

Shared Library Facilities Board (SLFB)

Agenda
September 21, 2018 (10:00 -11:00 am)

Chair: Erik Mitchell
Note Taker: Danielle Westbrook

Members in attendance:

Jeffrey MacKie-Mason (UCB)
MacKenzie Smith (UCD)
Lorelei Tanji (UCI)
Virginia (Ginny) Steel (UCLA)
Haipeng Li (UCM)

Steve Mandeville-Gamble (UCR)
Erik Mitchell (UCSD)
Dave Schmitt (UCSD)
Chris Shaffer (UCSF)
Kristin Antelman (UCSB)

M. Elizabeth Cowell (UCSC)
Jo Anne Newyear Ramirez (NRLF), non-voting
Cathy Martyniak (SRLF), non-voting
Ivy Anderson (CDL), non-voting

Regrets: Günter Waibel (CDL), Thomas Cogswell (UCR)

Staff: Danielle Westbrook (CDL)

Agenda Item	Time	Duration	Responsible	Documents	Notes
1. UC Irvine's exceptional deposit request	10:00 – 10:30	00:30	Erik, Cathy	- UCI exceptional deposit request	<u>Decision item.</u> Discuss and vote on SRLF's recommendation.

Decision: SLFB approves the UC Irvine exceptional deposit request.

2. Capacity and collection balancing	10:30 – 10:50	00:20	Cathy, Jo Anne	- Archival boxes and collection load balancing	Discussion and opportunity for questions.
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Decision: A campus survey is needed to help guide the capacity proposals that will be presented at the board's December meeting and to inform 2019 allocations. The survey will include specific parameters and scenarios, and will ask campuses to be specific about their needs (for example, what's needed at a minimum and what's desired?). The survey may ask: What are your deposit needs over the next 5-10 years (with dimensions specified, perhaps grouped in 3-4 categories)? At what point will you need to start paying for alternative storage? How important is it that archival collections are stored in your region?

Action: Jo Anne and Cathy will draft and circulate the campus survey to the SLFB listserv in mid-late October.

Action: For the December board meeting, Jo Anne and Cathy will prepare a pre-read on collection load balancing, potential issues and their impact.

Action: Cathy and Jo Anne will determine whether existing shelves can be adjusted (in terms of height) in advance of NRLF4 opening to accommodate more archival boxes.

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3. NRLF4 update	10:50 – 10:55	00:05	Erik, Jo Anne		Update. Opportunity for questions.
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Action: Jo Anne will share additional NRLF4 documentation, including design elements, with board members (likely not until November).

4. RLF IMS migration update	10:55 – 11:00	00:05	Cathy, Jo Anne		Update. Opportunity for questions.
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