

1 NGTS ENTERPRISE-LEVEL COLLECTION MANAGEMENT SERVICES
2 TASK FORCE
3 September 10, 2010
4 Revised September 16, 2010
5 Corrected November 22, 2010¹

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7 Executive Summary
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9 The task force has come up with twelve recommendations. We have grouped them into five
10 categories:

- 11 • Provide new tools for enterprise-level collection services
12 ○ Cloud-based systemwide ILS
13 ○ Electronic Resource Management Systems (ERMS)
14 ○ Database of Record
15 • Transform collection development practices
16 ○ Systemwide and multi-campus collection development activities
17 • Transform cataloging practices
18 ○ Systemwide Shelf-Ready
19 ○ “Good enough” record standard for all of UC
20 • Transform organizational structures
21 ○ Systemwide Collection Services Centers
22 ○ Shared Cataloging Program
23 ○ Systemwide historical federal government documents repository
24 ○ Non-Roman Backlogs
25 ○ Serials Management
26 ○ Transform human resources
27 ○ System-wide Model for Collection Services Staffing and Expertise

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29 Appendix I is an “at a glance” table of the twelve recommendations in the above categories, and
30 includes key data about timelines, potential cost savings, and transformative impact.

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32 **We strongly suggest that anyone who reads this report should start by reading each of the**
33 **recommendations separately. The Executive Summary does not do them justice. Each one**
34 **has its own merits and advantages, and each of them are “transformative” in many ways.**
35 **Just reading the Executive Summary and/or the final recommendations does not provide**
36 **the specific information on cost savings, overall impact, strategies, and the importance**
37 **contained in each of them.**

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40 This task force recommends:

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42 1. Short-term: Implementation of the **Non-Roman Backlogs**, the **Systemwide Shelf-**
43 **Ready**, and the **“Good Enough” Record Standard for all of UC** recommendations.
These three recommendations provide guidelines for moving forward in the short-term.

¹ Bulleted recommendations on p. 1 re-ordered to agree with their order in App. I.

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2. Medium-term: Implementation of the **Systemwide Collection Services Centers** recommendation. There are a number of “pilot” projects attached to this recommendation, encompassing a few of the other task forces’ recommendations. Once the **Non-Roman backlogs** are completed, a Collection Services Center model should be implemented for these resources. In the short term, the **Serials Management**, **Systemwide Federal Government Documents**, and **Shared Cataloging Program** recommendations should be implemented immediately under this model, and NGTS should reference the results of the Shared Monographs Planning Group during planning stages. In tandem with the above implementations, the **Systemwide and Multi-Campus Collection Development Activities** and the **Systemwide model for collection services staffing and expertise** recommendations should begin planning for medium-term implementation.
 3. Medium- to Long-Term: Finally, both the **Cloud-based Systemwide ILS** and the **Electronic Resources Management System (ERMS)** recommendations are somewhat intertwined. The UC Libraries also need a single “**Database of Record**” to move away from duplicative local databases, so that we can move towards a cloud-based systemwide ILS in the near future. A cloud-based systemwide ILS can become our ERMS as well, with some added functionality, but in the short term, there needs to be some coordination for all UC Libraries being able to see and share information related to their electronic resources.

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The UC Libraries cannot move forward with the description and organization of unique and digital resources, without the implementation of the Non-Roman, Systemwide Shelf-Ready, and “Good Enough” record standard recommendations. Scarce human resources will become even scarcer in the future, and this is why setting up systemwide shelf-ready for English language purchased print materials (and other materials if possible), immediately dealing with/getting rid of and not continuing the non-Roman backlogs that are holding us back from new initiatives, and implementing a “good enough” record standard are crucial towards immediate culture change as well as systemwide cost savings.

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