

POT 7 Charge

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Charge:

Transform Collection Development Practices

Members:

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Summary and Background: The Council of University Librarians has endorsed the long-term goal of “developing a system-wide view of collections that allows the Libraries to develop richer services, leverages resources to increase collection diversity, expose hidden resources, and take full advantage of library expertise on the individual campuses” ([The University of California Library Collection, CDC, 2009](#)). The UC Libraries will build upon existing system-wide expertise and support from the California Digital Library and multi-campus collection activities to explore new methods of involving the campus communities in developing and strengthening our collections.

Expected Coordination:

Some of the deliverables and related timelines will influence the work of other POTs and SOPAG:

- SOPAG is working on the recommendation related to funding commonly held collections and technical service operations from a central source and stable funding for positions doing system-wide work.
- POT 2 is charged with implementing system-wide shelf-ready approval plans.
- POT 6 is charged with defining and implementing UC-wide Collection Service Centers and a system-wide model for Collection Services Staffing and Expertise.
- POT 1 will include digitization of high-use, high-priority collections and curation of born-digital content.

In addition, POT 7 work will engage staff from the CDL Collection Development & Management unit as active partners in system-wide and multi-campus collection development activities.

The work of POT 7 will need to coordinate, not duplicate, that of CDC's Shared Monographs Coordinating Group and will benefit from a close examination of and coordination with the recommendations of the Shared Print in Place Task Force.

Expected Deliverables:

Near-Term within 6-12 months:

Track documentation of informal campus commitments for shared collection development and create a lightweight infrastructure for implementation to facilitate and to track these types of commitments (e.g. UCLA/UCSD commitments for certain monographic series).

In consultation with CDC recommend collections to be used as pilots for POT 1 and POT 6 based on work done by UC CDC's Shared Monographs Coordinating Group, by UC Shared Print Program, by UC CDC's PDA Task Force, and by UC Bibliographers Groups. Identify roles and responsibilities for UC bibliographers in light of the changing landscape of collection management (e.g. economically challenged UC budgets and dynamic expectations of UC faculty, staff, and students. Include recommendations for retooling and training and for creating redefined position descriptions, such as Shared Print Collection Initiative Liaison and regional UC bibliographer.

Determine the need for a licensing expert pool which includes staff from campuses to handle electronic licenses for all formats, to supplement the workload of CDL licensing staff.

Longer Term:

Develop an assessment component to determine the effectiveness of UC coordinated and shared collection development policies and practices which focus on monograph acquisitions and on shared print in place agreements. Include metrics (measures) that show impact of UC coordinated collections, such as UC library holdings for statistical purposes.

Based on the refined roles and responsibilities for a bibliographer and consolidation activities of technical and public services, develop a proposal for measuring the impact on library users in collaboration with relevant public and technical services and technology-focused groups (HOPS, RSC, CDC, HOTS, LTAG). Include recommendations to integrate assessment strategies into all library activities so that library services, practices, and policies enhance and support positive user experiences..

References and Suggested Resources:

[SOPAG NGTS Message April 2011](#)

http://libraries.universityofcalifornia.edu/about/uls/ngts/docs/ngts_phase2.htmlThe University of California Library Collection: Content for the 21st Century and Beyond

[NGTS Phase 2 Enterprise-Level Collection Management Services Task Force Report.](#) Sept. 2010

Shared Monographs Planning Group Report
(http://libraries.universityofcalifornia.edu/cdc/SMPG_Report_20101011.pdf)

Shared Print in Place Report Task Force Report

Project Management Work Group (PMWG)

UC Collection Development Committee

CDL Collection Development & Management staff

UC Heads of Public Services

Guidelines on using the Lightning Team structure and Project Management Working Group:

POTs may find the creation and charging of lightning teams useful in completing the deliverables outlined above. Lightning teams may be formed by the POTs as short-term groups charged with conducting pilot projects or other tasks with quick turnaround times. Membership of the teams should reflect the scope of the charge.

The POTs may also engage the Project Management Working Group for help in implementing these recommendations.

Recommendation/Decision Process:

The POT, having solicited appropriate input and consulted as indicated, makes routine operational decisions including the appointing of Lightning Teams. Recommendations from the Lightning Teams and pilot projects on services to be implemented, staffing models, system-wide policies and standards will be sent to CoUL via SOPAG and NGTSMT for final decision and approval.

Decisions on broad policy issues or issues that are determined to be outside the scope of the POT charge will be referred to SOPAG via NGTSMT for discussion and resolution.

Reporting:

- Submit monthly status reports by posting to the NGTS wiki, include citing any obstacles. See [Status Report template](#).

Timeline:

Submit a proposed task list with milestones (delivery dates) and proposed use of Lightning teams by Sept. 2 to NGTSMT. Include how work connects with other interdependent POTs. Include delivery dates. Include proposed definition of success criteria; should be specific, measurable and achievable.