2009-3-26 UL-SOPAG Minutes
Joint University Librarians/SOPAG Meeting
Friday, March 26, 2009

Location: Young Research Library (UCLA, Los Angeles)

University Librarians: Brian Schottlaender (UCSD, UL's Convener); Tom Leonard (UCB); Ginny Steel (UCSC); Brenda Johnson (UCSB); Karen Butter (UCSF); Laine Farley (CDL); Bruce Miller (UCM); Gerry Munoff (UCI); Gary Strong (UCLA, UL); Ruth Jackson (UCR, UL), Gail Yokote (UCD, Acting UL)

SOPAG: Lorelei Tanji (UCI, Chair); Bernie Hurley (UCB, Recorder); Susan Parker (UCLA); Diane Bisom (UCR); Luc Declerck (UCSD); Felicia Poe (CDL); Mary Linn Bergstrom (LAUC); Gail Yokote (UCD); Kate McGirr (UCSC, recorder); Lucia Snowhill (UCSB); Julia Kochi (UCSF)

Guests : Martha Hruska (UCSD); Patti Martin (CDL); Joanne Miller (CDL)

Absent: Marilyn Sharrow (UCD, UL)

1. Library Wide Strategic Planning

a. CDC Briefing Paper: Philosophy document. Kochi briefed the group on the "University of California Collection: Content for the 21st Century and Beyond" paper. The document was drafted by CDC as part of their recent retreat process and was created to lend focus to the current philosophies, truisms and challenges facing the UC Libraries as the consortia considers pathways for the future of collection content. SOPAG and the ULs discussed the paper and the ULs asked CDC to include: a few sentences in the beginning acknowledging what we have already done and how we intend to build on what we have done; possibly using a communication expert to help craft a preamble to the document; amplification of the individual investment and commitment of the campuses to realize the goals and promoting that the collective of all campuses covers an unmatched breadth of collections. Additionally, the ULs felt it would be useful to have a statement on how we will move forward. CDC should consider that this paper could be part of the overall strategic plan. What would be the next steps to implementing the ideas considering the barriers and capitalizing on the opportunities.

Action: CDC should revise the document and send it back through SOPAG for additional review by the ULs. The current version should be marked as a draft.

2. SRLF- 3 Options

The ULs and SOPAG reviewed a paper describing campus library collection and service growth plans and storage needs and reviewed both the NRLF and SRLF fill rates which project capacity numbers for the future. Laine Farley and Gary Strong indicated the SRLF project 3 is not off the books but it is not scheduled or funded. There is concern that SRLF will be filled in about 3 years and the ULs challenged that we should look at bold strategies and think outside the boundaries of the UC and outside the state. SOPAG should put together a working group that looks at the different options that could be reviewed by the ULs.

Action: SOPAG swill appoint a task force and Hurley will draft a charge focusing on additional factors that could impact the choice of options and directions to go. The task force should identify the next pieces of shared collection management that need attention; look at issues around unique materials; review new functions that the RLFs could take on. The emphasis should be on actions that can be instituted quickly. A suggestion was made to identify the top 5 things we can do to extend the life of the RLFs after identifying the risks, what materials are there, and what kind of material is appropriate to keep in the

RLFs. The constitution of the group should be such that they can recommend an action plan. The ULs suggested Lucia Snowhill as TF Chair, additional membership to be determined.

3. Next Generation Technical Services Collaboration Update

Bruce and Martha Hruska (UCSD) gave an update of members of the NGTSTF and their workings. The Executive Team is conducting monthly conference calls and the Steering Team is coordinating with the Next Generation Melvyl Project. The group is balancing near term action with some bigger long term thinking. The Executive Team clarified that the steering team is empowered to go to ACGs and create other task groups. The group indicated we will know more once we understand the reality of what we can do. The groups will push ahead and have folks be clear on how people can participate due to other priorities at their home campuses. The collaboration is on the agenda for LAUC Spring Assembly and an ARL meeting in May. UC has a responsibility to assert and participate in national leadership roles and the group will walk through the scope statement, to pair it up with the "2Cool" initiative. The group is allowing itself to look broadly for opportunities including those that are not in-house.

