GROUP COMMENTS ON INSTRUCTION, DISCOVERY, OUTREACH AND COMMUNICATION NEEDS  3/12/04

2.9  Support instruction and outreach
2.9.1 URLS about documentation from vendor (4 check marks)
--- Training accounts
--- port limits, simultaneous users
2.9.2 Infolinks to training classes
2.9.3 Export tailorble info to create other info – pathfinders, e-resources, LMS, PDA (10 check marks)
2.9.4 Info for resource liaisons, - user groups
2.9.5 Link to source data for dbs – journal lists
2.9.6 Usage info for ERM by end users, local & systemwide (5 check marks)

3.0 END USER DISCOVERY – Group needs

3.1 Generate multi systems and export (lists, pathfinders, etc.)
   provide templates/tools for local customization of web pages and subject guides
3.2 Within single system
3.2.1 Provide both item level and package resource metadata for A-Z lists, search/browse
   (include abbreviations)
3.2.2. Broad subject (multi subjects, multi vocabulary)
3.2.3 Terms and conditions
3.2.4 Access instructions – e.g. remote platforms, etc., available to me
3.2.5 Provide time sensitive information
3.2.6 Provide search/sort by multiple critia: e.g. full text, resource type, resources available
3.2.7 Rank/weight: e.g. core resource
3.2.8 Keyword access: add to support typical user queries

4.0 OUTREACH AND COMMUNICATION
4.1 Information for faculty
   4.1.1 Publish reports re additions/cancellations for review (including lists price, “good citizens,” seal of approval, faculty on editorial boards (4 check marks)
   4.1.2 Communicate messages at point of use (e.g. barriers to licenses, titles not subscribed to, branding “brought to you by…,” warnings on cancellation (10 check marks)
   4.1.3 Reports for Resource liaisons – outages, turnaways
   4.1.4 Trials, how long, feedback at both central and local level
   4.1.5 Statistics – top e journals
   4.1.6 Link to “Ask a librarian”

PARKING LOT
Access integration/ meta search
User interface: ease of use, navigation
Different views
Editorial reviews