

# 2012-06-15 SOPAG Minutes

## SOPAG Agenda

### Conference Call

June 15, 2012

#### 1pm-3pm

Diane Bisom (Chair, Riverside), Luc DeClerck (San Diego), Vicki Grahame (Irvine), Bernie Hurley (Berkeley), Gary Johnson (Santa Barbara), Julia Kochi (San Francisco), Emily Lin (Merced), Felicia Poe (CDL), Gail Yokote (Davis).

Guests: Martha Hruska/NGTSMT

Not Attending: Elizabeth Cowell (Santa Cruz), Bob Heyer-Gray (LAUC), Susan Parker (UCLA)

**1. Announcement:** Diane Bisom will conclude her 2-year term as SOPAG Chair and 6-year appointment on SOPAG on June 30, 2012. Ann Frenkel, UCR's AUL for Research and Instructional Services, will join SOPAG as the UCR representative. Diane will remain involved with Digital Preservation Strategy assignment from CoUL and other assignments as needed and will remain on SOPAG listserv and wiki for a period of time.

#### 2. CoUL Steering Committee Update -- Diane

Conference Call: June 18, 2012

CoUL F2F Meeting: June 28-29, 2012 at UCSC

Elizabeth Cowell and Diane Bisom will attend on first day. Agenda items include: SOPAG update--will require report on Advisory Structure modification; financial infrastructure; systemwide project management (Donald Barclay); future of librarianship (Denise Stephens); ITLC update; Fed docs, GILS; bindery; Calisphere/OAC updates; UC Press.

Consent agenda: NGTS update; MAG membership; Mass dig update.

**ACTION:** Diane will add NGTS review to the CoUL consent agenda.

#### 3. June 20 F2F Meeting (9:30am-3pm, UCI Ayala Science Library room 104): Vicki Grahame

Lunch will be provided. Vicki will send directions for taxi drop-off. Diane, Susan, Vicki will be available to transport people back to airport.

**Agenda:** Goal for meeting to have something to send to CoUL.

Start with examining concrete models (A, B, C) and benefits, shortcomings of each.

**ACTION:** ALL to review background documents posted on wiki. Felicia will post additional documents. Diane will revise first proposal. Emily will develop Plan B from card sort exercise results. Felicia will develop Plan C, working with current ACGs but revising role of SOPAG v. CoUL. Gail will look at integrating/coordinating with CDL programs and services, in particular Users Council and JSC.

April 29 2004 UL-SOPAG Consultation docs Felicia circulated: Gary Lawrence asked to address whether groups were in place to respond to priorities issued by ULs in 2004. Do we create advisory structure that responds to priorities, or one that is more stable? Highlights model for participating more actively in governance of what is now UC3.

- Model D to consider? No minutes recording results of discussion within ULs or with SOPAG.
- Felicia will post documents to wiki. Bernie dug up, circulated Digital Library Services Advisory Group charge (Mar 2005), which was one of outcomes.

How do we rationalize structure? Do we line up with priorities? Or is structure more day-to-day functional-based?

Things that are decided system-wide need to have pathway back to campuses to be implemented.

#### 4. NGTS MT Martha Hruska/Vicki Grahame

- [NGTS Process Steps to Operationalize and Communicate POTs Recommendation](#): Final.

**ACTIONS:** Sponsors should share with POTS. Emily will post on public website and highlight in monthly communication with caveat that these steps will continue to be updated.

- - Martha has made Step 3d explicit: "SOPAG forwards to CoUL approved Deliverable(s) from POT that involves resource commitments or policy decisions to CoUL." Added in step to follow up and communicate out outcomes from CoUL.
  - If someone is taking SOPAG minutes capturing discussion of lightning team or POT report, it is an important piece of documentation and we need to be sending out messages that are clear. Use standard format:
    - Link to LT/POT report
    - SOPAG decision and rationale
  - Julia will revise May 25 minutes. SOPAG review and finalize 5/25 minutes by Tues 6/19.

- Online review to send to CoUL June meeting?
  - NGTS Review June 2012
    - Spell out abbreviations, make this an update, informing CoUL of "Next Steps." Martha will update by Monday and Diane will add to consent agenda.
  - "POT6 summary for CoUL" not ready to send to CoUL. Item for future SOPAG agenda.

## 5. In Process Assignments

- Online Education: Update -- Elizabeth, Bob. Deferred to Wed 6/20
- Digital Preservation Strategy: Update -- Diane, Bernie, Emily, Susan

Diane and Emily conferred this week and have added working documents to the wiki. Placeholder for outlining definition and objectives of digital preservation. Table outlining digital preservation strategies and how they are being employed. Table inventorying UC digital asset types and how they are being preserved (or not).

Discussion: Campuses are looking for simplicity, assistance in decision-making. Selectors want to license content and want to know where it is preserved. Ultimately, tables are to help lay out strategies for the ULs and identify gaps, options.

In addition, Diane and Emily discussed POT 1 request for clarification.

**ACTION:** Luc, Bernie, others will help fill in table. Diane will draft a response to POT 1 and send to SOPAG for approval.

- E-Science/E-Research Discussion: Update -- Felicia, Gail. No follow-up since last SOPAG discussion.

## 6. CDL Update (Felicia) -- Deferred.

## 7. ACG Updates--Deferred.

HOTS - Vicki will send update on Shared Print in Place.

## 8. SOPAG assignments from CoUL:

- Online education: March 16, 2012 email (from Ginny Steel to Diane, forwarded to SOPAG)
- Preservation strategy: Please take a look at this report for background: <http://libraries.universityofcalifornia.edu/sopag/dpac/DPACFinalReport.pdf>
- Organizing for "extramural collaborations" (such as West): "CoUL asks SOPAG to consider how shared extramural print collection initiatives might best be organized to ensure collaborative oversight and timely decision-making, with appropriate expertise, authority and accountability." Per CoULSC 5/9/2012: lower priority -- charge will come to SOPAG later.
- E-Science (from 2/17 meeting): "CoUL directed SOPAG to convene an e-research discussion, drawing on the ARL e-science project meetings in which the seven ARL campus libraries of UC participated." Draft Meeting Proposal on CoUL's 4/13/2012 Consent Agenda. Approved.

## 9. Review of Pending Items/Future Agendas:

- HOPS -- ILL Charge/Response (response due September 30, 2011); **Progress Report received October 3, 2011; SOPAG response to HOPs sent 10/31/2011.**
- CDC/GILs -- Gov Docs Charge/Response (Sent to CDC/GIL -- reponse due September 2011.) Progress Update **received October 27, 2011.** December 19, 2011 email from Lucia to SOPAG: "Denise Stephens, who now is working with GILS along with Ruth Jackson, has indicated that because of the issues around the Federal Depository Library Program policies about regional depositories, we may want to hold off some. I'm trying to verify whether or not this is indeed impacting progress by GILS. I'll send an update when I hear back from Ruth and/or Denise." March 20, 2012 email from Lucia: "There isn't any more info at this point. The process is on hold."
- ACG Reorganization (CoUL Charge to SOPAG) **Pending additional SOPAG discussion/action.**

## 10. Next Meeting: June 20, 2012, F2F at UC Irvine, 9:30am-3pm. Note Taker: Luc Declerck (UCSD)