Library Technology Advisory Group

Telephone Conference Call Meeting Minutes
Friday – March 12, 2010

Call to order

Declan Fleming (Chair) called to order the meeting of the Library Technology Advisory Group at 2 p.m. on 3/12/10 by way of ReadyTalk telephone conference call.

Roll call

The following persons were present:
- UC San Diego - Declan Fleming (chair)
- UC Berkeley - Lynne Grigsby
- UC Davis – Dale Snapp
- UC Irvine – Adrian Petrisor
- UC Los Angeles – Andy Kohler
- UC Merced – Emily Lin
- UC Riverside - Terry Toy
- UC San Francisco – Ann Dobson
- UC Santa Barbara – Ana Fidler
- CDL – John Ober

The following person(s) were absent:
- LAUC - Char Booth
- SOPAG – Diane Bisom
- UC Santa Cruz – Eric Mitchell

Open Issues

1. Shibboleth

> CDL – Taskforce is making progress and has completed a lot of work drafting the first report. This report was due on 3/15 but will be a week or 2 weeks late. The report is meant to characterize costs and benefits for Shibboleth authentication for system-wide and local services. It was determined that there are real and

intangible costs and benefits. They will be able to characterize those fairly well and recommend an action plan. Use cases might get complicated and make prioritizing a challenge. John would like the LTAG to take a look at the first level draft report and provide feedback.

2. Project Management

UCI – Sent survey document to LTAG a few days ago. The task force formed last summer. They identified project management competencies essential for people involved in system wide project management efforts. The findings of the survey were encouraging. About 78% of respondents have more than 5 years of project management experience. 73% have managed at least one technical project. Based on the results of the survey, the task force tries to identify the strong areas and also identify areas that need improvement. Task force submitted interim report to SOPAG and is in discussion with the 5 ACG's to get feedback and ideas.

UCR – Surprised at the number of people that didn't have any formal training.

CDL – Surprised not to see project management analytical skills. There weren't any skills for stakeholder analysis, etc. This might be important when getting into identifying people who have the skills. It becomes important as to who has presentation skills versus people who have actually managed a project.

UCI – The survey was targeted towards people with project management skills not project managers. Adrian will bring this concern to the attention of the task force. How should we approach this to be really effective? The survey is just one way of doing it but task force is looking for other ideas as well.

UCI - How to assign project management skilled staff to a project in an efficient manner has been problematic in past.

UCR – Who is choosing the project managers?   Where is this decision coming from?

UCD – Some project managers work in areas that they don't have experience in. Matching projects to right project managers is critical.

UCSD – Should also have language as to what a project is.

3. Projects List

UCSD – Asked LTAG to put in best description for various project types. Would like to take whole table, PDF it and send to Diane at SOPAG. It will not be contributed until after LTAG talks at the next meeting.

4. RoundRobin

UCR - Purchased 40 new machines for staff then turned staff machines into public.

UCI – Also purchasing new PCs for staff, and then use the old staff PCs to replace much older public PCs..

UCB – Looking into reestablishing own computer/server room again. Prices went up on racks.

UCD – Is on a few committees that are re-evaluating recharge rates.

UCSF – Asked to do a scenario for a 20% – 25% budget cut. Looking into consolidating servers.

UCOP – Has some storage space that is not occupied.

CDL – Looking into moving ticketing system to Berkley to save money. Substantial amount of time put into this.

UCSD – Saving approximately $12,000 over 4 years with moving email to campus server outside of libraries.

Future Agenda Items
- None

Adjournment

- Declan Fleming adjourned the meeting at 3:15 pm
- Minutes submitted by: Michelle Harris, Administrative Assistant – UCSD Libraries
- Minutes approved by: Declan Fleming, IT Department Head, LTAG Chair – UCSD Libraries