

**UC Libraries Advisory Structure  
Strategic Action Groups Bimonthly Reporting Template  
For Systemwide Reports produced by the CC's Communications Manager**

**Report from SAG 3: Collection Building and Management**

**Submitter**            Diane Bisom, SAG 3 Chair

**Report Period:** November – December 2013

(In red if not to be communicated externally)

**SAG Activity Highlights**

- Shared Print Strategy Team and Shared Print Operations Team
  - At the request of CoUL, SAG 3 coordinated the appointment of these two teams. The Teams were appointed via email on December 4, 2013.
- SAG 3 Subgroup – Shared ILS/RMS Investigation Subgroup
  - The membership of this SAG 3 subgroup was expanded to include MacKenzie Smith (CoUL/UCD), Todd Grappone (SAG 2/UCLA), Rosalie Lack (Coordinating Committee/CDL), and SAG 3 member Angela Riggio (SAG 3 LAUC representative)
  - The Subgroup developed a “Scope of Work” for a consultant; the “Scope of Work” was approved by the Coordinating Committee and CoUL.
  - The Subgroup initiated contact with the UCSC Purchasing Agent for assistance in engaging a consultant.
  - The charge has been posted to the SAG 3 website.
  - A communication about this SAG 3 assignment, including the subgroup membership, will be distributed by CoUL in mid-January 2014.
- SAG 3 Subgroup – Collaborative Digitization
  - SAG 3 has formed a group to take up CDC work on collaborative digitization targets and strategies. The group has conducted further investigation into proposed topic areas and their viability for collaborative projects. Challenges include obtaining up-to-date information on what collections are candidates for digitization and their rights status. The group plans to work with campuses to pilot collaborative digitization projects that can demonstrate successful engagement with a content vendor as well as inter-campus digitization.
  - The charge and membership will be posted to the SAG 3 website.
- SAG 3 Subgroup – UC Federal Documents Archive Group
  - The UC Federal Documents Archive Project Team (FedArc) charged by CoUL and reporting to SAG 3, is “to design and implement a virtual archive of federal government documents which includes both print and digital copies of each document.”
  - The charge and membership will be posted to the SAG 3 website.

Note: SAG 3 will be discussing the process for adding LAUC representation to subgroups, and will be consulting with the Coordinating Committee for guidance.

- NGTS Follow-up
  - NGTS PT7 LT2 Report: Role of the Collections Librarian: SAG 3 is engaging in discussions on next steps on the recommendations in this report. Additionally, SAG 3 is discussing the related topic of UC's Bibliographer Groups.
  - NGTS Shelf Ready: SAG 3 reviewed the work of this group and their final report. SAG 3 has transmitted its recommendation to the Coordinating Committee.
  - NGTS P-5: Electronic Resources Pilot: SAG 3 had an update on this Pilot project, and will revisit progress in April, and expects a report with proposal in May 2014.
  - NGTS P-4: Non-Print Format: The Project Team presented their report to SAG 3. Project Team will compose a cover to this report with questions for SAG 3 and their campuses to consider in evaluating the viability of an ongoing service. Once responses are received, the Team will then compile and compose final set of recommendations.

### **Specific Project Updates**

### **Additional Notes for the Communications Manager:**