

## University of California Council of University Librarians (CoUL)

Agenda  
September 28-29, 2017

Chair: Steve Mandeville-Gamble  
Note Taker: Danielle Westbrook

**Members in attendance:**

Jeffrey MacKie-Mason (UCB)	Haipeng Li (UCM)	Alan Grosenheider (UCSB)
MacKenzie Smith (UCD)	Steve Mandeville-Gamble (UCR)	M. Elizabeth Cowell (UCSC)
Lorelei Tanji (UCI)	Tammy Dearie (UCSD)	Günter Waibel (CDL)
Virginia (Ginny) Steel (UCLA)	Chris Shaffer (UCSF)	

**Regrets:** N/A

**Guests:** Cathy Martyniak (SRLF), Carla Arbagey (LAUC Co-President), Roger Smith (LAUC Co-President), Martha Hruska (SCLG chair)

**Staff:** Danielle Westbrook (CDL)

Agenda Item	Time	Duration	Responsible
Thursday, September 28 <sup>th</sup> , 2017			
2. Systemwide ILS Investigation Planning Group report	10:05 – 11:50	01:45	M.S., H.L., G.W., C.M. (guest), D.W.

**Decision:** CoUL endorses the Systemwide ILS (SILS) shared principles and assumptions with several edits.

**Decision:** CoUL endorses the SILS working group charge with several edits.

**Action:** Steve Mandeville-Gamble will reach out to Ann Frenkel, the DOC chair, to update her on the investigation and emphasize the importance of DOC’s participation in the working group.

**Decision:** CDL will be a core part of a SILS investigation. Accordingly, Günter Waibel will co-chair the Working Group.

**Decision:** Chis will be one of the UL representatives, both because the Working Group should have a UL from a small campus and because of Chris Shaffer’s experience on the Orbis Cascade Alliance ILS migration project.

**Decision:** Since UC Berkeley and UCLA’s active participation in the project is critical, either Jeffrey MacKie-Mason or Virginia (Ginny) Steel will be another UL representative; whichever will be the UL rep, the other campus will appoint a senior staff member to the Working Group.

**Decision:** Oscar Luna will serve on the Working Group as the finance/business services expert.

**Action:** Danielle Westbrook will send out a call for Working Group members to CoUL. She'll include the revised charge and principles for candidate working group members to review.

**Decision:** Once the roster is confirmed, the completed charge should be circulated with AULs and an all-staff communication should go out.

**Action:** Westbrook will review the draft all-staff communication written by three of the Planning Group members. She'll propose a revised draft to CoUL.

3. (Working lunch) Discuss the CoUL Alignment framework	12:05 – 12:50	00:45	M.E.C. and S.M-G.
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**Decision:** CoUL should develop a charter and working agreements over the next six months. This work should be done with the support of external consultants. The charter and working agreements will help CoUL develop a governance structure for the systemwide ILS investigation (required by the end of phase 2).

**Action:** Mandeville-Gamble and Elizabeth Cowell will re-engage the consultants and request a revised proposal for developing a charter and working agreements/practices. Mandeville-Gamble and Cowell will also see if the consultants can help CoUL craft an agreement specific to the systemwide ILS investigation.

**Action:** Lorelei Tanji will email sample charters and consortia agreements to Westbrook, Mandeville-Gamble and Cowell (to be used as examples, and shared with the consultants).

4. Review of OCLC and current costs	12:50 – 1:30	00:40	V.S. and D.W.
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**Decision:** CoUL will first outline its issues and complaints in a memo. Then a negotiation team can follow-up.

**Decision:** A small CDL negotiation team will work with a broader consultation team made up of UC experts on OCLC products/services.

**Action:** Waibel and CDL staff will write a draft memo. CoUL will review the memo, and Steve will sign on CoUL's behalf.

**Action:** Waibel will consult with Ivy Anderson on CDL's bandwidth to lead a negotiation team. Waibel will report back to CoUL.

**Action:** CoUL members will consider whether they have staff for the consultation team.

**Action:** Since Steel is rolling off the Global Council, other CoUL members will consider whether they are willing to nominate themselves as candidates for the Council. Seven seats are open on the council this year. It's useful to have a UC voice at that table.

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5. LAUC update and check-in	1:45 – 2:30	00:45	S.M-G., C.A. (guest) and R.S. (guest)
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**Action:** LAUC will consider where the system might benefit from centralized expertise and taking a shared approach to services/programs.

6. SCLG update and check-in	2:30 – 3:30	01:00	S.M-G. and M.H. (guest)
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**Action:** Waibel will consult with Ivy Anderson, re: negotiation strategies for the coming year, and will report back to CoUL.

**Decision:** Several CoUL members might be able to volunteer local staff to serve as analysts for SCLG and JSC while CDL fills vacant positions.

