RECORDER: SANTA CRUZ

1. **Roll Call & Announcements** *(10 minutes – ALL)*
   - ✓ Berkeley – Charlotte Rubens
   - ✓ Davis – Linda Kennedy (& Jason Newborn)
   - ✓ Irvine – Collette Ford
   - ✓ Los Angeles – Don Sloane
   - ✓ Merced – Eric Scott
   - ☐ NRLF – Scott Miller
   - ✓ Riverside – Vince Novoa
   - ✓ San Diego – Marlayna Christensen
   - ☐ San Francisco – Peggy Tahir
   - ✓ Santa Barbara – Gary Johnson
   - ✓ Santa Cruz – Sarah Troy
   - ✓ SRLF – Colleen Carlton
   - ☐ CDL/UCOP – Sherry Willhite
   - ✓ LAUC – Shannon Supple
   - ☐ SOPAG – Susan Parker (vacation)

   1.1. Linda's last meeting. Best wishes and good luck! UCD representative to RSC will be Amy Kautzman.
   1.2. Eric Scott has taken on role of RSC-HOPS liaison, replacing Linda Kennedy
   1.3. April meeting minutes approved via e-mail and posted to RSC web site.
   1.4. SOPAG update: minutes available at http://libraries.universityofcalifornia.edu/sopag/
   1.5. Ann Harlow is retiring, Janet Moores will be in charge of ILL at both UCR locations
   1.6. Pam Lazarr (UCI) is retiring. UCI's new IAG liaison has not yet been determined; Collette may serve as IAG rep in the interim.
   1.7. Kari Lucas is the new department head for Access Services at UCSD. Kymberly Goodson is now a Decision Support Analyst, reporting directly to the AUL for User Services.

2. **Schedule for 2009-2010 Meeting and Conference Calls** *(10 minutes – ALL)*
   2.1. Chairs Terms
   Committee chairs (RSC, IAG, and CAG) will begin their terms on July 1 through June 30. RSC Chair is a 2 year term. We need to identify a system for rotating chairs—perhaps a soft rotation? Meaning: if no one volunteers to serve as chair, the responsibility falls onto the pre-determined rotation, but if anyone volunteers to chair they are welcome to it. The rotation would fall out thusly: UCSD (08-10), UCSF (10-12), UCSB (12-14), UCSC (14-16), NRLF (16-18), SRLF (18-20), UCB (20-22), UCD (22-24), UCI (24-26), UCLA (26-28), UCM (28-30), UCR (30-32). Liaison roles would not chair (CDL, SOPAG, LAUC representatives). Proposal accepted.
   2.2. Propose to schedule calls for every other month
   GOALS: help us stay on top of our action items and keep calls to reasonable time limit.
   QUESTIONS: Will more meetings really help us? Is this a time management tool or just another obligation on our calendars?
   NEW PROPOSAL: Maintain quarterly meetings and establish a fixed date (ex: third week of each month) for providing Action Item updates & liaison updates. Proposal accepted.
   PROPOSAL: Coordinate RSC meetings with IAG and have a set meeting time for ease of coordination (for example, 3rd Thursday of every month).
   ACTION ITEM: M. Christensen will send a Doodle to see which dates work best. RSC will review at next meeting in August/September to see if it's working for us.
   2.3. PROPOSAL: Liaison updates are presented via e-mail one week prior to call/meeting. Discussion items from groups can be added to agenda as needed. Updates would be included in minutes. Proposal accepted.

3. **Action Item Updates** *(20 minutes – ALL)*
   3.1. IAG ILL Survey *(M. Christensen)*
   The survey has been approved by SOPAG, so IAG will move forward. Participation is voluntary by campus. The survey will be distributed in the Fall.
   ACTION ITEM: E. Scott will confirm the appropriate channel for sending this information to HOPS.
   3.2. CDL Advisory Group for Request/VDX *(M. Christensen for S. Willhite)*

SOPAG has discussed the proposed charge, but not all SOPAG members had time to review the proposal with their RSC liaisons.

ACTION: M. Christensen will confer with S. Parker via email to find out if there has been a response from SOPAG. There is an outstanding question about how communications would be established with RSC and IAG. The next step would be to appoint members to the group

3.3. Tricor budget update *(M. Christensen)*

S. Parker (on behalf of SOPAG) requested that we investigate the Tricor budget. We are not certain who is responsible for renegotiating with Tricor. Tricor has said that they will maintain the terms of our current MOU as stipulated. For those campuses that opt to maintain multiple stops, Tricor CAN separately bill campuses for those additional stops. Alternately, shipments can go to one primary stop, but they can be sorted by location. A spreadsheet detailing stops and their respective costs is posted on the RSC page—each campus' primary stop was generally the most expensive location so that was the stop identified in the MOU.

QUESTION: Will CDL cover overage charges? ANSWER: Marlayna needs to see the modified MOU before she can respond.

QUESTION: When will we switch to one stop? ANSWER: Probably sometime after July 1, since Tricor hasn't gotten back to us yet, and we're not sure how quickly Tricor responds to adjustments.

ACTION ITEM: If campuses would like to maintain multiple stops tell Marlayna by end of day Thursday, July 2.

3.4. Service Continuity Plan *(M. Christensen)*

Emergency Listserv: has been established. We need to set up guidelines for using this listserv and for membership? The listserv was envisioned as a cross-boundary resource, which would include issues related to safety and security.

