

Re: UC Libraries Advisory Structure Bimonthly Report

To: UC Libraries Advisory Structure (for information)

Users Council (via Ellen Meltzer for information & distribution)

CoUL (for information)

LAUC (via Nick Robinson for information & distribution)

From: Coordinating Committee, UC Libraries Advisory Structure (via Marlo Young, Communications Manager)

Date: 20 March 2014

The following report provides a bimonthly update on UC Libraries Advisory Structure (UCLAS) activities for the period of January and February 2014.

[Coordinating Committee](#) (CC)

In February, members of the CC met in Oakland for a face-to-face meeting with the Council of University of Librarians (CoUL) to present a progress report of the advisory structure since launching in July 2013. The new advisory structure is now comprised of 53 members across UC libraries and CDL. CoUL recognizes the significant effort made organizing within a new structure in support of systemwide priorities.

Nine [Common Knowledge Groups](#) (CKGs) have been approved and one is under review. CDL has agreed to support the creation of email listservs for the CKGs that will be open to interested CKG members and non-members (more detail forthcoming). More specific activity within the CC this reporting cycle includes:

- Two conference calls were held to discuss activities and get feedback on process and communications; one with LAUC President, Vice-President, and UCLAS LAUC Representatives and another with Strategic Action Group (SAG) and the Collection Licensing Subgroup (CLS) Chairs.
- Refinement of the responsibilities and role of advisory structure Portfolio Managers in consultation with the Portfolio Managers and Chairs of the Strategic Action Groups (SAGs); the charges of the Strategic Action Groups have been updated.
- Refinement of communication and workflow processes related to the Collection Licensing Subgroup (CLS) and cross-Strategic Action Group collaboration in consultation with the Chairs of the CLS and SAGs. A six month pilot has been implemented to improve internal communications and workflow efficiencies for the CLS.

- Discussion and (forthcoming) formalization of role and responsibilities of systemwide Operations Teams' SAG Liaisons.
- Members of the CC met in-person to begin strategic visioning and the identification of goals for the advisory structure.

[Strategic Action Group 1: Scholarly Research & Communication](#) (SAG1)

SAG1 continued its work on a strategic plan that aligns its portfolio to [UC Libraries Systemwide Plans & Priorities 2014-2017](#). Additional noteworthy activity includes:

- Extensive discussion with the UC Office of Scholarly Communication (OSC), including attendance at an all-day workshop with CDL in order to begin working strategically and cohesively with the OSC on behalf of the advisory structure.
- In collaboration with CLS, the Open Access Fund Pilot Assessment Team and the Knowledge Unlatched Pre-Implementation Group launched.

[Strategic Action Group 2: Access, Discovery & Infrastructure](#) (SAG2)

Noteworthy activities include:

- Launching a Metadata Policy Project Team that is charged to examine the primary issues surrounding the topic of shared metadata and develop a UC wide policy for shared metadata in response to the CoUL's priorities for 2014-2017, "Develop a policy regarding sharing of UC metadata". The Project Team has two co-conveners, Claudia Horning, UCLA and Louise Ratliff, UCLA, and includes a mix of expertise including bibliographic records, datasets, shared cataloging, vendor metadata, digital object metadata, and copyright/intellectual property expertise.
- Continued discussions on the charge from CoUL to "Assess the Use of Single Sign-On via Shibboleth for Access to Licensed Resources" to identify how best to frame and approach an assessment.
- Assigned SAG 2 Operations Teams Liaisons to systemwide services within its portfolio and initiated the definition of the responsibilities associated with these liaisons for CC consideration.
- Reviewed current progress made by the UC Libraries Digital Collections (UCLDC) Project Team. Work completed includes:
 - Tested a second method for adding metadata for existing collections into Nuxeo using the REST API.
 - Resolved Shibboleth issue for UC Riverside, so campus staff members can now log into Nuxeo and the Collection Registry.
 - Synthesized feedback from the Product Stakeholders Group in-person meeting into a revised list of public interface requirements and priorities.

