

UCLAS: Coordinating Committee (CC) Meeting

31 January 2014 Minutes

Convener: Rosalie Lack

Recorder: Rosalie Lack

Attendees: Robin Chandler (SAG2) [joined at 10:30], Ann Frenkel (SAG1), Martha Hruska (SAG3), Marlo Young (Communications Manager)

Absent: Ginny Steel (CoUL)

Agenda Items

1) Past Meeting/Ongoing Items

- a) **Administrative Services Advisory Group (ASAG)**
 - a. The Coordinating Committee would like to send a communication to all SAGS about ASAG and its role.
 - b. ACTION: Rosalie Lack will contact Tammy Dearie, ASAG Chair, to discuss.
- b) **Next Generation Technical Services POT 7 LT2 Final Report**
 - a. "Responding to the Changing Collection Development and Management Landscape in the UC Libraries: The Role of the Collections Librarian" Report sent to CoUL and the Coordinating Committee from SAG 3 asking to disband the group and suggested next steps. DECISION: Approved.
ACTION: Rosalie will contact Diane Bisom, SAG 3 Chair.
ACTION: Marlo will send the final report out systemwide.
- c) **UC WEST Coordinating Committee**
 - a. Submitted final report and requested to sunset the group. DECISION: Approved
ACTION: Rosalie will email Colleen Carlton, Chair, UC WEST Coordinating Committee and cc Diane Bisom, SAG 3 Chair.
ACTION: Marlo will send the final report out systemwide.
- d) **Reference Common Knowledge Group**
 - a. DECISION: Approved (with minor edits)
ACTION: Rosalie and Marlo will take next steps to establish and announce.
- e) **Statistics CKG**
 - a. Reviewed proposal to form a Statistics CKG. There were some questions as to whether this is more of a systemwide Operations Team vs. a CKG.
ACTION: Martha will draft an inquiry to ASAG.
- f) **Interlibrary Services Common Knowledge Group**
 - a. CKG received a request from a Stanford Librarian who was on the prior UC Interlibrary Advisory Group committee (IAG), to be on the new CKG.
DECISION: CKG members can only be from UC, but a CKG can include non-UC people at their meetings and on projects as they choose.
ACTION: Rosalie Lack will inform Alison Ray, Chair.

2) Coordinating Committee to Arrange Conference Call with all SAG Chairs

- a. DECISION: Agreed that it is a good idea to have a check in to see how things are going.
ACTION: Ann will work with Rosalie to create an agenda.

3) CoUL In-Person Meeting Agenda

- a. The Coordinating Committee will join the in-person CoUL meeting Feb 20th in Oakland. Discussion about topics to address included; update on progress, decisions made, challenges remaining to be address, and input on the assessment process.

4) Follow-Up to January 27 Call with CLS and SAG 3 Chairs

- a. The Coordinating Committee held a call with CLS Chair (Kerry Scott) and SAG 3 Chair (Diane Bisom) on January 27 to review the Coordinating Committee memo sent addressing CLS concerns about the current structure of CLS as a subgroup to SAG 3 (see Jan 17, 2014 meeting minutes). It was agreed that the proposed 6-month trial period was a good option to try out. The process would be revised in June 2014.

5) Coordinating Committee In-Person Meeting Agenda

- a. In conjunction with the CoUL meeting, the Coordinating Committee will meet. Preliminary agenda building was discussed.