2011-11-18 SOPAG Minutes

SOPAG Action Minutes

Conference Call
November 18, 2011
1pm-3pm

Present: Diane Bisom, Chair (UCR); Bernie Hurley (UCB); Gail Yokote, Recorder (UCD); Vicki Grahame (UCI); Susan Parker (UCLA); Emily Lin (UCM); Luc Declerck (UCSD); Lucia Snowhill (UCSB); Elizabeth Cowell (UCSC); Julia Kochi (UCSF); Felicia Poe (CDL); Bob Heyer-Gray, LAUC (UCD)

Guests: Heather Christenson (CDL)

1. Lawrence Berkeley Lab holdings integrated with UCB services and collections -- Bernie

ACTION:

    -Bernie will send UCB/LBL information to ACG chairs as information.

2. CoUL Update -- Diane

ACTION:

    -MELVYL groups charges accepted by CoUL

    -VDX: Diane contacts Laine about followup

    -Distribution of CoUL Systemwide Plan and Priorities, FY 2012-2015: now posted on CoUL web site

    -Joint meeting February 15-17, 2012 (includes SOPAG F2F meeting): SOPAG members should plan for 3 days of meetings until more is known about scheduling

    -Felicia will reserve rooms for SOPAG in same building as CoUL meetings

3. NGTS MT -- Emily Lin/Vicki Grahame

-NGTS web site reflects current status and progress

-NGTS is exploring how best to present the overall timeline and mechanism to track surveys being done by NGTS lightning teams

ACTION:

    -Reminder: SOPAG members forward NGTS updates to library staff

    -SOPAG agenda item for Feb retreat: communications structure, distribution, content, and responsibility for the UC-wide activities: SOPAG working with others, including an overall view (e.g. clear instructions regarding "big picture"). Note that Rachel Hue will be able to supply information regarding web site redesign project.

4. SPOT Update: Collaborative Financial Infrastructure -- Diane, Lucia, Susan

ACTION:

    -SOPAG is asked to provide preliminary feedback on draft document by Nov 22 or by Nov 29 at the latest.

5. UC Library Reprints -- Heather Christenson (CDL) (1:45pm)

ACTION:

    -Service planning and development:

-SOPAG agrees that HOPS be designated lead ACG to consult with other ACGs as appropriate.

ACTION: Heather will draft an agreement to reflect the role of HOPS and submit to SOPAG for review.

    -Marketing effort:

-SOPAG agrees to move forward with the service, but suggests that UC Library Reprints Service hire a consultant to develop a marketing/business plan for startup and implementation and to identify relevant partner campus groups (e.g. communications personnel). Include campus bookstores and other campus stakeholders in the startup and implementation plans, and to give the group flexibility to consider marketing strategies and goals from a broader perspective.

ACTION: Heather drafts a charge for a group to advise on the issues associated with marketing and the development of an implementation plan. SOPAG will review Heather's document before forwarding to the CoUL for approval.

6. CDC Digital Collection Development Strategy

 Review of:

Digital Collection Development Strategy transmittal document

UC Digital Collection Development Policy document (October 22, 2011)

ACTION:

     -Diane will draft a response to UC CDC. The response will include a request to develop a process that identifies subject areas for digitization and includes all activities needed to support a digitization process. The MDCAG documents may serve as references to assist CDC.

