

2011-06-10 SOPAG Minutes

SOPAG Conference Call Notes
June 10, 2011
1pm-3pm

Note Taker: Susan Parker (UCLA)

Present: Diane Bisom,UCR (Chair); Elizabeth Cowell, UCSC; Luc Declerck, UCSD; Vicki Grahame, UCI; Bob Heyer-Gray, LAUC; Bernie Hurley, UCB; Emily Lin, UCM; Susan Parker, UCLA; Lucia Snowhill, UCSB; Gail Yokote, UCD; Gail Persily, UCSF; Felicia Poe, CDL.

1. Approval of 5/13/2011 and 5/27/2011 Minutes

Diane will get these out next week.

Kathleen Cameron, Laine Farley join at 1:15 for DLSTF2 report discussion.

2. Conference Call/Meeting Scheduling:

Confirmed new date of Monday, June 20, 1-3 p.m. (rescheduled June 17 call)

Susan can't be there; Bob will attend first hour only.

July-December, 2011 dates

July 8 does not work; July 1 also does not work. Next call then would be July 22. Will discuss after June 20 call, assess when we will meet.

Diane will send out info on attendance response for dates for the rest of 2011.

3. CoUL Meeting June 16-17

SOPAG agenda items: *Discovery Systems and Services*, NGTS SOPAG POTS (WMS/Consortial ILS/database of record), NGM governance, SOPAG Report for Priorities/Annual Review Process.

5. DLSTF2 Final Report*---Received May 10, 2011*

Initial Discussion/Next Steps

Guest: Kathleen Cameron, Chair; (Laine Farley joined the call for this topic.)

Task force recommends a phased approach, starting with aggregating metadata from larger campuses that have already invested in infrastructures and digitizing their unique assets. It is important to respect that many campuses have infrastructures in place, and they should participate even if they are not ready to migrate right now. The four phases:

- 1) Aggregate and provide access to metadata for the existing digital collections across UC.
- 2) Expand on infrastructure developing in Phase 1 to incorporate metadata and objects.
- 3) Incorporate content from other centrally managed repositories such as OAC, Calisphere, eScholarship, and HathiTrust.
- 4) Incorporate workflows for born-digital materials.

Challenges

Resources and commitment are required, including explicit commitments of capital and ongoing resources (staff, infrastructure, funds) for all UC Libraries. This is a challenge because UCL does not have a cost sharing model for UC-wide digital projects and infrastructure support.

Formalized project management important for each phase.

Outreach and training for all campuses, including how to use technology to build digital collections.

Report recommends developing centers of expertise to enable sharing equipment where it exists already (consider cost sharing). Understand how to develop and share digitization workflows.

Marketing plan. Consider how to market out to local constituents, but also beyond. We need to effectively collect feedback for continuous improvement of products and services.

Long term sustainability recommendations for a good organizational structure (meaning people) to allow the flexibility for campuses to use their own, and systemwide we can leverage that.

Architecture already in place at campuses could be useful in providing ways to organize. Some things can be done best locally; but preservation should be done centrally. Digitization is a local issue, but it's part of an entire lifecycle. We need to be able to accommodate different models of

collaboration along the lifecycle.

Next steps: SOPAG validates the overall vision put forth in the report. SOPAG has asked CDL to respond to the report as to what resources (technical and otherwise) it is able to offer in the effort to achieve the report's recommendations. After the CDL response has been considered, the charge for the NGTS2 POT1 will be finalized, drawing from the DLSTF2 recommendations.

Components of the NGTS POT1 charge will likely include:

- 1) Develop functions requirements for phases 2 - 4.
- 2) Develop functional requirements for a systemwide DAMS.
- 3) Create a model for an organizational infrastructure to create and support an ongoing systemwide digital library.
- 4) Create a workflow that supports participation by campuses of all sizes.
- 5) Articulate authentication / access level issues related to a systemwide digital library.
- 6) Articulate and offer solutions to copyright issues relative to a systemwide digital library.

ACTION:

SOPAG accepts the DLSTF2 report. Diane asked Kathleen to thank the group on behalf of SOPAG. They have done an excellent job, but they are not yet discharged. We may need to bring back comments for response from this group.

Diane will send a conveyance memo to ask CDL for comments and learn how it might structure activities to build the pieces identified. There was a sense that CDL is interested in stepping up to the plate to do this in order to support the digital assets of the UC. Diane will also draft a memo of conveyance to ACGs to comment and give some targeted questions. Bernie and Luc will help.

6. NGM Update (Bernie, Gail Y., Luc)

The NGM Communications Team will work on offering a webinar prior to campus visits, sometime after ALA. There are already two requests for campus visits.

The NGM Management team submitted a revised document for a structure during the transitional period.

SOPAG identified the need to pull NGM supervision and ongoing enhancements into SOPAG supervision. The new team, if approved, will be appointed and managed by SOPAG.

NGM mobile was released last week.

7*. NGTS (Vicki Grahame: Co-Chair, NGTSMT)*

PMWG Charge

NGTS Management Team Charge

Power of Three Group members

ACTION:

SOPAG members will review the current lists, rank names (up to four) and finalize nominations for POTs, by close of business on Tuesday, June 14. Diane and Lucia will then discuss with CoULs at their meeting.

The charge for the Project Management Work Group is approved.

SOPAG members should review the NGTS2 Management Team charge and send comments to the SOPAG list by Tuesday, June 14. Especially look at the decision process outlined, and comment.

8. CoUL Priorities for Collective Initiatives Report (draft)

Annual reports Received: CDC, LTAG, HOTS, HOPS,RSC

- *SOPAG prepares succinct evaluative report for CoUL*

summarize action on current collective priorities

propose existing priorities that should be continued

propose new priorities based on current work

- *CDL prepares CDL priorities report for CoUL*

This all needs to go to CoULs for their June 16-17 meeting. Please edit by Monday. Are there any SOPAG items to be added? Diane will add enough to show how SOPAG framed the ACGs' work and give just a few examples. Keep it short. Some editing and commenting needed.

ACTION:

ACG liaisons should look and verify their ACGs' reports by Monday, June 13.

9. ACG Updates (Abbreviated)

RSC

Peggy Tahir has a new work assignment and is coming off RSC. San Francisco proposes new representative, Aleta. In leaving, Peggy also vacates the chair. RSC needs to appoint a new chair. The practice has been to assign the chair to the next campus, in alphabetical order. That would be Santa Barbara and Gary Johnson. RSC has a conference call next week to discuss these matters.

ACTION: Susan as SOPAG liaison will request Gary as chair and Aleta as UCSF representative.

RSC has submitted its comments on SPiPTF.

10. CoUL -- Discovery Principles and Goals -- Waiting for Response from CoUL (On UL Agenda, June 16, 2011)

11. Next Conference Call: Monday, June 20, 2011, 1-3pm.

Note Taker: Emily Lin (UCM)