Action: *The task force will continue to look at scope to see how to leverage other national relationships that most campuses are engaged. Additional time will be spent further defining the "good enough" statements and clarifying the meaning of "preservation" in this context. The group will move forward to populate the task groups needed to fulfill the charge. The ULs suggested adding members from the Affiliated Libraries (UCB, D, I, LA, B campuses) to the work groups.*

4. UC Digital Library Services Task Force Update

The task force has been focusing on opportunities for creating a "UC digital collection," shared technical infrastructure, opportunities for collaborative project with partners from both inside and outside UC, and developing a strategy for the next phase of this work. Diane gave a progress report on the task force which has only met once. Group just getting started. Came about because of number of discussions to establish a framework to capitalize on what has been done to date, and develop a coordinated collaborative process. Deliverable is a report to SOPAG. Task force will not meet in person and will explore conf. calls, and using "Go to Meeting" software, and has established working space on the UCSF wiki. Julia will join the group to discuss to the CDC briefing paper and its coordination with this project. Work Breakdown Structure (WBS) will be established. What is missing in infrastructure, recommendations of priorities, software needs to be considered and creating a framework for next phase. Measures are being instituted to address the aggressive timetable as the group is very clear on what is the focus of the project.

5. Next Generation Melvyl

Declerck reported there is a delay in implementing NGM request. At this time it is unclear what the impact may be as it could be simple, and much easier. OCLC is struggling a bit with our requirements and some delays are due to OCLC resource issues to work on the project. There will be a meeting with Steering Committe and OCLC to see directions OCLC is moving toward, their new products, and a sharing of developments. UC has identified requirements and OCLC is trying to create a development schedule. There have been a number of discussions regarding branding issues of the new MELVYL. The implementation team knows ULs are interested in keeping the MELVYL brand and the implementation team new MELVYL is an expansion to world holdings, so there may be some value in communicating this expansion, and therefore might be helpful to have a new brand name. All recognize that MELVYL is more of a catalog idea where NGM is more of a rich gateway. These issues create a potential public relations opportunity.

Action: Continue the investigation on how to proceed with the branding issue. The ULs agreed that bringing in a communication specialist for the evaluation may be valuable and would ensure we are

asking the right questions. The Implementation Team should come back with how to proceed which may include a request for funding if professional help is needed.

6. Project Management Skills Task Force Charge

McGirr presented a paper recommending a project management skills task force be charged to investigate the current state and need for project management skills at the campus libraries, identify those individuals located at the campuses and CDL who have project management skills, analyze and recommend a suite of project management skills that address both campus needs for project management and project management skill sets that are instrumental in the successful implementation of systemwide collaborative projects, and after this analysis recommend a continuing framework for identifying and assigning project management talented individuals to systemwide collaborative projects as they arise. The ULs endorsed the concept of the task force asking SOPAG to revamp the document to include all staff, not just librarians; clarify the efforts include the libraries and CDL, if the group considers criteria for librarians, involve LAUC, consider outside training opportunities, and make the group smaller, perhaps 4-5 people.

Action: SOPAG will re-work the document with the UL's suggestions, and recommend members for the task force. The revised document will be mounted on the SOPAG website and shared with the All Campus Groups.

7. Systemwide Statistics Survey Report- Follow-up on Recommendations

The ULs and SOPAG reviewed the report and indicated that Systemwide Library Planning will review the data in more detail to "fine tune" what statistics should be retained, dropped, modified or added to support campus library needs. The proposal by Tony Harvell about the new way to count serials will provide consistent data and save time for the campuses. Margery Tibbetts will run the files for the campuses each year. Part of production of the statistics is to tell the campus stories. All parties agreed if we could achieve commonality and consistency, it would be useful.

Action: Joanne, Susan, and Lorelei will amend document to show that we are keeping the budget tables per ULs feedback. Joanne will distribute the TF reports and proposed serials methodology to statistics coordinators for testing at the campuses and collect feedback prior to actual implementation*.*

Labels parameters