**Action:** CoUL members will consult with their staff and determine if they have anyone with both the necessary skills and bandwidth.

7. Discuss UC’s shared licensed content philosophies and strategies	3:45 – 4:45	01:00	S.M-G. (moderator)
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**Decision:** CoUL should request that the SCLG propose a reduction in systemwide spending for shared resources. This is necessary because the introduction of the FTE model reallocates costs in ways that some campuses cannot absorb. If savings are generated (beyond what is necessary to account for reduced spending capacity), money may be shifted to open access initiatives.

**Decision:** CoUL will ask SLASIAC to weigh in on how a systemwide task force that includes faculty representation might generate buy-in around open access and prohibitive journal subscription cancellations. If SLASIAC agrees to this approach, CoUL and SLASIAC could jointly write the charge.

**Action:** Waibel and Mandeville-Gamble, as members of the SLASIAC steering committee, will put this topic forward to SLASIAC.

**Decision:** CoUL is greatly interested in SCLG’s cancellation review for tier 1 resources and in achieving a better understanding of which resources truly need to be systemwide (based on use and cost). SCLG should present a cancellation approach that cuts low-use tier 1 resources. Upon reviewing the outcome of those cuts, and the impact of the new FTE model, CoUL will determine if further cuts are needed.

Agenda Item	Time	Duration	Responsible
Friday, September 29 <sup>th</sup> , 2017			
1. CDL Update	9:00 – 9:30	00:30	G.W.

2. Review of UCSB’s Workforce Needs Assessment process guide	9:30 – 10:00	00:30	A.G.
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**Action:** Alan Grosenheider will distribute to CoUL the list of the 83 programs and services assessed, and an anonymized example of a complete program/service review.

3. Discuss developing an action plan for the 17/18 strategic plans and priorities	10:00 – 10:30	00:30	S.M-G.
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**Decision:** before CoUL charges ASAG and/or DOC to investigate shared strategies for workforce development, CoUL needs to better understand existing systemwide services/programs and the potential for shared positions. This will help CoUL scope the priority to specific questions for ASAG (in terms of personnel) and DOC (in terms of services and programs) to explore.

**Action:** Westbrook will research and create an inventory of existing systemwide services and programs. CoUL will review the list.

For CoUL’s prioritization of long-term access to digital content, the UC Data Network is one near term project being explored by CDL and several campuses.

**Decision:** CoUL will charge DOC to work with John Chodacki on the development of a UC roadmap for long-term preservation and access to digital content. DOC may choose to invite other experts from the system to help develop the roadmap.

**Action:** Waibel and Mandeville-Gamble will write a draft charge for CoUL to review.

4. Discuss HathiTrust Shared Print MOU	10:30 – 11:00	00:30	S.M-G. (moderator) and J.M-M.
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**Decision:** if the HTSP Agreement includes an early withdrawal clause that permits the departing retention library to retain committed holdings so long as they maintain their preservation and access commitment to the program/Trust, then CoUL’s other concerns are lessened (they still exist, but the additional withdrawal option makes them manageable).

**Action:** Westbrook will investigate shared print program agreements that include early withdrawal clauses where the departing library maintains their preservation and access commitment.

5. SLFB meeting	11:15 – 12:15		J.M-M.
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See SLFB actions/decisions.

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6. HathiTrust update	12:15 – 12:30	00:15	V.S. and G.W.
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7. (Working lunch) Round robin	12:45 – 1:45	01:00	J.M-M. and V.S.
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8. Lately I've been thinking... round robin	1:45 – 2:45	01:00	S.M-G. (moderator)
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**Decision:** Between now and December, CoUL will discuss repository models and infrastructure (e.g. eScholarship and faculty needs, the movement on the SPARC list behind funding/creating a global OA repository model, Editoria, etc.).

**Decision:** For the upcoming UC DLF, some CoUL members are interested in dividing the remaining costs.

**Action:** Steve will contact the UC DLF fundraising committee to determine how much is still needed (after the UCR, CDL and LAUC contributions).

**Action:** If CoUL members have recent examples of information packages, compiled to acquaint a new EVC with the library and its resources and services, please share with Tammy.

**Action:** Jeff will share the UCB report on restructuring how UCB public goods (i.e. IT, HR, facilities, the Library, Museums, etc.) are funded.

9. Other Business	2:45 – 3:00	00:15	S.M-G. (moderator)
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**Decision:** when CoUL coincides with SLFB (approximately once a quarter), three hours will be reserved to accommodate both meetings. The CoUL steering committee will work with the SLFB chair in advance to determine whether the additional time is needed (if it isn't, it will be released and members notified).

**Decision:** for an upcoming CoUL meeting, CoUL should investigate inviting one or two CIOs to talk about the Pacific Research Platform.