

2013-07-19 - Minutes

Date

Friday, July 19, 2013

Attendees

- **Present:** Ivy Anderson (CDL), Gail Yokote, John Renaud (I), Susan Parker (LA), Jim Dooley (M), Kuei Chiu (R), Martha Hruska (SD), Julia Kochi, (SF, note taker), Catherine Nelson (SB), Kerry Scott (SC)
- **Absent:** Jean McKenzie (B)

Discussion Items

Item	Notes	Action/Decision
1. Meeting logistics <ol style="list-style-type: none"> Frequency – monthly? Length –2 hours? More? Less? Day / time Other CDL staff participants Do we need an in-person meeting? Rotating minutes <ol style="list-style-type: none"> Confidentiality of minutes 	<ul style="list-style-type: none"> • 1.5 hours, but everyone should block off 2 hours. • 3rd Friday of the month from 10-11:30 (but please block off from 10-12) • Discussion agenda items and documents for the meeting need to be sent to CLS one week before the meeting . • Substitutes are allowed. • Agree that Jackie Wilson and Wendy Parfrey may attend meetings as staff (not ex officio). • For minutes, rotate by campus , including CDL. Chair should be excused. • Agree to keep public and private minutes. Ivy will say when there are items that shouldn't be shared more widely. Most members will be sharing with other high level collection staff on campus. 	<p>DECIDED: Regular meeting on the 3rd Friday of the month from 10-11:30a (but please block off from 10-12 on your calendars).</p> <p>DECIDED: Discussion agenda items and documents for the meeting need to be sent to CLS one week before the meeting.</p> <p>DECIDED: Substitutes are allowed. Jackie Wilson and Wendy Parfrey may attend meetings as staff.</p> <p><input checked="" type="checkbox"/> ACTION: Ivy Anderson will send out list of dates and people doing minutes.</p> <p><input checked="" type="checkbox"/> ACTION: Julia Kochi will add Jackie and Wendy to the wiki.</p>
2. Listserv <ol style="list-style-type: none"> Adding CDL staff Separate Proposals listserv 	<ul style="list-style-type: none"> • Ivy proposed that Adriana Moran, Jackie Wilson and Wendy Parfrey be added to listserv. • Previously CDC had a listserv where proposals were sent that was a much broader. Ivy proposed that a similar listserv be created. 	<p>DECIDED: Adriana, Jackie, and Wendy should be added to the CLS listserv.</p> <p><input checked="" type="checkbox"/> ACTION: Ivy Anderson will get listserv set up.</p> <p><input checked="" type="checkbox"/> ACTION: Ivy Anderson send the names of people on the old Proposals list.</p> <p>ACTION: Everyone should to CLS listserv the names of people who you want on new proposals list.</p>
3. Chair / SAG3 liaison	<ul style="list-style-type: none"> • Charge currently says chair is ex officio member to SAG 3. Given potential percentage of time, that might be 40% of someone's time. NB: SAG 3 is meeting 2x a month for 90 minutes. Gail suggests that we propose to Implementation that we split the duties. • Kerry has put name forward for chair. No one else has expressed interest. • Jim, Jean, and Ivy have expressed interest in SAG 3 liaison role (assuming it's separated from chair). 	<p><input checked="" type="checkbox"/> ACTION: Kerry Scott will contact Implementation Team to request this change to the charge. Position would be a rotating term.</p> <p><input checked="" type="checkbox"/> ACTION: Depending on outcome of above decision, Kerry Scott will let Marlo know that she's the only candidate for chair but that we will want to have a vote for SAG 3 liaison.</p> <p>ACTION: Anyone who is interested in the SAG 3 Liaison should write up a statement of interest.</p>

4. DDA Pilot	<ul style="list-style-type: none"> • Ebrary and University Presses is moving more quickly. Have agreements with some UP and some verbal UP. Ebrary rep meeting with UC DDA TF meeting on July 29th. Pilot start Sept. 1st (optimistic start date given there's a lot to do on campuses). 	<ul style="list-style-type: none"> ✓ ACTION: Kerry Scott send the charge and an update to the listserv and post on wiki. ✓ AGENDA ITEM: Kerry Scott will add to August agenda.
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Next Meeting: Friday, Aug. 23rd from 10-11:30a

Agenda items not discussed:

1. Advisory structure mapping issues
 - a. Bibliographer group liaison & coordination with SAG3
 - b. Scholarly communication issues (OA Pilot, publisher memberships, etc.)
2. Other administrivia
 - a. Website / wiki maintenance
 - b. Do we need a portfolio manager?
3. Work Agenda
 - a. T&F Assessment
 - b. Document Delivery TF
 - c. Elsevier & SAGE Negotiations
 - d. Content neutrality
 - e. Other pending items (see attached)
 - f. Resources under consideration
 - i. RSC ebooks
 - ii. ASME ebooks
 - iii. Web of Science package
 - iv. EBSCO Art Databases (related to content neutrality issue)
 - v. Merck Manual (purchased by RSC – discontinuing current subscription terms, imposing new pricing)