

# Public Copy of 07/11/14

## Attendance

Date: 07/11/14

Note taker: Lynne Grigsby

Attended: Robin Chandler, Sara Davidson, Todd Grappone, Lynne Grigsby, Xiaoli Li, Patricia Martin, Eric Milenkiewicz, Michele Mizejewski, Sue Chesley Perry, Adrian Petrisor

Absent: Catherine Friedman, Kristine Ferry, Gary Johnson

Meeting Guest(s): Claudia Horning and Louise Ratliff, Lena Zentall

## Agenda

1. Attendance call (Lynne, 1 min)
2. Approve public minutes from last meeting (Michele, 1 min)
3. Discuss draft UC Libraries shared metadata policy (guests: Claudia Horning and Louise Ratliff, 30 minutes)
4. Coordinating Committee Update (Robin, 5 min)
5. Review Revised ILL CKG Proposal (Patti, 15 minutes)
  - a. ILL Survey
6. Review/discussion of Melvyl 5 year report (guest: Lena Zentall, 15 minutes)
  - a. Melvyl 5 year snapshot
  - b. Appendix A - Peer Institutions
  - c. Appendix B - WorldCat Usage Statistics
7. ILL Courier Service Level Agreement plan (Patti, 5 minutes)
8. ALA Round Robin: (All, 10 minutes)
9. Review of items from previous meeting (Patti, 5 min)
10. Review today's action items (Lynne, 2 min)

### Notes

Item	Notes	Decision/Action
Approve notes from last meeting	Group should review a few days before we meet	Approved
1. a. Discuss draft UC Libraries shared metadata policy	<p>Walked through the Draft policy. Referenced charge in the document. Up to us to include in final document. Whatever metadata shared should not be restricted. No one is obligated, but they are encouraged, to do so. Most metadata will be considered facts and, therefore, not covered by copyright protection. User contributed metadata may be shared so notice should be given, for example, via a web page. Reasonable effort will be made to keep metadata accurate. Recommend SAG2 to conduct periodic reviews of policy.</p> <p>Discussion and comments ensued.</p> <p>Is this retrospectively or prospectively applied - this needs to be clarified when implementation.</p> <p>Agreed that feedback should be actively solicited</p>	<p><b>DECIDED :</b></p> <ol style="list-style-type: none"><li>1. Asked team to make a few changes.</li><li>2. Ask each campus SAG1, SAG2, SAG3 reps to coordinate with each other to share with their campus to provide a coordinated response</li></ol>

2. Coordinating Committee Update	<p>Last Coordinating Committee (CC) meeting was 6/20/14, and here are the highlights:</p> <ul style="list-style-type: none"> <li>• CC and SAG Chairs meeting on 7/17/14 to discuss the following: <ul style="list-style-type: none"> <li>• UCLAS Assessment Update</li> <li>• UCLAS Blog: discuss feedback received from SAGs</li> <li>• SAG Workplans for 2014-2015 (see below)</li> </ul> </li> <li>• Responding to SAG 2's request for guidance regarding ILL CKG's proposal for a F2F meeting, CC reviewed and updated the former SOPAG Guidelines and has sent these to CoUL for review / sign-off at their meeting today 7/11/14</li> <li>• in light of several departures, CC is documenting procedures for approving campus members for SAGS: <ul style="list-style-type: none"> <li>• campus responsibility to name representative</li> <li>• CC responsibility to monitor the balance of expertise on a SAG and consult with ULs if out of balance</li> <li>• LAUC reps are approved by CoUL</li> <li>• Portfolio Managers are approved by CC, but will consult with ULs as needed</li> </ul> </li> <li>• SAG Workplans for 2014-2015: again, will be discussed at the CC /SAG chairs meeting next week , but likely be sometime in September 2014</li> </ul>	
3. Review Revised ILL CKG Proposal	<p>Review of proposal. Purpose of survey and survey results. From questions it is difficult to determine how they will get actionable items.</p>	<p><b>DECIDED :</b></p> <ol style="list-style-type: none"> <li>1. We all agreed the survey will produce questionable results. Defining the purpose of the survey and sharing the results is important.</li> </ol>
4. Review/discussion of Melvyl 5 year report	<p>Lena Zentall joined the call. Discussion of shared documents. Not time to answer all questions today, so send them to Todd who will funnel them back to the Melvyl team.</p> <p>UCSC is doing a lot of DDA but don't want those in Melvyl so non-UCSC users don't trigger purchases.</p> <p>UCD, UCR mentions the campus complaints of Librarians to have to teach both local and Melvyl depending on what user is looking for. Including some OAC.</p> <p>OCLC only provides number of searches. They have talked of adding google analytic but not at this time.</p>	<p><b>DECIDED :</b></p> <ol style="list-style-type: none"> <li>1. This falls under SAG2 purview. We will continue discussions. Send comments, etc, to Todd.</li> </ol>
5. ILL Courier Service Level Agreement plan		<p><b>DECIDED :</b></p> <ol style="list-style-type: none"> <li>1. SAG2 feels we don't need to weigh in on SLA</li> </ol>
6. ALA Round Robin	<p>Patti and Sara went to ALA. Lot of talk there on shared print.</p>	
Additional discussion	<p>UCeLinks suggestions documents from UCSF had previously been shared with SAG2. Brainstorming at UCSF of putting selves in place of users. Just shared FYI.</p> <p>Found Melvyl snapshot useful? Todd and Patti to discuss further and circle back with us on that.</p> <p>ILL Courier team email from Patti needs to be responded to via email. Todd to resend to group.</p>	