

Systemwide Operations and Planning Advisory Group (SOPAG)

SOPAG Meeting, 9/15/00, Action Minutes

Present: A. Bunting, K. Butter, L. Farley (CDL), M. Heath, L. Kennedy (LAUC, Recorder), B. Hurley, C. Johns, S. Lessick, P. Mirsky (Chair)

1. CDL related items

a. Draft procedure for campus additions to the CDL Directory:

Laine Farley distributed an August 12 draft of guidelines prepared by the CDL Web Design Advisory Group for the selection and submission of resources to the CDL directory. This process has raised a number of issues for discussion, such as the original purpose and the current uses of the CDL Directory. The Directory is currently essential to the operation of Request: requests are run against CDL holdings in the Directory rather than in the PE file to alert or block the user when electronic versions are available. Farley also presented a draft proposal on batch loading of directory submissions.

ACTION: L. Farley will rewrite the guidelines for manual submissions to include a preamble with background information on the CDL Directory. Each campus will review the draft and report back to SOPAG by the first week in October. The batch loading document will be withdrawn: CDL will evaluate options for batch loading making use of MELVYL and the Periodicals Titles catalogs. SOPAG will appoint a task group to produce a white paper for broader discussion (including statewide or regional workshops) of the relationship between catalogs and web-based finding tools such as the CDL Directory. Mary Heath will take the lead (with assistance from B. Hurley and L. Farley) on developing a charge for a task group.

b. Consortial Borrowing Software:

Karen Butter reported that the RFP for consortial borrowing software (CBS) is in the final stages and will be out in mid October. The proposed timeframe plans for bidder responses in mid-November, evaluation November-January, and contract award February/March, with all campuses online by July of 2001.

ACTION: K. Butter will meet with M. Heath and B. Hurley to develop evaluation procedures for the CBS RFP.

c. Implementation Of Request For Undergraduates

K. Butter reported that campus testing is underway with expected start date of September 21. Request limits for undergraduates will be five from the Catalog, five from A&I databases. Loan period will be the same standard as for faculty and graduate students.

ACTION: Bunting will ask RSC to develop criteria for evaluating use of Request by undergrads, especially addressing the question of limits on the number of items that can be borrowed and the loan periods.

d. CDL RFP Update:

B. Hurley indicated that eight bids were received in response to the RFP for a system to host CDL databases. One bid was disqualified, seven will be considered. Campus RFP representatives can provide additional information.

e. CDL Medline Evaluation:

The UC Health Sciences Librarians will bring a report to the joint UL/SOPAG meeting.

f. Desk-Top Delivery:

The University Librarians enthusiastically approved the Desk-Top Delivery proposal and would like to see implementation as soon as feasible. Desktop Delivery is part of the PIR process. The Desk-Top Delivery Development Group members are: C. Bellanti (UCLA/SRLF), M. Gates (UCSB), D. Gulnac (UCLA), D. Kegel (UCSD), and S. Miller (NRLF).

g. Online Archive of California (OAC):

CDL has obtained a Library of Congress grant for a "California Cultures" project to digitize campus archival materials. Robin Chandler, Manager of the Online Archive of California, has developed a project plan and funding model for discussion with the CDL Joint Steering Committee on Shared Collections. The funding model is one of co-investment--campus library and museum staff will be supported by the grant as well as by each UC repository. French will share the plan with SOPAG after JSC discussion.

h. ACM Paper Archive:

Beverlee French reported that CDL Acquisitions and Shared Cataloging at UCSD will have to develop interim procedures for handling the paper ACM publications received as part of the CDL digital subscription in 2001 so that campuses may cancel their paper. SOPAG discussed issues and terminology related to identifying vendor-supplied paper or CD-ROMs in catalog records. Handling the ACM publications will be a temporary measure until longer-term resolution of procedures and funding is addressed by the Collection Management Initiative.

i. California Counts:

Beverlee French reviewed the excellent progress of the "California Counts" Project Team. Plans are for a prototype to be up in January 2001. The initial six datasets include Census STF3 (1990 Census sample data) and USA

Counties data well as four datasets from state government agencies. The Project Team is becoming a leader in developing data definitions according to ICPSR's Data Documentation Initiative (DDI).

