Public Copy of 03/31/14

Attendance

Date: *03/31/14*

Note taker: *Eric Milenkiewicz*

Attended: Robin Chandler, Sara Davidson, Catherine Friedman, Lynne Grigsby, Gary Johnson, Xiaoli Li, Patricia Martin, Eric Milenkiewicz, Michele Mizejewski, Adrian Petrisor

Absent: Kristine Ferry, Sue Chesley Perry, Todd Grappone

Meeting Guest(s): *None*

Agenda

1. Attendance call (Patti, 1 min) -
2. Approve public minutes from last meeting (Michele, 1 min)
3. UC-eLinks/Request Operations Teams Explore -further discussion (Patti, 15 minutes)
4. Metadata Policy Task Group update (via email- Xiaoli
5. Shibboleth Discussion - update via emai
6. Coordinating Committee update - Robin (5 minutes)
7. Dig Ref Ops team update - Catherine (5 min)
8. Review of items from previous meeting (Patti, 10 min)
9. Review today's action items (Todd, 2 min)

Notes

Item	Notes	Approve public minutes from last meeting Decision/Action
Approve public minutes from last meeting	Group should review a few days before we meet. Discussion of the decisions made at the 3/14/14 meeting pertaining to the UCLDC and its relation to SAG2. Discussion of timing for the creation/dissemination of public meeting minutes	**DECIDED** : ☑ Michele Mizejewski will generate the Public meeting minutes after SAG2 has had a chance to discuss/approve the minutes at the next scheduled meeting.
UC-eLinks/Request Operations Teams Explore	Group agreed that this sounds like a good strategic idea. Discussion of what type of group should be assigned to further investigate; Operations team or Project team. It was mentioned that a Project Team might be able to provide an outsiders perspective on the issue as they would be a bit removed from the project. However, the Operations team consults with various on-campus groups, including ILL units, and can gain perspective from this interaction.	**DECIDED** : 1. The Operations Team should investigate this issue further consulting broadly with the campuses and providing regular reports to SAG2
Metadata Policy Task Group update	An email update provided. The group is working on survey questions which will be presented to SAG2 before April 11.	**N/A**

Shibboleth Discussion	Shibboleth recommendation from SAG2 has been finalized and is ready to be submitted to the Coordinating Committee	
Coordinating Committee update	The Coordinating Committee has not met since the last SAG2 meeting, so there is no update	**N/A**
Dig Ref Ops team update	Discussion how this is the first Operations team that has been asked to write a charge, so this is setting a precedent in many ways. Discussion pertaining to the role of an Operations team as it relates to policy. Do they write policy, implement policy, or both?	**DECIDED** : 1. Operations team can make simple policy decisions, but should bring any major policy issues that reach a strategic level to SAG2 for review.
Review today's action items	Continuing discussion of the role of SAG2 in the larger ecosystem.	