1/21/2011 LTAG Meeting Notes

Library Technology Advisory Group (LTAG)

Friday, January 21, 2011

Conference Call – 2:00-3:30 PM

Attending: Adrian Petrisor (UCI, Chair), Ann Dobson (UCSF), Dale Snapp (UCD), Declan Fleming (UCSD), John Ajao (UCSB), John Ober (CDL), Lynne Grigsby (UCB), Terry Toy (UCR), Todd Grappone (UCLA), Tom Bustos (UCM)

Absent: Char Booth (LAUC), Donald Barclay (SOPAG), Eric Mitchell (UCSC)

Note taker: Adrian Petrisor

1. Process for meeting notes taker

- We agreed that we will take meeting notes (mainly a list of action items) instead of detailed meeting minutes

- It has been agreed that notes taker function will rotate among the members, in alphabetical order

ACTION: Adrian will send the schedule for note taker in advance of the next meeting. Adrian will also investigate the cost of recording the conference calls, and then we will record them (or at least certain segments).

2. Review of action items from 11/19/10

- Pilot for offsite data backup: Dale, John Ajan and John Ober expressed interest in participation. John Ober suggested that we should track the pilot, how we take it off the ground and the hurdles had to be adressed in order to establish some lessons learned to be used for future collaborations.
- Relais: UCSD is still in process of implementing Relais.

ACTION: Adrian will contact Dale, John Ajan and John Ober to identify best fit for pilot project. Adrian and the representative of the selected campus will document the process.

3. Interaction with other ACGs and task forces

- We decided to become more proactive and improve our interaction with the other ACGs and some of UC Libraries' task forces, with the goal of providing timely support on technology issues.
- In order to find out more about the topics discussed by these groups, LTAG members will review their annual reports and last few meeting notes.

ACTION: Adrian will contact the chairs of these groups and invite them to join a LTAG conference call for 15 min (one at a time). The LTAG reps assigned to review documents from the 6 groups will prepare a list of three items for the conversation with the chairs of the groups (things with a technology component among their group interest/topics) :

- Todd- HOPS
- Terry - HOTS
- Lynne - CDC
- Dale - RSC
- John Ober - NGTSTF
- Declan - DLTF

ACTION: Adrian will contact Donald to ask opinion about this action plan.

ACTION: If Donald agrees with our action plan, Todd, Terry, Lynne, Dale, John O. and Declan will start working on the list of three items for conversation with the group chairs.

4. Frequency of LTAG conference calls

- It has been agreed that we will increase the frequency of meetings. We will start to meet monthly
- Since the Friday afternoon meetings sometimes conflict with the SOPAG meetings (making it difficult for the SOPAG representative to attend our meeting), we will try to identify a different time for LTAG meeting

ACTION: Adrian will create a Doodle survey to identify the common available meeting times

5. Need for a face-to-face meeting

- Investigate common needs across UC libraries, identify common solutions, generate economies of scale
- Issues to be discussed: repositories, web content management systems, emerging technologies, mobile solutions, help desk support/ticketing system

ACTION: Adrian will send the group a draft of an email addressed to SOPAG to request permission for face-to-face meeting

ACTION: Adrian will send a Doodle to investigate availability for face-to-face meeting (vacation dates)

6. Mobile websites

- CDL, UCLA, UCM, UCR and UCSD mobile websites are up
- UCB, UCR and UCSD plan to use UCLA's mobile framework
- Interest in getting statistics re the usage of websites

7. Use of social software in the UC Libraries to enable collaboration

Do project management, customer relationships, finding a UC wide communication vehicle similar with Salesforce Chatter. Audience: staff in UC libraries, both within libraries and across the UC system

ACTION: Adrian will add social software to the list of topics for a potential face-to-face meeting

8. Announcements:

- John Ober appointed by UCOP to Oracle Coordinating group

9. Future agenda items

- Shibboleth updates from campuses
- Discussion about how MyILL should work on our campuses; possibility to have it shibbolized

ACTION: All LTAG members will talk with circulation teams at their libraries about privacy concerns regarding current implementation of MyILL

Next meeting: TBA (pending results of Doodle survey)