

UCLAS: Coordinating Committee (CC) Meeting

14 February 2014 Minutes

Convener: Rosalie Lack

Recorder: Robin Chandler

Attendees: Rosalie Lack, Martha Hruska, Robin Chandler, Ann Frenkel

Absent: Ginny Steel, Marlo Young

Agenda Items

1) Past Meeting Issues

- a. POT 7 LT2: Discussion about process to release report jointly by CC and SAG 3 and post to UCLAS Key Documents web page.
 - a. Action: CC will contact SAG 3 Chair to coordinate.
- b. CKGs
 - a. Revised charges approved for Scholarly Publishing and Reference CKGs.
 - b. Proposed CKGs under discussion: Statistics and Shared Visual Resources.
 - c. Request by Born Digital for a UCLAS supported listserv under discussion.
 - d. CKG annual reports due in June 2014.
 - e. Action: CC develop and distribute a template for CKG annual reports.
 - f. Action: CC inform the approved CKGs they are authorized.

2) New Shared Print Member from SAG 2

- a. Request to CoUL to add additional member to Shared Print from SAG2.
- b. ACTION: CC seek clarification from CoUL regarding adding members and original vision for project team membership.

3) Preparation for Call/Meeting of CC members & Chairs of SAGs and CLS

- a. Conference call has been scheduled with Chairs of SAGs and CLS to gather input and relay information from CoUL.
- b. ACTION: On call CC will ask SAG and CLS Chairs:
 - i. For items to discuss with CoUL at upcoming in person-meeting in Oakland on 2/20/14.

4) Preparation for in-person CC Meeting with CoUL on 2/20/14

- a. Reviewed and finalized presentation about accomplishments (to date) and challenges facing the new structure.

5) CC in-person meeting agenda in Oakland on 2/19/14

- a. Agenda will include
 - i. Development of plan for Assessment of new UCLAS structure during summer 2014.
 - ii. Discussion of what shape success will take in one year's time.