Systemwide Operations and Planning Group (SOPAG)
Friday, June 16, 2006
1:00-4:00pm
Telephone Conference Call

Participants: B. Hurley (B, Chair), J. Tanno (D), L. Tanji (I), T. Ryan (LA), B. Miller (M,), D. Bisom (R, Recorder), P. Dawson (SB, LAUC), K. McGirr (SC), S. Starr (SD), J. Kochi (SF), T. Cruse (CDL)

1. Agenda Review & Announcements

No additional items added.

1.1. 2006 Meeting Dates Selected:

July 21, 1pm-4pm	Conference Call
August 25	Meeting or Conference Call (TBD)
September 22, 9am-12n	Conference Call
October 20	Meeting with ACG's
November 29-30	Joint Meeting with ULs (LAX or Oakland,TBD)
December 8, 1pm-4pm	Conference Call

Note: During the Conference Call, November 16-17 was selected for the November meeting with the ULs. Per 7/6/06 email from B. Hurley, the meeting dates are now November 29-30.

2. All Campus Group Reports

2.1. CDC (Lorelei)

CDC has a conference call with John Ober to discuss action items and scenarios, and will continue their work. The CDC Newspaper TF is hard at work, and more information will be forthcoming. CDC will be reviewing the RLF de-dup charge; the shared print program and Tier 2 support information from Ivy Anderson, including support for negotiation; Open Alliance, and Verde. Chuck Eckman will be joining CDC as the Berkeley representative.

2.2 SCO (Susan)

An email announcement was sent out about the Toolkits. No comments have been received thus far. B. Hurley noted that he was impressed, and had a question as to whether there has been any or much coordination between the campuses. S. Starr noted that the Toolkit is a "work in progress" and that it is being implemented in a "soft roll-out." More discussion is needed on how to bring it to the attention of potential users.

A question was raised about the status of the faculty white papers discussion. Academic Council has asked President Dynes to convene a working group to recommend final policy language with regard to copyright and to address issues related to implementation. The Senate Special Committee on Scholarly Communication will dissolve at the end of the summer and UCOL will take on oversight of these issues. SOPAG agreed that this topic was a clear example of the need for a coordinated copyright approach throughout UC.

2.3 HOPS (Patrick)

The UC e-Links window is being examined for usability and HOPS will be involved for public services input. HOPS hopes to implement the proposal for Shared Digital Reference by fall quarter. Either QuestionPoint, -or an IM client should - be made available to all campuses. Policy pages with specific information for each campus will be created. A proposal from HOPS with a proposed implementation plan and financial implications is needed by SOPAG. HOPS will discuss this at their June 30 conference call.

ACTION: Patrick will have HOPS prepare a proposal for SOPAG.

2.4 HOTS (John)

HOTS has requested the formation of a new CIG to focus on cataloging across the campuses with an emphasis on BSTF issues raised. SOPAG members discussed the relationship and/or overlap of the proposed CIG to the SCP. Could it be an SCP advisory committee? Would there be overlap in membership? Should this activity be combined with SCP? The relationship needs to be clarified

ACTION: SOPAG recommended endorsing the charge with the following changes: 1. make explicit regular consultation with the SCP Advisory Committee; 2. make the appointment process confirm to SOPAG's procedure; 3. indicate that the group will be reviewed after one year; and 4. express key responsibilities more aggressively, e.g., develop and recommend polices, rather than share information. J. Tanno will share these comments with HOTS, and ask that a revised charge be sent to SOPAG for review and approval at the July conference call.

2.5 LPL (Julia)

No report from LPL. It was agreed to monitor the activities and needs, and discuss a potential change to LPL's status in October.

2.6 LTAG (Terry)

LTAG is coming to closure on their scenarios document, projecting out UC's evolution over the next ten years.

2.6.1 Web Conferencing Software

Terry report that LTAG's experience with Web conferencing software (from Stephen Schwartz/UCLA) was that is a great tool for phone meetings, including online editing and brainstorming/ whiteboard work during the meeting. It is not so great for asynchronous editing between meetings and is not a replacement for true collaboration software. Bruce reported that Merced has hosted web conferencing for other groups, and they were surprised at how well it worked in some situations. However, each web meeting needs an "owner" who is very familiar and comfortable with the software."

ACTION: SOPAG will continue to monitor web conferencing options for now

2.7 RSC (Susan)

The RSC has not met recently. Z Portal from Fretwell Downing, which will provide the VDX patron interface, should be available soon.

3. Task Force Reports

3.1 Bibliographic Services Task Force (Terry)

Terry provided a draft "next BSTF steps" document for discussion, and SOPAG reviewed issues and possible next steps. Terry and Bernie will meet with the BSTF before the August SOPAG meeting to discuss realistic short-term options to start things moving, such as a project plan, timeline, resources, and roadmap and then forward this information to the ULs to consider.

3.2 RLF Persistence Policy & Procedures (Julia)
3.2.1 SOPAG RLF Persistence Procedures TF

The Task Force has been hard at work – a draft report has been shared with SOPAG. Although there is a short turn-around time, feedback from the campus review is critical.

ACTION: Julia will let Colleen Carlton know that the RLFs should send the report to selected staff from each campus for an initial review and comment. Julia will send Gary Lawrence changes to the RLF Persistence Policy.

3.3 SOPAG ERMS Implementation Team (Trisha)

SOPAG discussed the status of the ERMS implementation. CDL is working with the vendor on dates. More information with be forthcoming

4. Report on CDL Related Items (Trisha)

4.1. MELVYL

Trisha reported on the possible dates for the migration to Version 16 of Ex Libris' software update. An email will be sent to SOPAG and the ACGs for distribution to the campuses when more information is available.

4.2 Shared Services Projects
4.2.1 VDX Issues

E. Meltzer is working on a report assessing the implementation experience on each campus. The report should be available to SOPAG in July.

4.3 E-Resources for Alumni & Affiliated Organizations

Additional information will be distributed by CDL staff.

4.4 License Preparation Staff Work Session

ACTION: Trisha will ensure that all campuses have submitted names of attendees.

5. Systemwide Library Planning (Trisha)

Felicia Poe is visiting and talking to campuses about current and future digital policy and initiatives. The information gathered will inform campus workshops in the fall. General themes will be shared with SOPAG.

6. **Shared Collections & Services – Updates**
   6.1 Print Collection Planning: Possible Collaboration with the State Library (John)
   Linda Kennedy is working with Linda Coles regarding the State Library's document collection of the governor's executive orders. A major question is how to fund these projects. Grant support is being investigated.

7. **SOPAG Communications**
   7.1 UC Libraries Website / SOPAG Web Design /
   Master Task List (Terry, Julia & Trisha)
   SOPAG agreed at the last meeting to make the necessary changes.

   ACTION: Julia will work with Roy Tennant to release the new site in September.

8. **e-dissertations (John)**
   No activity to report

9. **Copyright Support for University of California Libraries**
   Gary Lawrence will keep SOPAG informed on developments via Trisha.