Digital Library Services TF : DLSTF Rights Management Recommendation

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Establish a working group to address the challenge of rights management, including copyright restrictions and fair use. The working group should:

- Inventory current practices and workflows employed by UC libraries to establish copyright status of collections slated for digitization and identify what local rights management expertise exists and what copyright status training staff have received. Also identify when/where rights management is addressed in digital project management workflow.
- Work with campus libraries to identify short-term and long-term documentation and training needs system wide in the area of rights management.
- Establish areas of overlap and mutual interest with eScholarship to determine if expertise and knowledge can be shared and/or a collaborative mechanism be implemented to address rights management concerns common to both scholarly communication and digital collection creation.
- Identify what metadata standards and practices are currently employed by campus libraries to capture and manage rights metadata for preservation and access. Establish what rights management metadata is required to support a UC Digital Collection and develop guidelines as appropriate.
- Review and analyze the work and products of the CDL Digital Rights Management group (established by CDL in 2005) to identify those products that can be leveraged for use in building the UC Digital Collection.
- Define the role, responsibilities, organizational placement, staffing and other resources required to establish and maintain a centralized rights management clearance center supporting the creation of the UC Digital Collection. Responsibilities could include:
  - creating library system wide polices on rights management;
  - providing consults on establishing collection copyright status for digital projects;
  - creating documentation such as guidelines, best practices and procedures as needed;
  - coordinating education and training opportunities systemwide;
  - liaising with UC General Counsel and campus library representatives as needed regarding rights management policies and practices; and
  - collaborating with appropriate systemwide groups (such as CDC, HOTS, HOPS, etc.) to address rights management implementation issues such as metadata requirements and technical infrastructure.