Systemwide Operations and Planning Group (SOPAG)

Conference Call - Friday, September 16, 2005
1:00-4:00pm

Present: Bernie Hurley (UCB, Chair); John Tanno (UCD); Terry Ryan (UCLA); Stefanie Wittenbach (UCR); Marilyn Moody (UCSB); Kate McGirr (UCSC); Susan Starr (UCSD); Julia Kochi (UCSF); Pat Dawson (LAUC); Trisha Cruse (CDL); Lorelei Tanji (UCI, recorder)

Absent: Bruce Miller (UCM)

1. Agenda Review – (Bernie)
Proposal to change conference call starting time to 1:30pm

ACTION: Agreed to change remaining SOPAG conf calls from 1-4pm to 1:30pm-4:30pm

2. All Campus Groups – Update

2.1. CDC (Lorelei) – Update

2.1.1 New Charge to CDC from UL's Scholarly Publishing Summit
The CDC Scenario TF, in consultation with CDC and SCO members, has submitted an initial report to the ULs. The TF will provide another update at the next CDC meeting on October 19, 2005.

2.2 SCO Report – (Susan)
SCO met for the first time as an All Campus Group. The focus was mainly on organizational issues. SCO plans to hold another face-to-face meeting in December.

2.2.1 Draft Faculty Out-Reach Charge for SCO
SCO discussed the ULs charge to develop outreach strategies. J. Ober provided an update on the Academic Council Special Committee on Scholarly Communication, which is working on 5 white papers to encourage the faculty to take certain actions: managing copyright; role of scholarly societies; university presses and monographs; publisher behaviors; and tenure and promotion and scholarly communication

SCO will use those 5 topics as starting points. They have formed 3 subcommittees to work on outreach strategies for: scholarly societies; unsustainable economics of scholarly publishing; and copyright.

2.3 HOPS (Marilyn) – Update

HOPS had a conference call with ISRAC.

2.3.1 Information Literacy Workshop Proposal (Marilyn)
Final workshop proposal incorporates the suggestions and feedback they received from SOPAG and the ULs.

ACTION: SOPAG approves the final workshop proposal. Funding for the workshop (whether it be fully from SOPAG workshop funds or split with UCI Libraries) will be determined by Marilyn Moody in consultation with the HOPS member of the campus hosting the workshop.

2.4 HOTS (Stefanie) – Update
HOTS is planning a meeting for mid-November and is working on its annual report for the upcoming October SOPAG/All Campus Groups meeting.

2.5 LPL (Julia) – Update

LPL will be meeting soon, and some of the issues on their agenda are: whether to continue as a group or not; what does privacy encompass; what is happening on each campus in regards to privacy issues; preparation for the SOPAG/ACG meeting, etc.

LAUC is planning to write a position paper about privacy in libraries. If requested, LPL members in their role as LAUC members should feel free to provide advice and input. However their input should be as LAUC members and not as LPL members (e.g. LPL is not helping to draft this position paper or endorsing it per se).

2.6 LTAG (Terry) – Update

LTAG will be meeting on Sept 26 and is preparing for the October SOPAG/ACG meeting.

Web conferencing software update – LTAG has done some investigation, but there is no additional report to provide.

2.7 RSC (Susan) – Update

2.7.1 RSC request to SOPAG on Blocking Checked Out Reserve Items
RSC will be meeting in October and is working on its annual report and goals for the upcoming SOPAG/ACG meeting.

2.7.2 Interlibrary Loan of Media (RSC; Susan)

ACTION: SOPAG members should send feedback from their campus on the barriers for loaning media to John, who will summarize the comments.

2.8 Joint SOPAG/ACG Meeting (October 14th)
Bernie will be receiving annual reports from ACGs and will share them before the joint meeting.

3. Task Force Reports

3.1 Bibliographic Services Task Force (Terry)
BSTF requested an extension to November and feedback on their approach to evaluation candidate solutions.

ACTION: SOPAG approved the extension and indicated they were on the right track.

3.2 SOPAG Electronic Resource Management System Task Force (Bernie)
The ULs will be discussing the ERMS TF Final Report at their meeting next week.

4. Report on CDL Related Items (Trisha)

4.1. MELVYL—Update

Patty Martin reports that progress has been made in solving the loading problem. -

UC e-links now available in version 3 and provides enhanced functionality that includes searching by ISSN, category (or loose subjects) and journal title. The UC-eLinks (SFX) campus A to Z lists are now available in version 3 at http://www.cdlib.org/inside/groups/uc-elinks/a2z.html).

4.2 Shared Services Project – Update
No Report

4.3 Digital Rights Management & Metadata – Update (Trisha)

Trisha gave us an update on the Rights Management Group (RMG). This group was formed to advise on a short-term basis and make recommendations for general policies that will guide the decisions that must be made on issues concerning copyright protections, fair use, privacy and confidentiality for resources created, acquired and shared by CDL:

http://www.cdlib.org/inside/projects/rights/framework.html

RMG activities include: creation of a basic set of data elements for management of rights metadata, the rights management needs for preservation versus for access, etc. Additional information at:

http://www.cdlib.org/inside/projects/rights/index.html

5. Systemwide Library Planning (Trisha)
No Report

6. Shared Collections & Services – Updates

6.1 Investigation of a High Volume Digitization Infrastructure (Bernie)

A number of projects are under consideration.

For these high volume digitization projects, Trisha suggested that planning and submission issues related to the Digital Preservation Repository need to occur early in the process (i.e. at the point of digitization).

6.1.1 SOPAG Demo Project
The project is proceeding on schedule

6.1.2 Policies and procedures for digitally reformatting printed monograph and serial holdings
SOPAG discussed the draft charge.

ACTION: Trisha will send a message to the group about expanding the Technical issues so that it can be included in the final charge.

6.2. Print Collection Planning: Possible Collaboration with the State Library (John)
John reported that a list of titles have been identified for potential shared digitization. He will be arranging a meeting to discuss this with the California State Library.

7. UC Libraries Website / SOPAG Web Design / Master Task List (Terry, Julia & Trisha)
SOPAG discussed the mockup pages and agreed that it meets the dual needs of providing information about the organization/structure of SOPAG and its current projects. There was some discussion about how to maintain and keep the current site updated.

ACTION: Julia will code a few pages and get feedback
ACTION: Terry volunteered to be trained to update the website
ACTION: Lorelei will draft some text for SOPAG homepage

8. Digital Resources Package for Affiliates (Susan and Marilyn)
SOPAG reviewed the draft list of digital resource packages for affiliate users.

ACTION: Susan will add a footnote and Bernie will transmit the final version to the ULs.

9. Copyright Expertise Discussion (Bernie)
UCLA is sponsoring a copyright forum for faculty in Fall Quarter. SCO is also looking at managing copyright

ACTION: Terry will ask Cindy Shelton to share the agenda and high points after the forum

10. Future meetings

October 14, 2005 – Joint SOPAG/ACG meeting

ACTION: Bring calendars so that we can schedule meetings and conference calls for 2006

November 16-17, 2005 – Joint UL/SOPAG Meeting
First day – SOPAG will meet at noon; Terry will share info on local arrangements