7. ACG Updates: not enough time to do

HOPS:
HOTS: Vicki Grahame is now SOPAG liaison
LTAG
RSC
CDC

8. CDL Update (Poe)

- Courier service: On 11/07/11 UC switched our ILL courier service from Tricor to Accurate. We are now in a 2 week transition period between the two services, evaluating Accurate's performance. Leslie Wolf (CDL) and RSC have been actively monitoring Accurate's performance, and providing feedback. Campuses have been negotiating the number of campus stops and the type of delivery to reduce their monthly costs.
- VDX: On 11/02/11 Leslie Wolf (CDL) forwarded to RSC a recommendation to move to an OCLC-hosted VDX application. VDX is currently hosted on UCOP servers and accessed by the campus ILL staff and the CDL Discovery & Delivery team reviewed the feasibility of moving to the hosted model. RSC has endorsed the recommendation but with concerns, all of which will now be further examined. Laine Farley will present the recommendation to the CoULs on 11/18/11. See: "Recommendation to Move to an OCLC-Hosted VDX Application"
- eScholarship: Catherine Mitchell (CDL) reports that throughout the fall 2011, CDL has been transitioning the current eScholarship publishing activities from the Bepress submission platform to a new system with both a streamlined submission workflow for non-journal content and a customized OJS (Open Journals System) instance for all eScholarship journals. The task is significant and has been planned in phases to ensure that sufficient attention can be paid to each unit/publication as it migrates to the new system. For more information about timeline, goals and training opportunities see: http://escholarship.org/about_transition.html
- OAC/Calisphere: Sherri Berger (CDL) reports the following recently launched contributor features:
    - Metadata editor - make minor changes to digital object metadata on OAC/Calisphere without resubmitting the METS.
    - Slideshow widget - embed slideshows of your Calisphere digital objects in your website.
    - MARC record ingest - submit MARC records to OAC describing collections and individual items.
- ArchivesSpace: Adrian Turner (CDL) reports that CDL will be partnering on the ArchivesSpace project, the initiative to merge the two archival management tools Archon and Archivists' Toolkit; CDL work will focus primarily on software testing. See: http://www.archivesspace.org

9. Review of Pending Items/Future Agendas:

- HOPS -- ILL Charge/Response (response due September 30, 2011); **Progress Report received October 3, 2011; SOPAG response to HOPs sent 10/31/2011.**
- CDC/GILs -- Gov Docs Charge/Response (Sent to CDC/GIL -- reponse due September 2011) **SOPAG follow-up needed; Lucia will follow-up**
- SPiPTF Final Report/Response -- ACG Responses received: HOTS; CDC; RSC; NGM; SOPAG Recommendations sent to CoUL 8/29/2011 for CoUL 9/8-9/2011 Meeting; CoUL deferred to 10/6/2011 Conference Call; SOPAG Recommendations Accepted by CoUL October 2011; **SOPAG to assign actions to CDC**.
- Melvyl Governance/Operations -- documents sent to CoUL 9/2/2011 for CoUL 9/8-9/2011 Meeting; Accepted by CoUL September 2011; **SOPAG to charge and appoint MAG and MOL; Draft charges prepared; SOPAG review on 11/4/2011; charges sent to CoUL SC 11/7/2011; on CoUL's 11/18/2011 Consent Agenda.**
- ACG Reorganization (CoUL Charge to SOPAG) **Pending additional SOPAG discussion/action.**

10. Completed Items

- DLSTF2 -- Final Report -- Received May 10, 2011; CDL Response received July 25, 2011; CDL Reponse forwarded to DLSTF2 for discussion/response by August 31, 2011; SOPAG sub-group (Diane, Bernie, Luc, Emily, Felicia) developing SOPAG response/next steps; Final Report and SOPAG memo sent to CoUL and referred to NGTSMT; **To be sent to ACG Chairs for information and comments; DLSTF2 thanked and dismissed 10/31/2011. Sent to ACG Chairs 11/7/2011; Sent to NGTS MT for POT 1.**
- CoUL -- Discovery Principles and Goals -- Waiting for Response from CoUL (On UL Agenda, June 16, 2011); revised version sent to CoUL and SOPAG July 12, 2011; On CoULs 7/29/2011 Consent Agenda; Approved by CoUL and posted to SOPAG website; **Distribution needed; Sent to ACG Chairs 11/7/2011.**

11. Next Meeting: SOPAG Conference Call, Friday, December 2, 2011, 1-3pm. Note Taker: Vicki Grahame (UCI)