QUESTIONS: Who should be invited? How do we invite people to participate

ACTION ITEM: Christensen, Johnson, and Troy will establish a framework for using the listserv

ACTION ITEM: Christensen, Johnson, Novoa, and Troy will test listserv

ACTION ITEM: (ALL) Think about who on your campus should participate

3.5. ISO ILL policy: Where is it right now?

ACTION: M. Christensen will follow up with Susan. There seems to be some confusion about how this policy affects billing.

ACTION ITEM: All RSC members to speak to local SOPAG rep to alleviate any concerns prior to the August meeting.

ACTION ITEM: M. Christensen will propose that this item be on the August SOPAG agenda

ACTION ITEM: M. Christensen will use the projjex site for maintaining a list of Action Items, which members will update as they work on their items.

4. **Review of RSC Charge** *(20 minutes – M. Christensen)*

Please review and be prepared with suggestions of what needs to be updated, deleted, or added? Charge available at http://libraries.universityofcalifornia.edu/rsc/charge.html.

ACTION ITEM: M. Christensen will add bit about monthly email updates

5. **RSC Goals/Objectives 2009-2010** *(20 minutes – M. Christensen)*

Please review and be prepared to help develop list for next year. Current document available at http://libraries.universityofcalifornia.edu/rsc/goals.html.

5.1. Possible goal is to gain a better understanding of SOPAG: how are decisions are made? We would like to improve communications and generally form a better working relationship.

QUESTION: Would it be possible to get the SOPAG agenda ahead of time? This would allow us to take initiative in speaking to our SOPAG representatives.

5.2. Possible communications goal: Identify alternatives to in-person meetings (web conferencing or similar). M. Christensen has an email out to Susan regarding funds available for in-person meetings: What is SOPAG's sense about how to support RSC, IAG, and CAG and the work we're doing?

5.3. ILL policy and loan periods: This is still on the IAG agenda.

QUESTION: Are we communicating with our ILL patrons effectively? Are we using all the possible tools effectively? Are we texting or calendaring? G. Johnson: While we are somewhat constrained by our respective systems, we should be mindful and vigilant about meeting user needs.

5.4.M. Christensen is preparing the end of year report, which she will share. We need to make an effort to identify which items are important so they don't fall off our radar.

6. **Shared Print Update** *(5 minutes – G. Johnson)*
 The SPSTF is meeting more frequently now, every two weeks on Wednesdays. Its membership has been expanded to include three bibliographers: John Bloomberg Risman (Riverside), Sam Dunlap (San Diego), and John Novak (Irvine.) As directed in its charge, two standards ("Descriptive Services Standards for Shared Print Monographs" and "Standard Acquisitions Processing for Shared Print Monographs") and two policies ("Shared Print in Place Policy for Shared Print Monographs" and "Common Access Policy for Shared Print Monographs") are being developed. Initial drafts of the "Shared Print in Place Policy" and the "Cataloging Guidelines for Shared Print" are currently being discussed. An environmental assessment is underway for developing the Acquisitions Processing standard.

Since, in part, the shared print initiative serves to facilitate the development of a more comprehensive and diverse research collection, a concern arose about the potential impact to the collection resulting from losing shared print material supplied via ILL, especially to non-UC locations. To answer this question, and to best inform a Common Access Policy for shared print materials, two surveys were developed and distributed, respectively, to IAG and CAG to measure loss rates. The surveys revealed that the differences between the average loss rates for the three categories of loans (0.24% for items loaned across library service desks, 0.19% for ILL within UC, and 0.29% for ILL outside UC) are negligible. The survey's summary report entitled, "ILL and Circulation Loss Rate Survey Results for FY2007-2008", was distributed to IAG, CAG, and RSC on 6/21/2009. During its 6/17/09 conference call the SPSTF unanimously agreed that shared print monographs should be available via ILL to non-UC locations. A draft "Common Access Policy" will incorporate this decision, though the policy itself must be vetted through the CDL Collection Development Committee.

7. **CAG Update** *(5 minutes – S. Troy)*
Update also posted on Projjex site.
   - March minutes have been posted to CAG site: http://libraries.universityofcalifornia.edu/rsc/cag/index.html.
   - Annual report being drafted, will be posted in the coming month or so.
   - Valerie Rom-Hawkins (UCLA) will chair CAG as of July 1, 2009.
Topics under discussion via listserv:
   Borrowing privileges for lifetime alumni members, Circulation Loss Rates (for the CDL Shared Print Steering Task Force), Borrowing privileges for Federal/State employees, Preservation issues in relation to compact shelving, Library tours (policy issues), III's collection agency module (questions about use).

8. **IAG Update** *(5 minutes – V. Novoa)*
April 2009 minutes have been posted on the IAG site: http://libraries.universityofcalifornia.edu/rsc/iag/index.html.

9. **CDL/VDX Update** *(5 minutes – S. Willhite)*
Not available.

10. **HOPS Update (5 minutes – E. Scott)**
   10.1. During the May 15 conference call, HOPS discussed: the NGM pilot, Shibboleth, ILCIG update, reviewed charge/goals/objectives, the UC School of Global Health (a UC-wide school, so there are issues around providing access to materials—see 6/23/09 email from Linda Kennedy), and libguides.
   10.2. June agenda items: budget updates, UC digital reference service staffing, Springer open choice pilots, HOPS charge, CDL/ILL Operations Team, NGM updates
   10.3. HOPS listserv topics as of June 5: the new RSC-HOPS liaison, budget information sharing, OCLC Worldcat vendor survey, digital reference--may statistics, SOPAG news: D. Barclay will be UCM's SOPAG rep as of July 1, items status and the RLFs in NGM, Get Help stats in NGM

NEXT MEETING: August/September, TBD, Oakland