. He will start on 1 June. The Isaacson, Miller search firm (<http://www.imsearch.com/>) was very helpful in the recruitment process.
- Bernie reminded us that we will use today's phone number for future conference calls.
- The following items have been completed and will no longer appear on the agenda: Interlibrary Loan of Media, Digital Preservation of Electronic Scholarly Journals.
- Addition to agenda:
Licensed databases for alumni and affiliated groups (Hurley)
The ULs had charged SOPAG to gather information regarding possible licensed database packages for affiliated groups. However, at the last ULs meeting, CDL submitted a proposal for a package that could be used by alumni and affiliated groups. CDL will pay the license cost for single year. User registration will be managed by each campus.

ACTION: Trisha will verify details and will provide an update via email to SOPAG.

ACTION: Each SOPAG member will identify a local contact.

ACTION: Bernie will ask the ULs steering committee if CDL is still continuing to look for other packages that could be used by affiliated organizations, or does this action subsume the previous assignment.

2.0 All Campus Group Reports

2.1 CDC (Tanji)

2.1.1 New Charge to CDC from ULs' Scholarly Publishing Summit

There is a task force that is drafting a report in response to this charge for discussion at the next CDC conference call. The goal is for CDC to send the report to SOPAG in time for their April meeting in preparation for discussion at the joint UL/SOPAG meeting in May.

2.2 SCO (Starr)

No update. A conference call is scheduled.

2.3 HOPS: Dawson will replace Moody and will represent UCSB for the foreseeable future

2.3.1 IL Workshop

The workshop details are being developed. It will be held at UCI. UCI will absorb the cost.

2.3.2 Digital Reference Proposal

The proposal is under review by a subgroup, and then there will be further review by HOPS.

2.3.3 ISRAC

ACTION: Bernie will notify Donald Barclay (HOPS chair) that ISRAC should finish work in progress prior to its termination.

2.4 HOTS (Tanno)

HOTS has held weekly conference calls regarding the BSTF report. Planning for the CONSER funnel is moving forward.

2.5 LPL (Kochi)

No report.

2.6 LTAG (Ryan – not present)

No report.

The experiment with web conferencing software was discussed.

ACTION: The sponsoring campuses will provide an email update to SOPAG. Patrick will demo the software to SOPAG prior to implementation.

2.7 RSC (Starr)

The preamble regarding copyright has generated only one comment.

ACTION: Susan will meet with J. Conner next week to continue discussion of a framing document with respect to systemwide support for copyright issues.

3.0 Task Force Reports

3.1 Bibliographic Services Task Force (Ryan – not present)

No official report, review is underway.

3.2 SOPAG RLF Persistence Procedures TF (Kochi)

The group continues to meet and make progress. They are waiting for UL review and feedback on the revised policy

3.3 SOPAG ERMS Implementation Team (Hurley)

No report, planning is underway.

ACTION: Cruse will check status for future meeting reports

3.4 Policies and Procedures for Digitally Reformatting Monograph and Serial Holdings (Hurley)

Bernie asked the ULs Steering Committee for guidance regarding the source of information for each part. The ULSC supported use of experience with the OCA project as the source for selection, services, and standards.

ACTION: SOPAG will discuss the resources section (how to provide funding) at the April meeting. Do we understand the co-investment cost, and do we have the will to proceed?

4.0 CDL Report (Cruse)

VDX assessment will wait until May due to lack of analyst time. Functions not yet implemented will be documented and reported.

ACTION: Trisha will provide an updated timeline next week.

5.0 Systemwide Library Planning (Cruse)

FYI: CDL will provide comments regarding the Section108 hearing.

6.0 Shared Collections and Services – Updates

6.1 Investigation of high Volume Digitization Infrastructure (Hurley)

6.1.1 SOPAG Demo Project

The assessment of specific requirements has been subsumed by OCA Yahoo American lit project

ACTION: Bernie will prepare a closure document regarding what we learned with the demo project.

6.1.2 Open Content Alliance

No report.

6.2 Print Collection Planning: Possible Collaboration with the State Library (Tanno)

Some projects have been proposed to the California State Library. We are waiting for a response to determine the next steps.

7.0 SOPAG Communications

7.1 UC Libraries Website/SOPAG Web Design/Master Task List (Ryan, Kochi, Cruse)

Discussion on the mockup for a new SOPAG website:

There are roughly 300 web pages and it is not trivial to move to a new design.

Assistance will be needed for transitioning and editing.

Is content expected from all SOPAG groups?

Possibly updates could be generated via structured minutes.

Liaisons could be assigned to keep new pages up to date.

ACTION: SOPAG members will review the mockup site from the perspective of the potential effort to update information. With that background we will continue the discussion at the April meeting and will determine whether or not to migrate to the new design.

7.2 Wiki for SOPAG minutes

Kate has been working on implementation of a wiki that could be used for editing minutes. Experimentation so far does not include a useful way to track changes.

ACTION: Trisha will investigate the possibility of uploading a Word version with changes with a locked mode.

8.0 e-Dissertations (Tanno)

Discussion:

UCD is moving forward with implementation and will rely on Proquest and a DPR archival copy.

CDL is technically prepared to store archive copies in the DPR, but there is a license issue regarding the right to put the Proquest copy in the DPR. The student is the copyright holder, but Proquest manages the copyright clearance.

Proquest allows a copy for an institutional repository, but there is an associated fee.

Trisha will report when more is known from CDL regarding the rights management issue

Proquest currently does not deal with supplemental media, e.g., DVDs, maps, etc.

Next meeting:

21 April

Oakland, Kaiser 712