

# Public Copy of 01/09/15

## Attendance

Date: 01/09/15

Note taker: Lynne

Attended: Sara Davidson, Kristine Ferry, Catherine Friedman, Todd Grappone, Lynne Grigsby, Patricia Martin, Eric Milenkiewicz, Marti Jean Kallal, Susan Boone, Sue Chesley Perry, Adrian Petrisor, Xiaoli Li

Absent: Robin Chandler,

## Agenda

1. Attendance (Lynne)
2. Introduction of new member, Susan Boone (Susan)
3. Approve public meeting minutes (Adrian)
4. Review of newly designed SAG 2 page (<https://wiki.library.ucsf.edu/pages/viewpage.action?pageId=350519798>) (Adrian, Patti - 15 minutes)
5. Coordinating Committee Update via email (Robin Chandler to circulate)
6. Ask a Librarian Manager position assessment Catherine, 10 minutes)
7. Discussion of the [ILS Task Force Recommendations](#) (Todd, Patti, 10 minutes)
8. How to begin work on Q1/Q2 work priorities (Patti, 20 minutes)
9. Review [meeting minutes from previous meeting](#) (Patti, 10 minutes)

## Notes

Item	Notes	Decision/Action
1. Attendance		
2. Introduction of Susan Boone	Technical Services Operations Manager	
3. Approve public meeting minutes	Minutes approved	
4. Review of newly designed SAG2 page	Many have weighed in on the new page(s). Discussion about how key decisions get added to table 6 (key decisions). Table 5 is about workloads, not about documents. How to track history as people come off SAG2 was discussed.  Adrian will make all the changes and we will have updated website at next meeting.	<ol style="list-style-type: none"><li>1. Keeping Key Decision Made table 6</li><li>2. It will be the note takers responsibility to update the Key Decisions table.</li><li>3. Table 5: change name from "Ownership of" to "Leadership for"</li><li>4. Have yearly chart for operations team – every fiscal year create a new page for Table 3.</li><li>5. Keep table 4 as list of accomplishments. Rename to Completed Projects (removing Access &amp; Monitor)</li><li>6. Combine tables 1 &amp; 2</li></ol>
5. Coordinating Committee Update	Postponed	

6. Ask a Librarian Manager position assessment	Hired a .25 FTE manager for this systemwide service (UCI staff member) in January 2014. Two year appointment. One year into it as a new service manager position. Should we ask for an evaluation as to how it is working? Is the position, not the person in the position, meeting the needs of the organization?	Agreed to a review of the success of this position.
7. Discussion of the ILS Task Force Recommendations	Introduction of the process and purpose. SAG3 recommended ways to move forward which are in the executive summary. If the feasibility study says we can do it, what is the impact to SAG2? What approach does SAG2 want to take in regards to this report? Discussion tabled till another meeting.	
8. How to begin work on Q1/Q2 work priorities	Very brief discussion due to length of previous (and lively!) discussion.	Subgroup will start to think of initial steps for Discovery and report at a future meeting