Systemwide Operations and Planning Group (SOPAG)

Minutes: Final DRAFT

Friday, July 15, 2005

1:00-4:00pm

Telephone Conference Call

Present: Trisha Cruse, recorder (CDL), Patrick Dawson (LAUC), Bernie Hurley (chair, UCB), Julia Kochi (UCSF), Kate McGirr (UCSC), Marilyn Moody (UCSB), Terry Ryan, (UCLA), Susan Starr (UCSD), Lorelei Tanji (UCI), John Tanno (UCD), Stefanie Wittenbach, (UCR)

Absent: Bruce Miller (UCM)

1. Agenda Review – (Bernie)

- The following items were added to the agenda: OCLC/ILL, master list of SOPAG projects, orphan works.

2. All Campus Groups – Update

- **CDC Report:** Tanji had no items to report from CDC. CDC's next conference call is Friday, July 22. An item that will be discussed will be the cost of shared print archives.
- **Possible Planning Project for Changes at GPO – Update**: Moody and Tanji had nothing new to report on this topic. This agenda item will move to the "pending" section of the agenda.

- **2.2** Scholarly Communications Officers (**SCO) Report – (Susan)** SCO has become an all-campus group reporting to SOPAG. A draft charge from SOPAG, revised from the original charge (from ULs), was reviewed with the goal of making it be more parallel to other ACG charges. While SOPAG expects SCO to have a web presence, the revised charge removed the SCO task related to creating and maintaining a website, as was agreed that SCO should discuss this item and determine how to proceed.

     Action: Starr will take the draft charge and website question back to SCO for review and comment. SOPAG will take these issues up again at the Joint SOPAG/ACG Chair meeting in October.

- The ULs have asked SOPAG to draft a charge for SCO to develop a faculty outreach program, as a follow up to the May Summit. SOPAG discussed a draft charge and agreed that SCOG should identify 3-5 areas that are appropriate for faculty outreach and develop a strategy to communicate about these areas in a coordinated fashion across the campuses.

  > **Action**: Starr will revise the charge based on SOPAG's input and send to SOPAG for additional comment.

2.3 HOPS (Marilyn) – Update

- Moody did not have any additional information to report on the Literacy Workshop. Moody reported that a digital reference proposal was being developed, and has been submitted to HOPS by the Digital Reference CIG.

2.3.2 Image Service Rollout and Advisory Committee

- Moody shared the quarterly report from Image Services Rollout and Advisory Committee (ISRAC). The ISRAC meeting was held simultaneous to the SOPAG call and it was reported that the meeting was going well.

- Tanji attended a recent joint UC Art Librarians/UC Visual Resources meeting and shared some of the members' concerns about needing to maintain access to the AMICA content (formerly known as AMICO) in order to utilize the content in the Image Services Rollout. In addition to communicating with HOPS, ISRAC is encouraged to communicate with CDC on collection development issues.

2.4 HOTS (Stefanie) – Update

- Gail McClenney is leaving the UC system. Jim Dooley will take over as HOTS chair. HOTS is involved in the Bibliographic Services Task Force (BSTF). Specifically BSTF has asked HOTS to assist in helping BSTF understand campus dataflow/recordflow, import and export of records, and campus bibliographic workflows. Ryan provided a summary on BSTF's activities. BSTF will summarize findings and create flow diagrams and ask HOTS to identify commonalities and interesting ideas that they see.

2.5 LPL (Julia) – Update

- Kochi had nothing specific to report on LPL activities. Kochi has talked to LPL's chair, Amy Kautzman, about LPL's future directions. Kochi will ask LPL to seriously consider their future directions so they can be discussed at the SOPAG/ACG meeting in October.

2.6 LTAG (Terry) – Update

- Ryan reported that LTAG would be meeting via online conference on 7/19, with the major agenda item being providing feedback to the BSTF.

2.7 RSC (Susan) – Update

- Starr reported that RSC is making progress on two reports: Sharing Media Collections and UC Interlibrary Loan of Special Collections Materials. They are also following up on the issue related to Blocking Checked Out Reserve Items.
- Starr reported on the OCLC ILL transition. Most of the pieces are working well, but still not 100%.

  Action: Cruse will talk to Mary Heath and report any ongoing and significant problems.

2.8 Joint SOPAG/ACG Meeting (October 14th)

  o The group discussed strategies for the upcoming SOPAG/ACG meeting. Hurley encouraged the group to share any issues that might be appropriate to distribute to the ACGs or to discuss at the joint meeting.

3. Report on CDL Related Items (Trisha)

- **CBS/Request/Desktop Delivery--Update** A question was raised if CBS/Request/Desktop Delivery issues still need to be monitored and an active item on SOPAG's agenda.

