University of California Council of University Librarians (CoUL)

Actions and Decisions for the Website
June 14 and 15, 2018

Chair: Steve Mandeville-Gamble
Note Taker: Danielle Westbrook

Members in attendance:

Jeffrey MacKie-Mason (UCB)	Virginia (Ginny) Steel (UCLA)	Erik Mitchell (UCSD)	M. Elizabeth Cowell (UCSC)
MacKenzie Smith (UCD)	Haipeng Li (UCM)	Chris Shaffer (UCSF)	Günter Waibel (CDL)
Lorelei Tanji (UCI)	Steve Mandeville-Gamble (UCR)	Kristin Antelman (UCSB)	

Guests: Ivy Anderson (CDL, SCLG), Martha Hruska (SCLG Outgoing Chair), Alison Scott (SCLG Incoming Chair), Ann Frenkel (DOC Chair), Sarah Troy (DOC Vice-Chair), Felicia Poe (DOC Steering Committee), DOC members (for day 2, items 3 and 4)

Regrets: Todd Grappone (DOC Steering Committee)

Staff: Danielle Westbrook (CDL)

Thursday, June 14th, 2018			
Agenda Item	Time	Duration	Responsible
1. Collections	9:00 – 10:15		SMG
A. SCLG check-in		00:15	MH, AS

Decision: Given the libraries' budgets and the unsustainable nature of the current subscription-based model, CoUL instructs SCLG to determine what budget cuts up to 10% will look like for systemwide licensed content.

Decision: CoUL supports SCLG's next steps, which includes charging a group to assess the changing environment of research citation databases and recommend the best product for UC systemwide investment. CoUL asks that the SCLG group go beyond a price and product assessment, and include other market factors such as an analysis of how open the product is, who owns the product, and the API(s) available.

Action: For review and discussion at the July CoUL meeting, SCLG will identify goals and assessment parameters for UC's analysis of research citation databases.

B. Offsetting update		00:30	IA

C. Publisher Agreements Task Force		00:30	JMM, IA

Decision: CoUL supports the task force's proposal (as written) to add two faculty members to the task force's roster. CoUL asks that the appointment letters clearly outline that this is a time-limited, project-specific appointment.

2. Systemwide ILS (SILS) A. SILS report presentation B. Discussion and vote on phase 3 charge/proposal	10:15 – 12:45; 4:30 – 5:00	03:00	CS, GW

Decision: CoUL unanimously endorses the revised phase 2 recommendations from the systemwide ILS working group (with specific revisions noted), and endorses moving forward with phase 3 of the Systemwide ILS Planning Project to identify a systemwide ILS for the UC Libraries.

Action: The SILS working group will revise the recommendations and resubmit the SILS phase 2 report on Monday, June 18th. CoUL members will have until Wednesday, June 20th to review the revised report and note on the listserv if the edits don't match what was agreed upon.

Action: The SILS working group will provide CoUL with an all-staff communication that includes links to the public phase 2 report and phase 3 charge (to be shared at the end of the day on Wednesday, June 20th).

Action: Each CoUL member will have until Friday, June 22nd to send out the all-staff communication to their local staff listserv(s). CoUL members may decide to include additional framing/narrative to their all-staff email.

Action: The SILS working group will prepare a presentation slide deck outlining the SILS planning project and upcoming work. CoUL members can adapt and use the presentation slide deck at local all-staff meetings. The slide deck will be distributed to CoUL no later than June 27th.

4. Update from DOC SC on 17/18 activities, and insight/feedback on DOC's role within the organizational structure.	12:45 – 1:45	01:00	MS, AF, ST, FP

Decision: CoUL endorses DOC's proposal for the DOC chair to join CoUL meetings. After a one-year pilot, CoUL and DOC will evaluate the effectiveness of this new approach. The DOC chair will be a non-voting member that can participate in discussions.

Decision: CoUL needs to discuss DOC's third proposal further. CoUL may also decide to consult with SCLG before making a decision.

