Members in attendance:
- Jeffrey MacKie-Mason (UCB)
- Haipeng Li (UCM)
- Kristin Antelman (UCSB)
- Cathy Martyniak (SRLF), non-voting
- MacKenzie Smith (UCD)
- Steve Mandeville-Gamble (UCR)
- M. Elizabeth Cowell (UCSC)
- Alison Wohlers (CDL), non-voting
- Lorelei Tanji (UCI)
- Erik Mitchell (UCSD)
- Günter Waibel (CDL)
- Susan Swarts (NRLF), non-voting
- Virginia (Ginny) Steel (UCLA)
- Chris Shaffer (UCSF)
- Susan Swarts (NRLF), non-voting

Regrets: Hilary Schiraldi (UCB), Thomas Cogswell (UCR)

Staff: Danielle Westbrook (CDL)

<table>
<thead>
<tr>
<th>Agenda Item</th>
<th>Time</th>
<th>Duration</th>
<th>Responsible</th>
<th>Documents/Notes</th>
<th>Outcome/Goal</th>
</tr>
</thead>
</table>

**Decision:** SLFB endorses the use of the 2017 RLF annual allocation process for 2020/2021 and agrees to charge a task force in 2020 to re-assess allocations and develop principles and goals for how the system should build and manage RLF collections.

**Action:** Erik, Cathy, Susan and Danielle will develop a strawperson charge (re: developing principles and goals for how the system should build and manage RLF collections). The strawperson will be reviewed by the board and support further discussion at the March SLFB meeting.

| 2. Plan for RLF deposits moving forward | 9:15 – 9:50 | 00:35 | Mitchell, Cathy Martyniak, Susan Swarts | Discussion and feedback to shape future conversations around this topic. Decision/action item. |