

Attendees:

Susan Borda - Merced
Christy Caldwell - UCSC
Beth Callahan - UCD
Lynne Cameron - CDL (Portfolio Manager)
Sharon Farb - UCLA
Ann Frenkel - UCR (Coordinating committee rep)
Carol Hughes - UCI
David Minor - UCSD
Erik Mitchell - UCB
Anneliese Taylor - UCSF

Announcements:

- Lynne Cameron has announced her retirement. Discussions are happening about appointing a new portfolio manager. From Ann: the CC is contacting the Project Managers CKG to ask if they have a list of skilled UC people who have project management expertise so we can select some names to submit to CoUL for their approval. We will work with the SAG1 chair in this process.

- Coordinating committee report

Bandwidth: CoUL will be sending out a document that requests UCLAS participants to limit our time to 10% and to focus on a smaller number of priorities for us to work on.

The CC is asking the Project Managers CKG to recommend some appropriate systemwide collaboration software/tools infrastructure.

CoUL is receptive to considering a request from the CC and the SAGs/CLS for the need for more administrative support for each group. CC is asking each chair for feedback about the help they need, and we will make a formal request to CoUL.

ACTION from last time: identify all operation teams and put them in one place; Ann Frenkel will lead by taking the Ops Teams that are connected with the SAG1 from the Excel spreadsheet.

SAG1 has the following Ops Teams (as distributed in the [UCL Advisory Structure Services & Projects Master List](#)) for which we need to select an Operations Team Liaison. The CC is currently finalizing the responsibilities for the SAG Ops Teams liaisons. Generally the liaisons will be to serve as a conduit for information between the SAG and the Ops Team. Most Ops Teams report to CDL but there are at least two currently that are systemwide teams that don't align/report with a single campus.

DataUP (CDL)

DMP Tool (CDL)

eScholarship (CDL)

EZID (CDL)

OA Harvester (CDL)

Merritt deposit, manage, preserve digital content - all except access issues (CDL)*

**SAG2 has responsibility for Merritt access issues and SAG1 covers everything else, however I suggest that SAG1 should be the SAG with the liaison since there are so many different SAG1 topics included within this service. The CC is discussing how to handle liaisons for Ops Teams with overlapping SAG responsibilities, such as this one.*

ACTION: self-identify / volunteer for being the liaison for the various groups

- SAG1/OSC:

- David received email from Laine with basic discussion points summarized from workshop. They accurately reflected what we've talked about. Once finalized, will be sent to SAG1 and OSC.

ACTION: we need to finalize the portion of our strategic planning document related to SC (currently items 9 and 10).

- David will followup with Laine and Karen about next steps. SAG1 would like to have a dialog with them before we make substantive changes to our document.

Discussion topics:

1. Update on the Knowledge Unlatched pilot group

The KU Pre-implementation Group, co-sponsored by SAG-1 and CLS, includes Sherri Barnes (UCSB, SAG-1); Myra Appel (UCD, Campus Rep); Peter Rolla (UCSD, CLS).

The Pre-implementation Group charge is to:

- manage the pre-implementation work of KU pilot and make recommendations for the management of the pilot once implemented

- work with KU to get answers to unanswered and partially answered questions
- communicate finds to SAG-1 & Sag3
- Make a recommendation regarding next steps for the implementation and pilot (communication, assessment, etc)

Highlights and action items of the Group's 3/5/14 meeting are:

- Ivy Anderson gave an overview of recent communications with KU and their background. My take away was that there are very smart, experienced people behind the project, but the project infrastructure is still very much under development. communications are currently primarily through the website and their newsletter.
- More than 200 libraries are registered for the pilot, which will reduce per book costs
- CDL will cover the costs for all campuses, originally estimated at around \$1,600 per campus
- There will be UC representation on the Steering Committee and or Collections Committee; more details needed
- Ivy will introduce her contact to the Group
- Group members will immediately begin reviewing and seeking answers to existing questions and developing new questions in advance of email communications, which will begin on Monday, March 10.
- A phone meeting with KU contact, Judy Luther, will be scheduled once questions are agreed on.
- The timeline for the Group's charge is 2/24-3/28.

2. Update on the OA Fund Assessment group

Sherri Barnes (SAG-1, UCSB) , Kerry Scott (CLS, UCSC), Jackie Wilson (CDL) and Dawn Setzer (UCLA for Sharon Farb, SAG-1) created a project team and charge to carry out the assessment of the Open Access Fund Pilot Program, which began 18 months ago and helps UC authors cover the cost of APCs in open access journals. The project timeline is February-May 2014. The team was charged on February 20.

Project team members include:

- Jackie Wilson (CDL)
- Dawn Setzer (UCLA for SAG-1-Sharon Farb)
- Mary Wood (UCD for CKG-SCOs)

The Project Team charge is to:

- work with CDL to identify campus Fund managers and distribute the OA pilot assessment form (developed by Jackie, Kerry and Sherri) via Survey Monkey
- analyze the survey results

- write a report (due June 2) that summarizes the results and make recommendations to SAG-1 and CLS regarding next steps for the OA Fund
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3. PeerJ (Discussion started last meeting)
 - a. ACTION from last time: Ask Ivy to SAG1 meeting to talk about PeerJ - postpone this for now.
 - b. ACTION from last time: Erik will reach out to UCB contact(s) for more information about UCB's PeerJ membership and report back to SAG1 (Email sent, will report back - ETM)
 - c. ACTION from last time: Review "Criteria to Determine Support for Transformative Scholarly Publishing Models" guidelines and update come up with recommendations and then involve CLS. Christy & Anneliese
 - Current documents are hard to read - could re-create a new one, or should this be a part of the collaborative pilot group from CLS.

 4. SPARC Campus tour (big thanks to Sharon!):
 - a. Proposed schedule:
 - i. May 12 UCD (in the afternoon please as they will likely fly into SFO rent a car and drive up from SF) (Beth C)
 - ii. May 13 UCB/UCSF/UCSC/UCM at UCSF (thanks!) (OSC offered to help facilitate) (Catherine M for OSC)
 - iii. May 14 UCLA (we welcome UCI, UCR, UCM, etc) (SF)
 - iv. May 15 UCSB (Sherri B)
 - v. May 16 UCSD (final stop preferably in the am so they can fly out that day in the afternoon) (David M)

 - b. Comments on campus plans, etc.

 5. [Systemwide plan and priorities for FY 2014-2017](#)
 6. SAG1 documents
 - a. [Team Basics](#)
 - b. [Roles & Responsibilities](#)
 - i. Beth took the lead in crafting the team basics section (links are also on wiki page)

- Please use Google docs version for commenting and editing.
- ACTION: review & comment by next meeting. All team members.
- Table: discussion on priorities for next meeting
- ii. Trisha has lead in crafting stakeholders and audiences section
 - Trish will flesh out text for stakeholders & audiences