

Shared Library Facilities Board (SLFB)

Minutes
September 16, 2019 (10 – 11 am)

Chair: Erik Mitchell
Note Taker: Danielle Westbrook

Members in attendance:

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| Jeffrey MacKie-Mason (UCB) | Haipeng Li (UCM) | Chris Shaffer (UCSF) | Jo Anne Newyear Ramirez (NRLF), non-voting |
| MacKenzie Smith (UCD) | Ann Frenkel for SMG (UCR) | Kristin Antelman (UCSB) | Susan Swarts (NRLF), non-voting |
| Lorelei Tanji (UCI) | Erik Mitchell (UCSD) | M. Elizabeth Cowell (UCSC) | Cathy Martyniak (SRLF), non-voting |
| Virginia (Ginny) Steel (UCLA) | Dave Schmitt (UCSD) | Günter Waibel (CDL) | Alison Wohlers (CDL), non-voting |

Regrets: Steve Mandeville-Gamble (UCR), Thomas Cogswell (UCR)

Staff: Danielle Westbrook (CDL)

| Agenda Item | Time | Duration | Responsible | Documents | Notes |
|--------------------------|---------------|----------|--|-----------|--|
| 1. Introductions/welcome | 10:00 – 10:05 | 00:05 | Erik Mitchell | | Welcome, Dr. Susan Swarts , AUL for Administration and Organizational Effectiveness and director for NRLF. |
| 2. Updates | 10:05 – 10:15 | 00:10 | Cathy Martyniak, Jo Anne Newyear Ramirez | | |

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| 3. WEST strategic planning | 10:15 – 10:30 | 00:15 | Alison Wohlers | - WEST and UC Libraries SLFB briefing - Value of WEST (Apr 19) | Overview and decision item, re: UC engagement on WEST strategic recommendations. |
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Decision: Existing UC primary contacts for WEST are well-informed about the trust's general operations, policies and practices. The SP manager will work with SCLG and SPST, as well as any other WEST UC primary contacts not represented in those two groups, to coordinate a collective UC review of WEST assessment outcomes and response to WEST's strategic recommendations (both to be released by WEST in November 2019). CoUL may be engaged in future around higher-level strategic questions (e.g. governance and the WEST budget). SLFB may be engaged around potential outcomes that have an operational impact on the RLFs or the intended use of RLF collections.

Action: Alison Wohlers will join an upcoming CoUL meeting to provide a WEST overview (background and current governance and operations); documents prepared for the overview will also be shared with campus leadership teams.

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| 4. Transfer proposal | 10:30 – 11:00 | 00:30 | Martyniak | - Introduction to the forthcoming proposal | Overview of the forthcoming transfer proposal and opportunity for feedback. |
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Decision: The board will discuss allocation capacity at an upcoming meeting, specifically around exceptional deposits (e.g. the impact of exceptional deposits, how the RLFs might handle an increase in requests, etc.).