Standing Committee on Universitywide Library Collection Management Planning Steering Committee

April 8, 2003, 10 a.m. - 3 p.m. UC Office of the President, Room 9115

MEETING OUTCOMES

NOTE: Complete meeting agenda and background materials available at http://www.slp.ucop.edu/consultation/cmpg/040803/agenda_040803.htm

Key Meeting Objectives

- 1. Review and revise key discussion papers on planning for collection management and shared collections; discuss consultation process.
- 2. Review and continue to develop components of the planning framework for shared collections.
- 3. Consider the key characteristics of a trusted print repository as one component of a UC collection management strategy.

| Item | Action |
|---|---|
| 1. Information Items | (Information and discussion only: no actions taken) |
| a. SLASIAC/ULs Planning Process i) Overview ii) Shared Facilities (charge to RLB Chairs) iii) Budget Models for Shared Collections | |
| iv) SLASIAC Resolutions E & Fb. Review and Revision of UC Interlibrary Lending Code | |
| c. Collection Management Initiative updated. Shared Journal Collection planning update (Shelton) | |
| 2. Action Items | |
| a. Collection Management Strategy i) Collection Management and Coordination Strategy | SLP will revise this paper per the advice of CMPG-SC, for transmittal to ULs 4/17 and subsequent transmittal by ULs to SOPAG for review |
| ii) Shared Collections Strategy | Paper previously reviewed by CMPG-SC, ULs, and SLASIAC. Ready for transmittal by ULs to SOPAG for review. |
| iii) Transmittal for review by SOPAG | Draft language for UL transmittal to SOPAG of the two papers referenced above; to be revised by SLP for consideration by ULs at 4/17 meeting. |
| b. Shared Collections planning matrix | Based on discussion during this item, item 1.d., and item 2.c., SLP staff will revise the document listing candidate collections and collection behaviors/characteristics and |

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- i) Review of "Collection Behaviors" dimension
- ii) Review of "Candidate Collections" dimension
- c. Defining the characteristics of a Trusted Print Archival Repository for the University of California
- 3. Committee Business
 - a. Membership

b. Communication of meeting outcomes

c. Workplan and Next Steps

circulate to the Committee, in time for Shelton to consult informally with CDC on 5/1

A "trust/risk" component will be added to the list of collection behaviors/characteristics (item 2.b.).

Schottlaender will begin consultations on addition of two new faculty members (physical sciences; social sciences) to replace Vermeij and round out disciplinary coverage. Owing to ongoing spring/summer activities that might affect the charge or working agenda of the Steering Committee (e.g., RLF Task Force, SOPAG review of Collection Management and Coordination documents), Schottlaender will defer making these appointments until Fall 2003. Schottlaender and SLP staff will develop a method of rapidly informing the remainder of CMPG (i.e., ULs) of Steering Committee meeting outcomes, and will inform the full CMPG in a timely manner about the posting of Steering Committee agendas and meeting materials.

If CMPG-SC consultation or action is needed before Fall 2003, Schottlaender will arrange, in order of preference, 1) email consultation, 2) voice conference, 3) face-to-face meeting.