Strategic Action Group 3: Collection Building & Management (SAG3)

Noteworthy activities include:

- Launched a Shared ILS/RMS Investigation Task Force.
 - A communication about this Task Force was distributed by CoUL via email to the UC Libraries community in January 2014.
 - A brief survey gauging interest in a shared ILS/RMS was distributed to CoUL.
 - Defined “Scope of Work” for a consultant which was approved by CoUL, and made available to potential consultants by the UCSC Purchasing Agent. Proposals have been received and are under review by the Task Force.
- Review of UC Libraries Systemwide Plan & Priorities FY 2014-2017. SAG 3 conducted a special meeting on January 21, 2014 to review this document, identify SAG 3 priorities in each category, match them to existing priorities, and assign them for discussion and action over the next six months.
- Collaborative Digitization Task Force.
 - SAG 3 approved the Task Force’s charge (which will be posted on the SAG 3 website shortly) and the proposed short survey/questionnaire to be distributed by the Collaborative Digitization Task Force to former Heads of Special Collections members. The Task Force intends to present a project proposal in June and will report monthly to SAG3.
- UC Libraries Involvement in WEST – SAG 3 agreed that oversight of WEST falls within the purview of the Shared Print Strategy Team (SPST). This was communicated to Emily Stambaugh, Chair of the SPST, with the request that WEST updates be included in the quarterly SPST reports to SAG 3.
- NGTS Follow-up.
 - NGTS PT7 LT2 Report: *“Responding to the Changing Collection Development and Management Landscape in the UC Libraries: The Role of the Collections Librarian”*: SAG 3 completed review of the report, and with the endorsement of CoUL, formally accepted the POT7 LT2 report, thanked and concluded the appointment of the POT7 LT2 Team. The POT7 LT2 report is now available on the NGTS website at: http://libraries.universityofcalifornia.edu/groups/files/ngts/docs/pots/POT7_LT2_Report_Sept_17_2013.pdf
 - Availability of the Report, and SAG 3’s next steps was communicated to the UC Libraries community via email from Marlo Young, UCLAS Communications Manager, on March 3, 2014.
- NGTS Pilot 1/Shelf Ready Task Force.
 - SAG 3 completed review, accepted the report, thanked and concluded the appointment of the Pilot Task Force, via email on February 11, 2014. Upon review the report, and based on the declining priority for managing print acquisitions systemwide and the modest projected the cost savings, SAG 3 decided not to pursue a systemwide shelf ready project at this time.
- NGTS Pilot 4/Non-Book Pilot Task Force.
 - SAG 3 is finalizing review of this report, and is preparing to thank and conclude the Task Force.

[Strategic Action Group 3: Collection Licensing Subgroup](#) (CLS)

Noteworthy activities include:

- CLS conducted an in-person meeting in January in Oakland to discuss their work-plan and priorities.
- CLS members participated in a Collection Licensing/Shared Cataloging webinar that CDL organized for CLS in January.
- The UC ebrary Arts, Humanities & Social Sciences, University Press, Demand Driven Acquisitions Pilot launched in January; titles are active and loaded in Melvyl and local catalogs.
- Launched a SAG 1/CLS joint Knowledge Unlatched Pre-Implementation Team in February.
- Reviews of Elsevier and Nature were completed in January & February.
- Launched a SAG 1/CLS joint UC-wide Open Access Pilot Assessment Project Team in February that will manage the assessment of the pilot, obtain campus input, and make recommendations to SAG 1 and CLS regarding next steps for the campus OA funds.

Additional details pertaining to the activities of the UCL Advisory Structure's Coordinating Committee and Strategic Action Groups can be found in public minutes regularly posted online:

<http://libraries.universityofcalifornia.edu/about/advisory-structure>

Any questions about advisory structure activities can be directed to campus and LAUC representatives on the Strategic Action Groups or directly to the Coordinating Committee at CCC-L [at] ucop [dot] edu