2. Joint Steering Committee

a. Serials Aggregator Process:

Beverlee French gave a progress report on CDL's plans for an experiment in employing a serials aggregator for systemwide electronic journal licensing. The primary purpose of the effort is to extend systemwide access to more publishers than can be handled on a one-by-one basis. There are about 120 publishers on the "priority list" for systemwide collections. An aggregator would negotiate the "CDL license" with publishers, negotiate business terms for systemwide access to e journals, perform administrative housekeeping of title and other information, and implement links from CDL databases to articles for all collective and campus e subscriptions. The CDL would fund the aggregator's services. A range of acceptable business models will be discussed at the October CDC meeting.

3. Collection Management Initiative (CMI):

CMI Project Director Cecily Johns announced that the Andrew W. Mellon Foundation has funded an \$80,000 planning grant. Karen Andrews (UCD), Karen Cargille (UCSD) and Scott Miller (NRLF) have been appointed to a

Working Group to advise on the implementation plan in particular and the feasibility of the research design, including such aspects as gathering usage data of comparable print volumes. Particularly desired was the perspective of public service/collection development librarians, technical services staff and RLF staff. Johns distributed a Project Planning Overview for the CMI. The University Librarians have confirmed appointment of members for the CMI Advisory Group: Michelle Cloonan (faculty, UCLA), Colleen Carlton (SRLF), Beverlee French (CDL), Clinton Howard (UCD), Patricia Iannuzzi (RSC, UCB), Lee Leighton (LAUC representative, UCB), Brian Schottlaender (UL, UCSD), Milt Ternberg (UCB), and Geerat Vermeij (faculty, Davis).

4. Task Force on Center for Research Libraries (CRL):

The University Librarians developed a charge for the small working group they wish to appoint to consider future directions for UC membership in the Center for Research Libraries (CRL).

Johns will bring the proposed

membership to CDC and to the UL's. The short time frame incorporated in the charge to the group will need revision.

5. Resource Sharing:

a. Shared Cataloging Program Steering Committee:

SOPAG reviewed issues related to the Shared Cataloging Program and the Shared Cataloging Program Steering Committee. The Shared Cataloging Program was established by CDL in response to SOPAG's Electronic Resources Task Force recommendations and a subsequent pilot study to provide catalog records for CDL and the individual UC campuses. SCP Cataloging

Liaisons and Systems Liaisons were appointed by each campus to facilitate communication. The Shared Cataloging Program seeks advice from the HOTS SCP Steering Committee on various issues. The members of the Steering Committee are: V. Bross (UCLA), B. Culbertson (UCSD), E. Fulsaa (UCB), P. French (UCD), L. Hayman (UCSB). The Steering Committee -

- Serves as a communication link between SOPAG, CDL, the shared cataloging site, and campuses
- Develops policies and procedures for shared cataloging of electronic resources
- Creates and maintains cooperative cataloging guidelines
- Advises individual campuses on cataloging practices for electronic resources
- Evaluates the effectiveness of the Shared Cataloging Program

ACTION: P. Mirsky will communicate with HOTS to clarify the reporting relationship and the charge of the SCP Steering committee. The SCP Steering Committee reports to HOTS, since many issues before the SCP involve technical issues. When issues of policy require broader consideration, HOTS should forward the matter to SOPAG. SOPAG also agreed that Pat French (UCD) should be appointed Chair of the Steering Committee.

b. ILL Workshop--Feedback And Follow Up:

Subsequent to the ILL Best practices Workshops held North and South, University Librarians met with ILL staff. This was a positive experience for ILL staff. The University Librarians have requested that SOPAG identify issues that still need to be addressed.

ACTION: Bunting will prepare a draft report for review at the November SOPAG meeting.

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