

Shared Library Facilities Board (SLFB)

Minutes
March 16, 2018

Chair: Jeffrey MacKie-Mason
Note Taker: Danielle Westbrook

Members in attendance:

Jeffrey MacKie-Mason (UCB)	Steve Mandeville-Gamble (UCR)	Günter Waibel (CDL)
Robert (Bob) Heyer-Gray for MS (UCD)	Tammy Dearie (UCSD)	Erik Mitchell (NRLF), non-voting
Lorelei Tanji (UCI)	Dave Schmitt (UCSD)	Cathy Martyniak (SRLF), non-voting
Virginia (Ginny) Steel (UCLA)	Chris Shaffer (UCSF)	Ivy Anderson (CDL), non-voting
Haipeng Li (UCM)	Alan Grosenheider (UCSB)	Jo Anne Newyear Ramirez (NRLF), non-voting

Regrets: MacKenzie Smith (UCD), Thomas Cogswell (UCR), M. Elizabeth Cowell (UCSC)

Staff: Danielle Westbrook (CDL)

Agenda Item	Time	Duration	Responsible	Documents/Notes	Outcome/Goal
1. Introduce Jo Anne Newyear Ramirez and provide a transition update	9:00 – 9:05	00:05	Jeff, Erik, Jo Anne		

2. Shared Inventory Management System for the RLFs (CAIA)	9:05 – 9:45	00:40	Jeff, Cathy, Erik, Jo Anne	- Proposal for a shared IMS across the RLFs	Review, discuss, and provide input.
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Decision: SLFB supports the RLF team moving forward with the Inventory Management System (IMS) project.

3. Three exceptional deposit requests for SRLF	9:45- 9:55	00:10	Cathy		Discussion and opportunity for questions, if any.
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Decision: SLFB will review the exceptional deposit requests sequentially, starting with Santa Barbara.

Action: When the Board reviews the Santa Barbara request, Irvine and Riverside will provide updates on the estimated volumes they need to deposit and their approximate timeline.

Action: Cathy and Alan will determine when the Santa Barbara exceptional deposit request will be ready for the Board to review. They'll then notify Jeff.

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Decision: Because Santa Barbara would like to begin making exceptional deposits soon (i.e. early summer 2018), and because campus allocation proposals will soon be ready for SLFB review, Jeff may decide to convene the Board before the June meeting to review both the allocation proposals and Santa Barbara's request. Alternatively, review will happen over email.

Action: Erik and Cathy will touch base with Ivy around how shared print works in relation to allocations.

4. NRLF4 update	9:55 – 10:00	00:05	Jeff, Erik		Opportunity for questions, if any.
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Action: Jeff and Günter will discuss how SLFB might recognize Vice-Provost Carlson for her support and work on the NRLF4 project. They'll also discuss recognition for the President and the committees that have supported and championed the project.

Action: Jeff will share the NRLF4 staff update being prepared by his communications team with the SLFB members so that they can distribute it to their own library staff.