

2011-06-20 SOPAG Minutes

SOPAG Conference Call Minutes

June 20, 2011
1pm-3pm

Present: Diane Bisom,UCR (Chair); Elizabeth Cowell, UCSC; Luc Declerck, UCSD; Vicki Grahame, UCI; Bob Heyer-Gray, LAUC; Bernie Hurley, UCB; Emily Lin, UCM; Lucia Snowhill, UCSB; Gail Yokote, UCD; Felicia Poe, CDL.

Absent: Susan Parker, UCLA; Julia Kochi, UCSF

Note Taker: Emily Lin (UCM)

Guest: Martha Hruska (NGTSMT)

1. Agenda Review/Suggested time allocations

2. Approval of 6/10/2011 Minutes

- **ACTION:** Finalize minutes by Friday 6/24 (Felicia)

3. NGTS -- Martha Hruska

a. NGTS Management Team Charge and Decision Statement

- Timeline section: may be tweaked given summer schedules
- Decision making: need to proceed with some caution and see what processes are worked out for approval, actions
 - ULs want to review and sign off on recommendations, e.g. shelf-ready: bring back options and more information about costs. Interested in proposals for cost-share models.
 - NGTSMT can weigh recommendations and if need to, will bring to SOPAG for further consideration; these may be forwarded to CoUL for resolution as needed. "These approved recommendations are then sent to SOPAG for decision and approval."
- Include Communication section covering principles, guidelines for internal/external communication

b. POTs Charges and Memberships

- SOPAG sponsors will be conveners, take lead at least in the beginning.
- POT 6 does not need to be completely deferred, adding Vicki as co-sponsor so some initial projects can get started
- POT 5: Elizabeth and Bernie will confirm membership.
- POT 6: Acquisitions expertise is important.
- POT 7: List out units or people who may be resources, in particular from CDL/Ivy Anderson's group. Gail Y. may consult with Ivy about appropriate representation on POT/Lightning teams. Important to have bibliographer perspective, since one objective is transforming role of bibliographers. Revise to Jim Dooley, Anita Colby as members.
- **ACTIONS:** Martha will send out final list of POT members. SOPAG members will contact people from their campuses to confirm participation. Finalize by WED 6/22. Diane to share POTs charges with CoUL steering committee in spirit of keeping ULs informed and will let them know that charges will be further refined as work gets started. Also to inform them that we are populating the POTs and will copy them on communication to the members being selected.

c. Appointment of PMWG

- **ACTION:** Diane will send out charge and appointments by Tuesday 6/21.

4. Report from CoUL Meeting 6/16-17/2011 -- Diane, Lucia, Bernie

a. Melvyl

- Melvyl Advisory Group: SOPAG will appoint and group will report to SOPAG; includes member from CDL Operations and SOPAG. Karen Butter will revise document and send to SOPAG. SOPAG will look at how it relates, coordinates with NGTS and other groups. Melvyl Advisory Group will be small initially (4-5 members) and reviewed at end of year. Need continuity from current Imp team.
- Expect to discuss on 7/22 meeting.
- Melvyl Strategic Team: appointed by and reporting to CoUL to look at Melvyl in broader context, removing reference to OCLC.

b. Discovery and Access paper

- Reorder: stewardship of UC Content as #1.
- Generally well-received and fulfilled assignment. CoUL will send back to SOPAG with small comments, edits. Cleaned-up version will be sent back to CoUL for final approval. Diane will ask about next steps and distribution.

c. Web-Scale Management

- ULs recognize we are not ready for consortial ILS. Staff can be looking at products, but not representing UC. Diane will draft message to

this effect, send to CoUL to be shared with ACGs and staff prior to ALA.

d. Strategic Planning

- CoUL needs to be clear about funding commitment for collaborative initiatives and funding sources. SOPAG to develop and propose some cost models following tiered concept.
- ULs will make further edits to strategic directions document; some items will be reordered. Identify items that are moving along on implementation path; need to unpack 21st century collections doc and NGTS and designate which specific steps fall into priority areas. Facilitator will send revised document to UL steering group, goal is for it to be adopted and distributed in July for SOPAG and ACGs to set goals for coming year.
- No major feedback on SOPAG report, proposed new priorities acknowledged by ULS but subsumed under identified priority areas. Useful background, affirming in terms of overall strategic planning.
- SOPAG chair (incoming/outgoing) will be included in planning sessions.
- Other topics covered: communications, nimble decision-making. Thinking about re-creating Office of Library Planning; recognize need staffing support for statewide library efforts. Metrics as well as development statewide. Communications officer for UC libraries. Incremental decision making and packaging info. How we capture, document, and communicate, check back to see if implemented. Talked about decision-making power given to UL steering committee.
- **ACTIONS:** Diane will ask CoUL about what is expected in terms of final reports from ACGs and SOPAG and if they can be posted. Diane will ask Ginny to allow for SOPAG feedback on priorities document before distribution. Diane will follow up on question of chair-elect for SOPAG.

5. Next call: July 22