

Shared Library Facilities Board (SLFB)

Minutes
December 20, 2019

Chair: Erik Mitchell
Note Taker: Danielle Westbrook

Members in attendance:

Jeffrey MacKie-Mason (UCB)	Haipeng Li (UCM)	Kristin Antelman (UCSB)	Cathy Martyniak (SRLF), non-voting
MacKenzie Smith (UCD)	Steve Mandeville-Gamble (UCR)	M. Elizabeth Cowell (UCSC)	Alison Wohlers (CDL), non-voting
Lorelei Tanji (UCI)	Erik Mitchell (UCSD)	Günter Waibel (CDL)	
Virginia (Ginny) Steel (UCLA)	Chris Shaffer (UCSF)	Susan Swarts (NRLF), non-voting	

Regrets: Hilary Schiraldi (UCB), Thomas Cogswell (UCR)

Staff: Danielle Westbrook (CDL)

Agenda Item	Time	Duration	Responsible	Documents/Notes	Outcome/Goal
1. Allocation methodology for 2020/2021	9:00 – 9:15	00:15	Erik Mitchell	- 2017 RLF Annual Allocation and Exceptional Deposit Process	Discussion. <u>Decision item</u> , re: continued use of the 2017 allocation method.

Decision: SLFB endorses the use of the 2017 RLF annual allocation process for 2020/2021 and agrees to charge a task force in 2020 to re-assess allocations and develop principles and goals for how the system should build and manage RLF collections.

Action: Erik, Cathy, Susan and Danielle will develop a strawperson charge (re: developing principles and goals for how the system should build and manage RLF collections). The strawperson will be reviewed by the board and support further discussion at the March SLFB meeting.

2. Plan for RLF deposits moving forward	9:15 – 9:50	00:35	Mitchell, Cathy Martyniak, Susan Swarts		Discussion and feedback to shape future conversations around this topic. <u>Decision/action item</u> .
3. Updates	9:50 – 10:00	00:10	Alison Wohlers, Swarts, Martyniak	- NRLF weekly flyer (12/13/2019)	Update. Opportunity for questions.