Shared Library Facilities Board (SLFB)

Minutes
December 14, 2018

Chair: Erik Mitchell
Note Taker: Danielle Westbrook

Members in attendance:

Jeffrey MacKie-Mason (UCB)
MacKenzie Smith (UCD)
Lorelei Tanji (UCI)
Virginia (Ginny) Steel (UCLA)
Haipeng Li (UCM)
Steve Mandeville-Gamble (UCR)
Thomas Cogswell (UCR)
Erik Mitchell (UCSD)
Dave Schmitt (UCSD)
Chris Shaffer (UCSF)
Kristin Antelman (UCSB)
M. Elizabeth Cowell (UCSC)
Günter Waibel (CDL)
Jo Anne Newyear Ramirez (NRLF), non-voting
Cathy Martyniak (SRLF), non-voting
Ivy Anderson (CDL), non-voting
Alison Wohlers (CDL), non-voting

Staff: Danielle Westbrook (CDL)

Agenda Item	Time	Duration	Responsible	Document(s)	Objective(s)
1. Welcome: Alison Wohlers, new UC Shared Print and WEST manager	9:00 – 9:05	00:05	Erik, Ivy		
2. RLF capacity	9:05-9:25	00:20	Cathy, Jo Anne	- Revised RLF capacity report for 18/19 - Shelving size distribution - 17/18 allocations and capacity (reference only)	Update and discussion. Opportunity for questions.
3. Archival container survey	9:25-9:45	00:20	Cathy, Jo Anne	- UC Libraries archival carton needs: survey report - Archival container needs survey: responses (reference only)	Update and discussion. Opportunity for questions.

Decision: the board endorses the RLF capacity report and its new format.

4. Updates - NRLF4 - RLF Inventory Management System (IMS) RFP - Exceptional deposits (UCSB and UCI))	9:45 – 10:00	00:15	Erik, Cathy, Jo Anne		Updates. Opportunity for some discussion and questions.