      Action: Cruse will ask Mary Heath for a status report on campus participation and then SOPAG will decide.

- **New OCLC Resource Sharing pricing model**. At the UL/SOPAG meeting (May 6, 2005) campuses were encouraged to contact OCLC to negotiate their resource sharing charges for the following year. The outcomes of these discussions with OCLC have been positive.
- UC Merced is now fully integrated into the collection of the California Digital Library. UC Merced will have access to 300 licensed research databases, 10,000 scholarly journals and Melvyl records to over 32 million items in our collective holdings. The Merced integration project involved CDL staff working

behind the scenes in licensing, user services and technology in order to meet the deadline of July 1, 2005. Much of the negotiation work started years ago when we began to add Merced to digital licenses with perpetual rights for future UC scholars. Merced has joined the CDL's campus co-investment model to contribute their fair share to the cost of digital resources, which benefits all campuses.

- o **MELVYL—Update** CDL and ExLibris have been working on a loading problem since April. The problem has been identified and efforts are underway to fix the problem. Record loading has been frozen until the problem is solved.

  Shared Services Project – Update
- o The group requested an update on Metasearch.

  Action: Cruse will supply for next meeting.

- o Cruse reported that the UC Libraries Digital Preservation Repository (DPR) 1.0 is now in production. This is a milestone for the CDL as well as for the UC Libraries. The DPR provides a trustworthy environment for digital content that is crucial to
  the research, teaching, and learning of the University of California. The core services of the DPR are the deposit, dissemination, and long-term storage and management of digital objects. Currently four campuses are using the DPR: UCLA, UCSD, UCSF, and UCB. CDL Preservation Program staff will begin working with the other campuses in the coming months.

4. Systemwide Library Planning

- o Cruse is working on including ACGs and other campus groups in the list of CDL programs and projects. The list will be shared when completed.

5. Shared Collections – Updates

- **Investigation of a High Volume Digitization Infrastructure:** Hurley reported that the staff working on the High Volume Digitization project are hoping to soon send materials to vendors to begin the digitization.

- **Print Collection Planning: Possible Collaboration with the State Library:** Tanno shared with the ad-hoc UC group a list, prepared by Linda Kennedy, UCD,

of possible digitization projects. Tanno is waiting for the ad-hoc group to respond. The goal is to work with the CSL on a more focused collaborative project.

6. ERMS-TF Update (Bernie)

- Hurley provided an update on the ERMS-TF. All the RFPs have been scored using

  specific criteria. One vendor was selected and the recommendation was sent to UCLA purchasing. UCLA has accepted the work and recommendation of the ERMS-TF. ERMS-TF will now send a final report to SOPAG with a recommendation on how to proceed. SOPAG will review the report and make its own recommendation to the ULs.

6. Copyright Expertise Discussion

- Hurley asked the group to consider if there is a need to have a new or existing All Campus Group that focuses on copyright issues. Campuses and campus libraries currently handle copyright issues in a variety of different ways. Some campus libraries handle the issues within the library; others look to experts outside of the library. There was recognition that copyright is a growing issue. There is usefulness to perhaps having a copyright group that could share expertise. The group questioned if an existing group could take on the role. There was a discussion about what role, if any, LPL can or should play. . The group would like to discuss further what specific issues and actions this type of group would be involved with. There was also a question of SCO's role in copyright issues. Finally there was a question on how this group would interact with the Standing Committee on Copyright. SOPAG will discuss this item in more detail at a future meeting.

  Action: Hurley will add this item to the August agenda.

6. Orphan Works

- Cruse reported that there is a **Public Roundtable Discussions On Orphan Works** at Boalt Hall (UCB) on August 2nd and wondered if campuses are planning on attending. UCB, UCSD, and UCLA will be attending. For more information about the roundtable discussion see: http://www.copyright.gov/orphan/

6. Master List of UL/SOPAG Projects

- Kochi has asked Gary Lawrence about the long-term viability of the master list of UL/SOPAG projects. Lawrence communicated that the list has perhaps outlived its usefulness.

Action: Cruse will let Lawrence know that SOPAG is not interested in maintaining the master list. There was a discussion about how to more effectively communicate about SOPAG and ACG activities. Several approaches were discussed including having the main SOPAG homepage reflect all SOPAG and ACG current activities. An archival page will host past activities. Agenda items that are worthy and ready to share will be noted in the minutes (Hurley will query reporter).

Action: Kochi and Ryan will take a pass at reorganizing the page. Hurley to add BSTF items to current SOPAG site.

10. Meeting Planning

The next meeting will be held August 12th in the expansive and beautiful rm 411 at the CDL offices (415 20th Street).