

Shared Library Facilities Board agenda, October 14, 2016

Members present: Jeff MacKie-Mason, Tom Cosgrove, MacKenzie Smith, Cathy Martyniak, Brian Schottlander, Lorelei Tanji, Jim Munson, Haipeng, Susan Parker (for Ginny Steele), Donald Barclay, Kristine Ferry, Emily Stambaugh, Erik Mitchell

Updates:

New information provided to CoUL on how to move forward with NRLF4 expansion, more details to come which will shape the work of the Phase 4 committee.

Agenda items:

1. NRLF Phase 4

- a. **Discussion:** We have selected and are in the process of securing an architect. We anticipate being able to complete the feasibility study work by Jan 20, 2017. Work will commence with the architect in the coming weeks.
- b. **Decision:** Form a small working group, chaired by Erik Mitchell and Cathy Martyniak with representatives from campuses to work on completing the feasibility study. Proposed campus members included someone from CDL and/or Donald Barclay with additional representation from one/more of the following, UCD, UCSB, UCI.
- c. **Next steps:** Jeff will reach out to volunteer campuses to finalize committee membership

2. Allocation working group

- a. **Discussion:** The group discussed the updated projected fill dates and brainstormed ways in which this information should be used in planning around allocations.
- b. **Decision:** Form a small working group with membership from (selected) UCSD, UCSF, UCR with Erik and Cathy providing staffing.
- c. **Next steps:** Jeff will convene the group which will then settle on a task list and chair.

3. Communication plans for RLF projects

- a. **Discussion:** The group discussed the communication plan (e.g. creation of new website, review of some current documentation).
- b. **Next steps:** SLFB members with feedback should send comments to Erik Mitchell

4. Cost Share discussion for shared ILS

- a. **Discussion:** The SRLF decided that CoUL should take up this action item.