

# SOPAG Minutes 7/13/07

## Systemwide Operations and Planning Group

### SOPAG Meeting Minutes

Friday, July 13, 2007

1:00-4:00 pm Conference Call

**Present:** Bernie Hurley (UCB), Lorelei Tanji (UCI, Chair), Terry Ryan (UCLA), Bruce Miller (UCM, recorder), Patrick Dawson (UCSB), Kate McGirr (UCSC), Trisha Cruse (CDL), Mary Linn Bergstrom (LAUC)

**Absent:** Gail Yokote (UCD), Diane Bisom (UCR), Luc Declerck (UCSD); Julia Kochi (UCSF)

## 1. Agenda Review and Announcements (Lorelei)

Agenda accepted; concurrence re removal of completed items

**1.1** Discuss whether to make any changes in the way we do things (agendas, meetings and locations, conference calls, etc.) Oakland is o.k. for ongoing venue. Kate will provide info re software to be considered for editing of minutes; Bruce will send Kate the draft of current minutes for testing of process.

Consider wiki for agenda, background documents, minutes. New documents in agenda; old documents posted. One editor ("owner") of agenda; individual could post support documents and email (as documents). Lorelei will work with Kate to test for next agenda.

Current numbering format for agenda works well.

Continue policy of no substitutes when member cannot attend. Continue putting SOPAG at the beginning subject header of all emails.

Revisit this agenda item for benefit of those who missed this conference call.

## 2. All Campus Group Reports

### 2.1 CDC Report ( Lorelei on behalf of Julia)

**2.1.2 CDC Newspaper Task Force** – ask Julia if this can be moved off the agenda now that the UC Newspaper Bibliographer Group is formed.

### 2.1.3 CDC RLF De-Duplication TF/CDC RLF Duplication TF

Revised name: RLF Duplication Task Force charge; interim report due on 15 August, final report at end of September.

### 2.2 SCO Report (Lorelei on behalf of Gail)

New Co-Chair, Brad Eden (UCSB)

### 2.3 HOPS Report (Patrick)

Considering asking OCLC to outsource reference chat after 9:00 PM PST to enable 24 hour

service. Exploring development of shared web pages re staff development.

### **2.3.1 Future of Public Services Workshop**

A Charge for HOPS on Public Services Planning for 27 August (8:30-3:30) workshop on public services is well underway. LAUC has issued a survey re this topic. Intent of workshop is to brainstorm possibilities and envision priorities.

### **2.3.2 Mass Digitization Outreach Charge**

Draft FAQ under review; when finalized will be posted on web.

### **2.4 HOTS Report (Luc)**

No report

### **2.5 LTAG Report (Terry)**

No report

### **2.6 RSC Report (Gail)**

No report

## **3. Task Force Reports**

### **3.1 Bibliographic Service Task Force (Terry)**

Recent update distributed. Issues re reclamation under discussion and articulation; recommendations will be distributed (coming soon). Staff updates on some campuses have been well received; Implementation Team is available to present updates. Decision points will be vetted with ULs for potential action; SOPAG will be kept informed. Testing and implementation of links to local campus ILS will be done by single campus for each ILS vendor. Executive team asked for revision to process for appointing team members to ensure supervisor involvement. Additional teams (up to eight) still to be appointed. UC Libraries listed in Melvyl but not in local campus ILS will not be included in pilot.

### **3.2 SOPAG ERMS Implementation Team (Trisha)**

CDC review of initial goals for ERMS and CDL survey of alternatives are underway; due date revised to late August. Test of latest Verde update will go ahead.

## **4. Digital Library Workshop (Luc, Julia, Trisha, and Bernie)**

Date is not set yet; tentative dates will be revised. Potential attendee list is nearly complete. CDL is funding workshop; travel funded by each campus.

## **5. A Structure for Implementing UC Libraries Collaborative Digital Projects (Kate and Bernie)**

Current draft is very good. Next step: SOPAG members edit online, then review at next face-to-face SOPAG meeting.

## **6. CDL Related Items (Trisha)**

### **6.2.1 Update on Funding for the Digital Preservation Program**

ULs have charged a team (Gary Strong, Gary Lawrence, Bernie Hurley, Brian Schottlander, and Trisha Cruse) to review short and long term scenarios.

## **7. Systemwide Library Planning (Trisha)**

Bid is out to hire firm to help with recruitment of head of CDL and SLP.

## **8. SOPAG Communications**

### **8.1 UC Libraries Website/SOPAG Web Design/ Master Task List (Terry, Julia and Trisha)**

Trisha will identify someone at CDL to help with the SOPAG website.

## **9. e-Dissertations (Trisha)**

CDL will continue to work with libraries on campuses who submit to DPR while broader campus processes are developed by the Graduate Deans.

## **10. Items for August SOPAG Meeting**

ERMS

Review of Public Services Workshop

Review of Digital Library Workshop

BSTF issues that might need substantive discussion