

Next-Generation Technical Services (NGTS)

POT 3

Accelerate the processing of archival and manuscript collections.

Lightning Team #1

Charge:

Develop implementation plan for the coordinated, systemwide usage of the Archivists' Toolkit. The plan should factor in the following: an evaluation of existing usage and needs; identification and proposal for training and other support services to facilitate usage of the software (e.g., documentation, UC user community, etc.), and their initial and ongoing costs; articulation of benefits and considerations to implementing local vs. using CDL hosted service, and defined pathway for migrating from local instances to CDL hosted service; and defining how campuses can participate in testing of the forthcoming ArchivesSpace software.

Membership:

- Eric Milenkiewicz (UCR)
- David Seubert (UCSB)
- Adrian Turner (CDL) (POT 3 Liaison)
- Brad Westbrook (UCSD)

Target Completion Date:

7/5/12

Tasks:

- Conduct an assessment of existing usage and needs across the campuses
- Research training options available (contracted?) and formulate key support services tailored to meet needs articulated from the assessment process
- Conduct pilot migration of data from UCI-hosted AT instance to CDL-hosted Archivists' Toolkit instance
- Prepare UC-wide Archivists' Toolkit implementation plan, consult with stakeholders and incorporate feedback
- Obtain approval and secure resources for final Archivists' Toolkit implementation proposal