5. Planning for CoUL's Sept. meeting with LAUC	1:55 – 2:40	00:45	GS

Decision: For the September meeting with the LAUC President and Vice-President, LAUC will be asked to join via Zoom. LAUC will be asked to propose an agenda in advance. CoUL will recommend that the agenda include an item around how LAUC is contributing to the campus libraries' missions and an item that addresses the challenge LAUC has been facing around identifying leadership and staffing LAUC committees. While CoUL will propose 30 minutes, the LAUC President and Vice-President can request 60 minutes total if needed.

	Time	Duration	Responsible
6. Agility fund A. Overview and discussion of how funds are spent.	2:40 – 3:45	00:15	SMG

		Duration	Responsible
B. Choosing Pathways to OA		00:20	JMM

Decision: CoUL endorses co-funding the Choosing Pathways to OA forum. CoUL advises that the forum planning committee revisit their budget to see if they might scale back certain line items (unless there is a strong programmatic reason to keep each item as is).

Action: MacKie-Mason will communicate CoUL's endorsement to the forum steering committee and request that they consider whether the forum's budget might be scaled back.

		Duration	Responsible
C. Publisher Agreements Task Force		00:30	JMM, IA

Decision: CoUL endorses phase 1 of the Publisher Agreements Task Force's communications proposal.

	Time	Duration	Responsible
7. Working with CoVC	3:45 – 4:30	00:45	GW

	Time	Duration	Responsible
8. Planning for the 2019 meeting with President Napolitano	4:30 – 5:00	00:30	MEC

Hold for the July meeting.

Friday, June 15th, 2018			
Agenda Item	Time	Duration	Responsible
1. Lately I've been thinking… - 10 minute updates from each CoUL member on the topic of their choice.	9:00 – 10:50	01:50	All

	Time	Duration	Responsible
2. Recap from DOC steering committee agenda item (on June 14) and next steps	11:00 – 12:00	01:00	MS, SMG

Decision: CoUL will develop charge categories to provide more guidance to DOC and support clearer communications. These charge categories might include: DOC has full autonomy to carry out the charge as they see fit; CoUL requests some consultation as DOC determines how to carry-out the charge; and CoUL requests an iterative, consultative process to explore a topic and determine if resources should be invested.

Decision: When annual plans and priorities are set, CoUL will be more explicit as to who is responsible for each near-term goal.

Decision: One CoUL member should work with DOC to revise the DOC charge. DOC members will be asked to right-size their charge so that it becomes actionable and empowering. A revised DOC charge will be reviewed at the September CoUL meeting. DOC members will also be asked to assess their charge and the UCLAS structure in 12-18 months.

Action: Steven Mandeville-Gamble, as the 18/19 CoUL liaison to DOC, will work with DOC members to revise the DOC charge. Mandeville-Gamble will also ask DOC to think about how DOC might assess its charge and the UCLAS structure in 12-18 months.

3. Revisions to the digital preservation charge	12:30 – 12:50	00:20	EM, DOC guests

Decision: With the edits and feedback discussed, CoUL endorses DOC moving forward with the digital preservation charge. CoUL does not need to review a revised charge.

4. Annual Plans & Priorities	12:50 – 2:20		SMG, MEC
A. Review 17/18 priorities and progress made		00:30	
B. Discuss and set 18/19 plans and priorities		01:00	

Action: Danielle Westbrook will revise the 18/19 plans and priorities for CoUL and DOC to review. MacKie-Mason will assist Westbrook with revising the priorities around OA and journal negotiations.

5. Outcome of Shared Positions Survey	3:00 – 3:20	00:20	MS, DW

Decision: The libraries will explore creating a marketplace for identifying opportunities for shared (i.e. not systemwide) hires and positions. Such positions might involve existing FTE that have the bandwidth to assume responsibilities at another campus, or a subset of campuses co-investing in a new FTE for shared expertise. The marketplace will help identify shared needs and internal opportunities.

Action: CoUL will ask ASAG to investigate establishing a marketplace for shared hires and positions.