

University of California Council of University Librarians (CoUL)

Minutes
August 27, 2020 (11 am – 1 pm)

Chair: Haipeng Li
Note Taker: Danielle Westbrook

Members in attendance:

Jeffrey MacKie-Mason (UCB)	Virginia (Ginny) Steel (UCLA)	Erik Mitchell (UCSD)	M. Elizabeth Cowell (UCSC)
MacKenzie Smith (UCD)	Haipeng Li (UCM)	Chris Shaffer (UCSF)	Günter Waibel (CDL)
Lorelei Tanji (UCI)	Steve Mandeville-Gamble (UCR)	Kristin Antelman (UCSB)	Donald Barclay (DOC Chair, UCM), non-voting

Guests: Sibyl Schaefer (DPSWG Chair, UCSD), Sarah Troy (DOC liaison to DPSWG, UCSC), Ivy Anderson (PTWG Co-Chair, CDL)

Staff: Danielle Westbrook (CDL)

Agenda Item	C/O	Time	Duration	Responsible
1. Digital Preservation Strategy Working Group (DPSWG) phase 2 work, report and recommendations	O	11:00 – 11:45	00:45	Erik Mitchell, Sibyl Schaefer, Sarah Troy

Action: MacKenzie Smith will engage her local CIO to determine how the system is organizing itself around IS-3 and who CoUL should contact.

Action: Günter Waibel will pursue getting an IS-3 topic on the Nov. SLASIAC agenda (to inform the libraries’ implementation of IS-3 and to discuss intersections with digital preservation work).

Decision: CoUL members thank the DPSWG for their hard work and commend the group on the quality of their phase 2 report. CoUL endorses recommendation #1 of the DPSWG phase 2 report. Digital preservation will continue to be a systemwide priority and included in the 20/21 UC Libraries plans and priorities. CoUL supports recommendation #2 (integrating a digital preservation group into UCLAS) but asks that the group remain project-based until the end of the year; in the meantime, CoUL will engage systemwide leadership around [the IS-3 Information Security policy](#) and potential intersections with the work of an ongoing UC Libraries digital preservation group. This will inform charging a standing group in the New Year. CoUL endorses recommendation #3 of the report, which calls for each campus to have designated staff to oversee digital preservation activities and related work, though the council also observes that campuses will necessarily invest varying FTE and resources based on local availability.

Action: The DPSWG will work with DOC to draft a time-limited charge (e.g. lasting until the end of the year). Work areas could include those outlined in the phase 2 report and/or seeking out further information related to IS-3, security and HIPAA.

2. COVID-19 response and activities	O	11:45 – 12:15	00:30	Haipeng Li
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Action: DOC will engage the ILL CKG and ask that they monitor when and consider how intercampus lending might be re-introduced. Donald Barclay will transmit this request from CoUL to DOC. As more information becomes available, DOC will update CoUL.

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3. Considering an IMLS/LB21 proposal	O	12:15 – 12:45	00:30	Erik Mitchell
4. Project Transform	O	12:45 – 1:00	00:15	Jeff MacKie-Mason, Ivy Anderson